



# Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Finansies  
23 Januarie 2020

7/1/2-2  
WYK: ALLE

ITEM 7.2 VAN DIE AGENDA VAN 'N RAADSVERGADERING WAT GEHOU SAL WORD  
OP 30 JANUARIE 2020.

**ONDERWERP: KWARTAALVERSLAG (ARTIKEL 52 van MFMA) – OKTOBER - DESEMBER 2019**

**SUBJECT: QUARTERLY REPORT (ARTICLE 52 of MFMA) – OCTOBER - DECEMBER 2019**

## 1. AGTERGROND / BACKGROUND

Die doel van hierdie verslag is om te voldoen aan die vereistes van Artikel 52 (d) van die Wet op Munisipale Finansiële Bestuur, No. 56 van 2003, wat die algemene verantwoordelikhede van die Burgermeester voorskryf om aan die raad die finansiële posisie asook die finansiële vordering van die munisipaliteit voor te lê, gemeet teenoor die goedgekeurde begroting vir die 2de kwartaal soos op 31 Desember 2019.

Hierdie verslag bevat ook die nie-finansiële inligting in die vorm van die munisipaliteit se prestasie gemeet teen die teikens soos uiteengesit in die Topvlak Dienslewering en Begroting Implementeringsplan van 2019/2020 (Aanhangsel B – bl 40).

The purpose of this report is to comply with the requirements of Section 52 (d) of the Municipal Finance Management Act, No. 56 of 2003, which prescribes the general responsibilities of the Mayor to table to council the financial position as well as the financial progress of the municipality, measured against the approved budget for the 2nd quarter as at 31 December 2019.

This report also includes the non-financial information in the form of the municipality's performance measured against the targets set out in the Top Level Service Delivery and Budget Implementation Plan of 2019/2020 (Annexure B – p 40).

## 2. WETGEWING / LEGISLATION

- 2.1 Local Government: Municipal Systems Act 32 of 2000
- 2.2 Local Government: Municipal Finance Management Act 56 of 2003

## 3. KOPPELING AAN DIE GOP / LINK TO THE IDP

The quarterly report links with Chapter 7 of the IDP - Strategic Goal 4 (Caring, Competent and Responsive Institutions, Organisations and Business) and more specifically with the following Strategic Objectives:

- 4.7 (Sound long-term financial planning including making the right investment decisions)
- 4.8 (Sound financial management, budgeting and expenditure control)
- 4.9 (Broaden the tax/ revenue base)

#### 4. FINANSIËLE IMPLIKASIE / *FINANCIAL IMPLICATION*

Not applicable.

##### **Grants and Subsidies received for October - December 2019:**

• R 330 000	-	WC FMGSG (MSCOA)
• R 3 202 333	-	Library Grant
• R1 000 000	-	Energy Efficiency and Demand
• R 796 000	-	EPWP
• R 1 242 928	-	DHS - Riebeek Wes
• R 8 592 264	-	DHS - Kalbaskraal
• R13 970 953	-	DHS - Riebeek Kasteel
• R 5 287 286	-	DHS - Malmesbury (De Hoop)
• R 3 087 856	-	DHS - Sibanye
• R 4 000 000	-	RSEP
• R 3 000 000	-	Intergrated National Electrification Programme
• R 2 000 000	-	K9 Unit
• R 8 000 000	-	Municipal Infrastructure Grant (MIG)
• R30 511 000	-	Local Government EQ Share

**NB:** Grants and Subsidies will only be recorded in the Operating Budget as Income in June 2020.

#### 5. AANBEVELING / *RECOMMENDATION*

Dat die raad kennis neem van die aangehegte kwartaalverslag, soos voorgeskryf deur Artikel 52 van die Wet op Munisipale Finansiële Bestuur, Wet 56 van 2003 ten opsigte van die implementering van die begroting sowel as die prestasie teenoor die Topvlak Dienslewering en Begroting Implementeringsplan van die munisipaliteit vir die periode 1 Oktober 2019 tot 31 Desember 2019.

That Council takes cognisance of the attached quarterly report, as required by Section 52 of the Municipal Finance Management Act, Act 56 of 2003 in respect of the implementation of the budget as well as the performance against the Top Layer Service Delivery and Budget Implementation Plan of the municipality for the period 1 October 2019 to 31 December 2019.

(get) J J Scholtz

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**MUNICIPAL MANAGER**

# WC015 Swartland Municipality

## Section 52 Quarterly Report



Quarter 2  
October 2019 - December 2019

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# **PART 1 – IN-YEAR REPORT**

## **Section 1 – Mayor’s Report**

### **1.1 In -Year Report – Quarterly Budget Statement**

The quarterly budget statement for the period ended 31 December 2019 has been prepared to meet the legislative requirements of the Municipal Budget and Reporting Regulations and the MFMA.

### **1.2 Financial problems or risks facing the municipality**

None.

## **Section 2 - Resolutions**

### **RECOMMENDATION:**

That Council takes cognisance of the quarterly budget statement and supporting documentation for the quarter ended 31 December 2019. That, considering the financial results for the mid-year ended 31 December 2019, an adjustment budget be tabled to adjust both the revenue and expenditure inclusive of the MTREF Capital Budgets in accordance with current performance.

## **Section 3 – Executive Summary**

### **3.1 Introduction**

It is required by Section 52(d) of the Municipal Finance Management Act that the Mayor of the Municipality, must within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

### **3.2 Consolidated performance**

The following table summarises the overall position on the Capital and Operating Budgets as per the C-Schedule.

	Original Budget	YTD Budget	YTD Actual	YTD Budget vs YTD Actual Variance	YTD Budget vs YTD Actual Variance %
Operating Revenue	R 818 856 440	R 399 837 679	R 373 612 611	R -26 225 068	-7%
Operating Expenditure	R 737 857 810	R 261 516 398	R 275 797 897	R 14 281 499	5%
Capital	R 143 857 572	R 52 840 580	R 47 279 323	R -5 561 257	-11%

**IMPORTANT NOTE:** *The figures in the SDBIP report will differ considerably from the figures in the prescribed Budget Schedules, due to the fact that departmental charges are accounted for differently.*

### 3.2.1 Actual vs Planned - Capital, Operational Expenditure and Revenue per directorate (SDBIP – 2019/20)

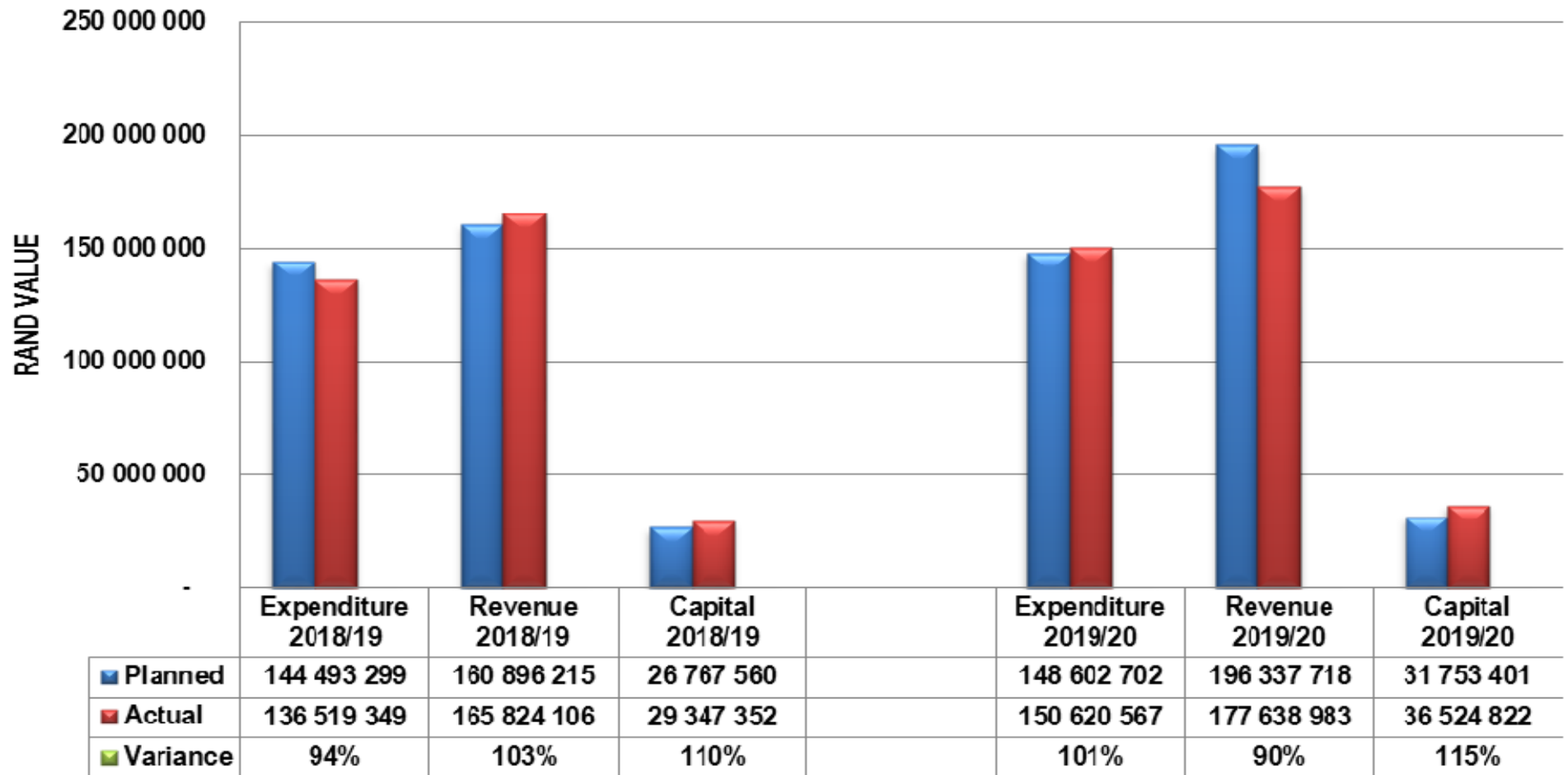
SWARTLAND MUNICIPALITY		OCTOBER			NOVEMBER			DECEMBER			QUARTER 2		
SERVICE DELIVERY AND BUDGET		Planned	Actual	%	Planned	Actual	%	Planned	Actual	%	Planned	Actual	%
IMPLEMENTATION PLAN 2019/20											Q2		
CIVIL SERVICES	Expenditure	11 822 634	12 604 532	107%	15 959 461	16 054 006	101%	20 307 381	18 798 954	93%	48 089 476	47 457 493	99%
	Revenue	11 359 912	11 616 171	102%	20 896 275	12 068 101	58%	29 536 031	30 195 501	102%	61 792 218	53 879 773	87%
	Capital	4 786 259	1 973 346	41%	10 117 821	5 091 367	50%	3 154 071	13 039 845	413%	18 058 151	20 104 557	111%
CORPORATE SERVICES	Expenditure	2 526 165	2 461 250	97%	3 047 998	3 180 844	104%	2 710 208	3 167 668	117%	8 284 371	8 809 761	106%
	Revenue	42 915	58 918	137%	3 263 284	69 946	2%	69 567	47 528	68%	3 375 766	176 393	5%
	Capital	-	3 060	0%	32 000	31 134	97%	-	23 134	0%	32 000	57 327	179%
COUNCIL SERVICES	Expenditure	1 296 197	1 048 460	81%	1 355 922	1 278 093	94%	1 300 201	1 482 750	114%	3 952 320	3 809 303	96%
	Revenue	16 835	2 624	16%	30 460	20 774	68%	4 500	626	14%	51 795	24 024	46%
	Capital	-	-	0%	2 000	2 431	122%	(6 934)	-	0%	(4 934)	2 431	-49%
ELECTRICITY SERVICES	Expenditure	19 246 854	22 416 243	116%	18 756 051	19 269 314	103%	21 916 318	16 347 420	75%	59 919 223	58 032 977	97%
	Revenue	24 705 806	25 012 578	101%	23 570 277	24 963 093	106%	24 684 241	27 094 875	110%	72 960 324	77 070 547	106%
	Capital	1 292 000	1 081 262	84%	1 558 900	2 235 705	143%	585 000	1 395 905	239%	3 435 900	4 712 872	137%
FINANCIAL SERVICES	Expenditure	2 675 008	3 032 535	113%	3 884 693	4 633 895	119%	2 403 151	4 363 460	182%	8 962 852	12 029 891	134%
	Revenue	10 903 845	6 053 586	56%	11 116 724	11 904 520	107%	22 989 456	23 662 266	103%	45 010 025	41 620 372	92%
	Capital	24 000	29 920	125%	3 000	12 136	405%	18 934	-	0%	45 934	42 056	92%
DEVELOPMENT SERVICES	Expenditure	1 611 286	2 074 526	129%	2 633 253	2 484 020	94%	1 884 825	1 645 991	87%	6 129 364	6 204 536	101%
	Revenue	1 049 989	1 075 201	102%	8 791 842	891 785	10%	473 438	462 305	98%	10 315 269	2 429 291	24%
	Capital	3 605 500	62 274	2%	2 790 500	29 033	1%	3 105 500	11 330 817	365%	9 501 500	11 422 124	120%
MUNICIPAL MANAGER	Expenditure	514 248	543 985	106%	724 340	640 860	88%	554 019	567 218	102%	1 792 607	1 752 062	98%
	Revenue	-	-	0%	-	-	-	-	-	0%	-	-	-
	Capital	-	-	0%	2 000	-	0%	(10 000)	-	0%	(8 000)	-	-
PROTECTION SERVICES	Expenditure	3 300 196	3 631 519	110%	4 741 397	4 938 469	104%	3 430 896	3 954 557	115%	11 472 489	12 524 545	109%
	Revenue	953 701	1 110 111	116%	1 257 342	699 947	56%	621 278	628 526	101%	2 832 321	2 438 584	86%
	Capital	25 000	68 896	276%	367 850	41 446	11%	300 000	73 113	24%	692 850	183 454	26%
TOTAL	Expenditure	42 992 588	47 813 049	111%	51 103 115	52 479 501	103%	54 506 999	50 328 017	92%	148 602 702	150 620 567	101%
	Revenue	49 033 003	44 929 190	92%	68 926 204	50 618 166	73%	78 378 511	82 091 627	105%	196 337 718	177 638 983	90%
	Capital	9 732 759	3 218 757	33%	14 874 071	7 443 252	50%	7 146 571	25 862 813	362%	31 753 401	36 524 822	115%

- Variances on the operating budget are explained under point 3.2.3 up until point 3.2.5.

## Actual vs Planned - Capital, Operational Expenditure and Revenue per directorate (SDBIP – 2018/19)

SWARTLAND MUNICIPALITY		OCTOBER			NOVEMBER			DECEMBER			QUARTER 2		
SERVICE DELIVERY AND BUDGET		Planned	Actual	%	Planned	Actual	%	Planned	Actual	%	Planned	Actual	%
IMPLEMENTATION PLAN											Q2		
CIVIL SERVICES	Expenditure	12 093 834	11 496 095	95%	15 753 528	15 295 143	97%	19 248 857	17 029 732	88%	47 096 219	43 820 969	93%
	Revenue	11 916 673	11 387 634	96%	22 572 998	11 900 076	53%	11 984 832	28 838 338	241%	46 474 503	52 126 048	112%
	Capital	4 228 101	6 452 275	153%	3 932 664	4 957 654	126%	3 398 404	4 807 416	141%	11 559 169	16 217 345	140%
CORPORATE SERVICES	Expenditure	2 268 509	2 462 321	109%	3 144 881	2 716 820	86%	2 391 357	2 440 400	102%	7 804 747	7 619 540	98%
	Revenue	53 446	189 503	355%	1 899 959	103 614	5%	53 446	68 714	129%	2 006 851	361 831	18%
	Capital	3 000	-	0%	3 000	141 173	4706%	8 000	1 324 403	16555%	14 000	1 465 576	10468%
COUNCIL SERVICES	Expenditure	1 288 995	942 054	73%	1 293 547	1 146 172	89%	1 280 449	935 714	73%	3 862 991	3 023 939	78%
	Revenue	22 805	16 668	73%	22 805	30 159	132%	22 805	4 455	20%	68 415	51 282	75%
	Capital	832	-	0%	832	8 017	964%	832	-	0%	2 496	8 017	321%
ELECTRICITY SERVICES	Expenditure	17 542 385	9 226 746	53%	17 605 932	30 406 123	173%	20 643 511	16 209 110	79%	55 791 828	55 841 979	100%
	Revenue	20 450 440	22 175 219	108%	21 048 194	21 882 365	104%	20 944 014	22 462 078	107%	62 442 648	66 519 662	107%
	Capital	1 304 104	1 544 507	118%	1 224 109	771 362	63%	963 909	155 157	16%	3 492 122	2 471 026	71%
FINANCIAL SERVICES	Expenditure	3 311 420	2 519 221	76%	4 737 216	4 111 586	87%	3 333 105	3 030 403	91%	11 381 741	9 661 210	85%
	Revenue	8 853 043	11 758 459	133%	14 914 135	10 018 487	67%	8 742 076	20 500 665	235%	32 509 254	42 277 611	130%
	Capital	61 500	181 112	294%	454 935	10 376	2%	1 500	1 563	104%	517 935	193 052	37%
DEVELOPMENT SERVICES	Expenditure	1 927 950	1 385 265	72%	2 705 389	2 224 894	82%	1 843 928	1 656 168	90%	6 477 267	5 266 327	81%
	Revenue	556 114	1 039 594	187%	7 812 076	630 179	8%	556 114	468 752	84%	8 924 304	2 138 524	24%
	Capital	1 695 424	1 626 517	96%	2 417 888	1 069 807	44%	1 892 316	4 196 071	222%	6 005 628	6 892 394	115%
MUNICIPAL MANAGER	Expenditure	532 182	478 035	90%	754 878	574 853	76%	532 037	513 526	97%	1 819 097	1 566 413	86%
	Revenue	-	-	0%	20 480	-		-	-	0%	20 480	-	
	Capital	168	-	0%	168	1 982	1180%	168	-	0%	504	1 982	393%
PROTECTION SERVICES	Expenditure	2 947 599	2 803 560	95%	4 333 525	4 017 513	93%	2 978 285	2 897 900	97%	10 259 409	9 718 972	95%
	Revenue	2 787 273	944 257	34%	2 875 214	789 766	27%	2 787 273	615 126	22%	8 449 760	2 349 149	28%
	Capital	2 265 702	647 773	29%	2 880 002	631 209	22%	30 002	818 977	2730%	5 175 706	2 097 959	41%
TOTAL	Expenditure	41 912 874	31 313 295	75%	50 328 896	60 493 102	120%	52 251 529	44 712 953	86%	144 493 299	136 519 349	94%
	Revenue	44 639 794	47 511 333	106%	71 165 861	45 354 646	64%	45 090 560	72 958 127	162%	160 896 215	165 824 106	103%
	Capital	9 558 831	10 452 184	109%	10 913 598	7 591 581	70%	6 295 131	11 303 587	180%	26 767 560	29 347 352	110%

# SDBIP - QUARTER 2 COMPARISON





### 3.2.2 OPERATING REVENUE – ACTUAL RECEIPTS VERSUS BILLING PER SERVICE

2019/20	Oct-19		Nov-19		Dec-19		Quarter 2		%
	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	
ELECTRICITY	29 447 968	29 706 507	28 027 600	28 224 505	27 516 201	28 113 829	84 991 769	86 044 841	101%
RATES	9 195 164	11 716 273	4 913 449	10 091 846	9 978 753	9 715 256	24 087 366	31 523 376	131%
SEWERAGE	2 995 457	3 088 133	3 114 483	3 069 490	3 122 990	3 094 981	9 232 930	9 252 605	100%
AVAILABILITY	1 101 006	1 237 614	1 202 505	1 140 430	1 199 747	1 126 080	3 503 258	3 504 123	100%
HOUSING	31 240	29 521	31 681	37 555	31 628	33 779	94 549	100 856	107%
WATER	5 542 087	5 024 691	5 830 183	5 184 017	6 362 831	5 818 210	17 735 101	16 026 919	90%
REFUSE	2 158 531	2 309 236	2 239 274	2 267 488	2 246 029	2 257 888	6 643 833	6 834 612	103%
OTHER	2 585 491	541 368	1 196 407	1 116 641	1 276 659	1 484 309	5 058 557	3 142 317	62%
	R 53 056 944	R 53 653 344	R 46 555 582	R 51 131 973	R 51 734 838	R 51 644 333	R 151 347 363	R 156 429 649	103,36%

2018/2019	Oct-18		Nov-18		Dec-18		Quarter 2		%
	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	
ELECTRICITY	26 947 034	28 332 214	24 952 127	22 393 987	25 520 469	25 521 517	77 419 630	76 247 719	98%
RATES	8 673 025	8 952 532	8 665 911	8 452 229	8 784 141	8 589 890	26 123 077	25 994 651	100%
SEWERAGE	4 978 823	2 747 995	4 977 569	2 605 683	4 983 874	2 830 058	14 940 265	8 183 737	55%
AVAILABILITY	1 194 749	982 548	1 192 583	1 035 412	1 183 634	962 423	3 570 966	2 980 383	83%
HOUSING	32 097	32 365	32 120	33 268	32 112	33 164	96 329	98 796	103%
WATER	8 191 125	4 799 051	7 790 848	4 803 223	7 981 657	6 386 716	23 963 629	15 988 989	67%
REFUSE	3 304 613	2 012 808	3 305 190	1 939 792	3 308 907	2 028 925	9 918 710	5 981 525	60%
OTHER	1 185 540	3 102 140	947 727	2 102 479	1 293 638	2 293 977	3 426 905	7 498 596	219%
	R 54 507 006	R 50 961 653	R 51 864 074	R 43 366 073	R 53 088 432	R 48 646 670	R 159 459 512	R 142 974 396	89,66%

The monthly service collection rate of **103.36%** for the second quarter of the 2019/20 financial year shows an increase when compared to the previous financial year's rate of **89.66%**. The actual payments refer to amounts received for the previous month's debtors raised.

### 3.2.3 Revenue by source against Annual Budget

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q2 Second Quarter								
Description	2018/19	Budget Year 2019/20						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
<b>Revenue By Source</b>								
Property rates	114 880	121 289	10 005	64 673	62 782	1 891	3%	121 289
Service charges - electricity revenue	263 661	290 458	24 509	151 269	141 368	9 901	7%	290 458
Service charges - water revenue	59 743	56 497	5 996	30 558	28 912	1 646	6%	56 497
Service charges - sanitation revenue	40 114	45 538	3 892	21 821	21 737	84	0%	45 538
Service charges - refuse revenue	25 623	27 157	2 300	13 793	13 256	537	4%	27 157
Rental of facilities and equipment	1 529	1 586	117	774	749	25	3%	1 586
Interest earned - external investments	40 174	40 920	570	5 195	3 452	1 743	50%	40 920
Interest earned - outstanding debtors	2 615	2 799	202	1 152	1 290	(138)	-11%	2 799
Dividends received	-	-	-	-	-	-		-
Fines, penalties and forfeits	27 703	32 800	18	194	242	(49)	-20%	32 800
Licences and permits	4 030	4 122	281	2 171	1 987	184	9%	4 122
Agency services	4 373	4 300	324	2 337	2 220	116	5%	4 300
Transfers and subsidies	130 093	112 666	30 511	68 650	78 183	(9 533)	-12%	112 666
Other revenue	12 369	11 364	929	6 913	5 798	1 115	19%	11 364
Gains on disposal of PPE	15 245	200	817	4 115	-	4 115	#DIV/0!	200
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>742 152</b>	<b>751 695</b>	<b>80 471</b>	<b>373 613</b>	<b>361 977</b>	<b>11 636</b>	<b>3%</b>	<b>751 695</b>

The statement of Financial Performance compares the expenditure and revenue against the budget for the period ended 31 December 2019.

- Interest earned – external investments stands at 50% above YTD budgeted projections due to two of our investments that matured in September and November 2019.
- Interest earned – outstanding debtor's stands at 11% below the YTD budgeted projections with the amount being insignificant from a material point of view.
- Fines, penalties and forfeits stands at 20% below the YTD budgeted projections with the amount being insignificant from a material point of view.
- Other revenue stands at 19% above YTD budgeted projections mainly due to capital developer's contributions that are not budgeted for.
- Gains on disposal of PPE are revenue from the auction of assets and revenue from Sale of land transactions that were under budgeted.
- All cash flow projections will be reviewed and corrected with the mid-year adjustments budget to be tabled on 30 January 2020.
- Revenue received for the month of December 2019 was **R80.471 million** whilst the overall YTD performance stands at **3%** above the budgeted projections.

### 3.2.4 Expenditure by source against Annual Budget

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q2 Second Quarter								
Description	2018/19	Budget Year 2019/20						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
<b>Expenditure By Type</b>								
Employee related costs	193 878	217 514	17 117	106 816	109 434	(2 618)	-2%	217 514
Remuneration of councillors	10 369	11 112	875	5 245	5 128	116	2%	11 112
Debt impairment	32 709	35 285	-	129	-	129	#DIV/0!	35 285
Depreciation & asset impairment	86 831	88 293	-	-	-	-		88 293
Finance charges	14 278	18 581	6 058	6 279	9 476	(3 198)	-34%	18 581
Bulk purchases	194 308	227 700	12 972	107 183	93 623	13 560	14%	227 700
Other materials	25 940	34 680	1 108	7 024	7 324	(300)	-4%	34 680
Contracted services	86 794	62 217	5 900	24 252	19 751	4 502	23%	62 217
Transfers and subsidies	2 565	3 168	11	1 488	1 616	(127)	-8%	3 168
Other expenditure	26 098	38 308	4 667	17 381	15 164	2 217	15%	38 308
Loss on disposal of PPE	2 209	1 000	-	-	-	-		1 000
<b>Total Expenditure</b>	<b>675 979</b>	<b>737 858</b>	<b>48 707</b>	<b>275 798</b>	<b>261 516</b>	<b>14 281</b>	<b>5%</b>	<b>737 858</b>
<b>Surplus/(Deficit)</b>	<b>66 173</b>	<b>13 838</b>	<b>31 764</b>	<b>97 815</b>	<b>100 460</b>	<b>(2 646)</b>	<b>(0)</b>	<b>13 838</b>
Transfers and subsidies - capital (monetary allocations)	46 363	67 161	-	-	37 861	(37 861)	(0)	67 161
Transfers and subsidies - capital (in-kind - all)	-	-	-	-	-	-		-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>112 536</b>	<b>80 999</b>	<b>31 764</b>	<b>97 815</b>	<b>138 321</b>			<b>80 999</b>
<b>Surplus/(Deficit) attributable to municipality</b>	<b>112 536</b>	<b>80 999</b>	<b>31 764</b>	<b>97 815</b>	<b>138 321</b>			<b>80 999</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-			-
<b>Surplus/ (Deficit) for the year</b>	<b>112 536</b>	<b>80 999</b>	<b>31 764</b>	<b>97 815</b>	<b>138 321</b>			<b>80 999</b>

- Debt impairment is budgeted for in June. In September 2019 there was an exception where there was debt written off due to a court ruling.
- Finance charges stand at 34% below the YTD budgeted projections due to proposals for the external loan not to be taken up as originally budgeted for the upgrading of Waste Water Treatment Works of Moorreesburg and Darling.
- Bulk Purchases – Electricity stand at 14% above the YTD budgeted projections. This will not reflect as an overspending at year-end as it is only the cashflow that needs to be adjusted with the mid-year adjustments budget.
- Contracted services stand at 23% above the YTD budgeted projections due to overspending on various line items and cash flows will be adjusted with the mid-year adjustments budget.
- Other expenditure stand at 15% above the YTD budgeted projections due to overspending on various line items and cash flows will be adjusted with the mid-year adjustments budget.
- Expenditure for the month of December 2019 was **R48.707 million** whilst the overall YTD performance stands at **5%** above the budgeted projections. No reason for concern here.

### 3.2.5 Capital expenditure and graphs against Annual Budget

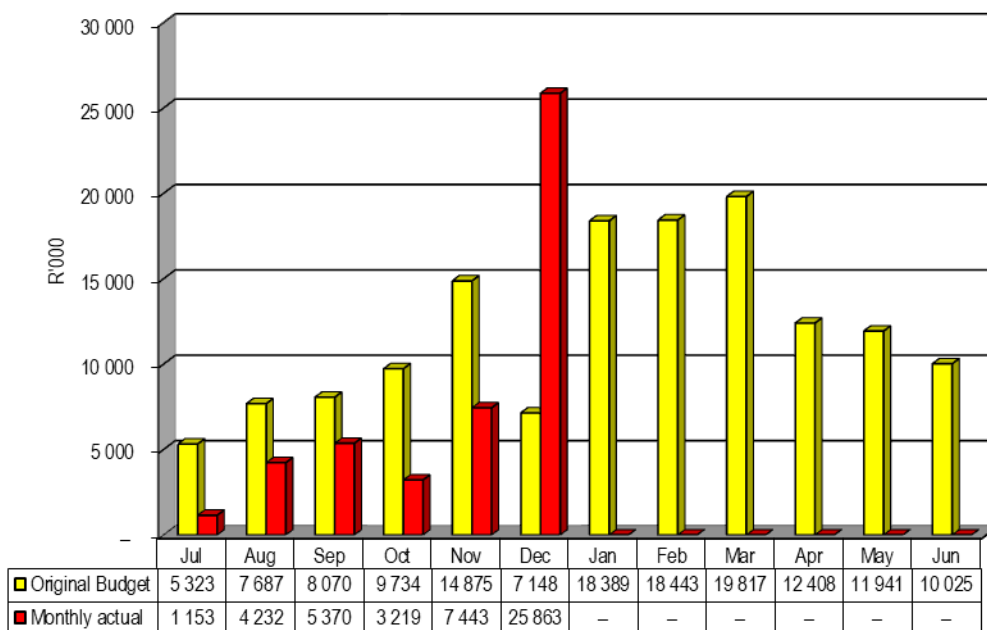
WC015 Swartland - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q2 Second Quarter									
Vote Description	Ref	2018/19	Budget Year 2019/20						
		Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
<b>Capital Expenditure - Functional Classification</b>									
<i>Governance and administration</i>		9 385	5 931	293	2 309	2 840	(531)	-19%	5 931
Executive and council		12	20	-	2	(9)	11	-127%	20
Finance and administration		9 373	5 911	293	2 306	2 849	(543)	-19%	5 911
<i>Community and public safety</i>		21 222	4 840	159	1 205	3 031	(1 826)	-60%	4 840
Community and social services		1 079	910	18	50	160	(110)	-69%	910
Sport and recreation		14 555	2 928	68	969	1 993	(1 024)	-51%	2 928
Public safety		5 589	1 002	73	186	878	(692)	-79%	1 002
<i>Economic and environmental services</i>		19 911	55 552	15 709	15 871	17 276	(1 405)	-8%	55 552
Planning and development		3 403	34 058	11 333	11 357	13 645	(2 288)	-17%	34 058
Road transport		16 509	21 494	4 376	4 514	3 631	883	24%	21 494
<i>Trading services</i>		41 512	77 535	9 702	27 894	29 693	(1 799)	-6%	77 535
Energy sources		15 203	19 244	1 259	11 332	6 432	4 900	76%	19 244
Water management		14 797	7 145	5 387	8 586	6 368	2 218	35%	7 145
Waste water management		9 031	44 628	1 837	3 638	13 884	(10 246)	-74%	44 628
Waste management		2 482	6 518	1 219	4 339	3 010	1 330	44%	6 518
<i>Other</i>		-	-	-	-	-	-	-	-
<b>Total Capital Expenditure - Functional Classification</b>	3	92 031	143 858	25 863	47 279	52 841	(5 561)	-11%	143 858
<b>Funded by:</b>									
National Government		31 975	30 301	6 420	14 631	13 502	1 128	8%	30 301
Provincial Government		13 863	36 860	11 363	11 376	14 955	(3 579)	-24%	36 860
District Municipality		-	-	-	-	-	-	-	-
Other transfers and grants		458	-	-	-	-	-	-	-
Transfers recognised - capital		46 297	67 161	17 783	26 006	28 457	(2 451)	-9%	67 161
Borrowing	6	-	22 631	-	-	5 500	(5 500)	-100%	22 631
Internally generated funds		45 735	54 065	8 080	21 273	18 883	2 390	13%	54 065
<b>Total Capital Funding</b>		92 031	143 858	25 863	47 279	52 841	(5 561)	-11%	143 858

- Capital expenditure for the month of December 2019 amounts to **R25 862 813** and stands at 11% below the projected YTD which is not aligned to the SDBIP and budget plan. This has the real impact of causing bottle necks in the last quarter prior to year-end and has the very real potential of material under-performance as at year-end.
- The planned cash flows of the revised spending performance of the directorates will be adjusted with the mid-year adjustments budget based on their revised planning.
- Commitments are **R6 430 279**.

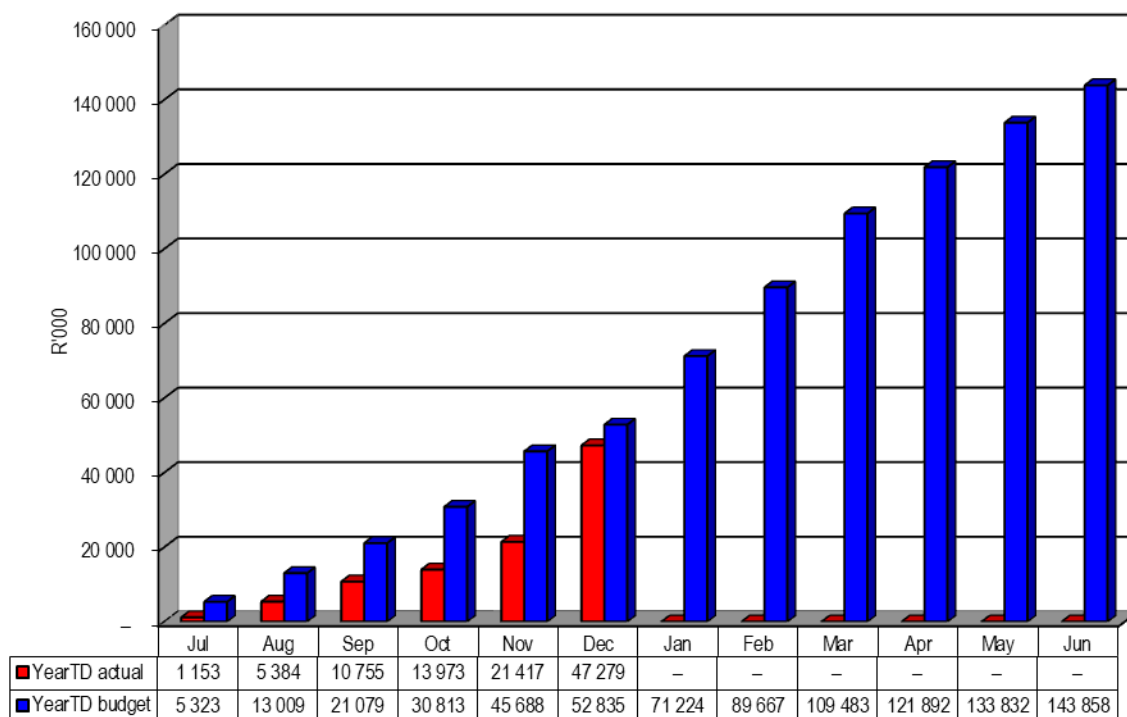
## Top 10 Capital Projects

No	PROJECT DESCRIPTION	Approved budget	Month Actual	YTD Expenditure	YTD Budget	Variance R'000	% Variance	Status of the project	Project Location	At what stage is each project currently	Any challenges identified that is resulting in delays?
Sewerage											
1	Sewerage Works: Moorreesburg	30 200 420	1 251 144	2 612 415	11 642 202	27 588 005	91%	Tenders closed	Moorreesburg	Tender Phase	None
2	Sewerage Works: Darling	8 697 989	-	-	-	8 697 989	100%	Tenmders closed	Darling	Tender Phase	None
Roads											
3	Roads Swartland: Resealing of Roads	15 000 000	4 178 278	-	-	15 000 000	100%	Construction completion 30%	Swartland Area	Construction completion 10%	None
Housing											
4	Housing Riebeek Kasteel Serviced Sites	13 980 000	5 769 094	5 769 094	6 000 000	8 210 906	59%	Construction Phase	Riebeek Kasteel	Contractor has been appointed	Funding approval letter received from DHS
5	Housing Kalbaskraal Serviced Sites	5 000 000	2 861 791	2 863 003	2 400 000	2 136 997	43%	Construction Phase	Kalbaskraal	Contractor has been appointed	
6	Housing Sibanye-Moorreesburg Serviced Sites	10 000 000	2 693 321	2 697 415	4 420 000	7 302 585	73%	Construction Phase	Moorreesburg	Contractor has been appointed	
Electricity											
7	Phola Park/De Hoop Electrical Infrastructure and Bulk Supply	5 000 000	52 012	3 825 575	2 500 000	1 174 425	23%	Construction	Malmesbury	Construction	None
8	Minisubstations: Swartland	4 900 000	783 107	4 584 513	1 280 000	315 487	6%	Supply of equipment	Swartland Area	Equipment delivered. Installation in process	None
Water											
9	Water: Replacement water reticulation network	4 933 800	5 064 443	8 140 329	4 460 186	-3 206 529	-65%	Construction completion 100%	Swartland Area	Construction completion 100%	None
Community Development											
10	Darling RSEP Project (RSEP/VPJUI)	5 000 000	-	-	800 000	5 000 000	100%	Planning Phase	Darling	Planning Phase	None
Totals		102 712 209	22 653 190	30 492 345	33 502 388	72 219 864	70%				

**Chart C1 2019/20 Capital Expenditure Monthly Trend: actual v target**



**Chart C2 2019/20 Capital Expenditure: YTD actual v YTD target**



### 3.2.6 PERFORMANCE INDICATORS

WC015 Swartland - Supporting Table SC2 Monthly Budget Statement - performance indicators - Mid-Year Assessment					
Description of financial indicator	Basis of calculation	Ref	Budget Year 2019/20		
			Original Budget	YearTD actual	Full Year Forecast
<b><u>Borrowing Management</u></b>					
Capital Charges to Operating Expenditure	Interest & principal paid/Operating Expenditure		4.5%	2.3%	4.5%
Borrowed funding of 'own' capital expenditure	Borrowings/Capital expenditure ex cl. transfers and grants		15.7%	0.0%	15.7%
<b><u>Safety of Capital</u></b>					
Debt to Equity	Loans, Accounts Payable, Overdraft & Tax Provision/ Funds & Reserves		12.4%	10.2%	12.4%
Gearing	Long Term Borrowing/ Funds & Reserves		62.1%	65.6%	62.1%
<b><u>Liquidity</u></b>					
Current Ratio	Current assets/current liabilities	1	4:1	6:1	4:1
Liquidity Ratio	Monetary Assets/Current Liabilities		3:1	5:1	3:1
<b><u>Revenue Management</u></b>					
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing		94.4%	80.6%	94.4%
<b><u>Creditors Management</u></b>					
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))		100.0%	98.95%	100.0%
<b><u>Funding of Provisions</u></b>					
Percentage Of Provisions Not Funded	Unfunded Provisions/Total Provisions		n/a	n/a	n/a
<b><u>Other Indicators</u></b>					
Electricity Distribution Losses	% Volume (units purchased and generated less units sold)/units purchased and generated	2	6.0%	6.14%	6.0%
Water Distribution Losses	% Volume (units purchased and own source less units sold)/Total units purchased and own source	2	15.0%	19.46%	15.0%
Employee costs	Employee costs/Total Revenue - capital revenue		28.9%	28.6%	28.9%
Repairs & Maintenance	R&M/Total Revenue - capital revenue		7.3%	6.6%	7.3%
Interest & Depreciation	I&D/Total Revenue - capital revenue		14.2%	1.7%	4.0%
<b><u>IDP regulation financial viability indicators</u></b>					
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year		10.7	0.32	10.70
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services				
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure		11.2	4.42	11.20

**Note:** Ratios will improve more positively over the reporting period as the formula only provides that it calculates the year to date.

- The annual debtors collection rate of 80.6% is based on the year to date result and does not refer to the annual collection rate in the AFS as prescribed by Circular 71.

## Section 4 – In-year budget statement tables

### 4.1 Monthly budget statements

#### 4.1.1 Table C1: s71 Monthly Budget Statement Summary

WC015 Swartland - Table C1 Monthly Budget Statement Summary - Q2 Second Quarter							
Description	Budget Year 2019/20						
	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>							
<b>Financial Performance</b>							
Property rates	121 289	10 005	64 673	62 782	1 891	3%	121 289
Service charges	419 650	36 697	217 440	205 273	12 167	6%	419 650
Investment revenue	40 920	570	5 195	3 452	1 743	50%	40 920
Transfers and subsidies	112 666	30 511	68 650	78 183	(9 533)	-12%	112 666
Other own revenue	57 170	2 688	17 655	12 286	5 369	44%	57 170
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>751 695</b>	<b>80 471</b>	<b>373 613</b>	<b>361 977</b>	<b>11 636</b>	<b>3%</b>	<b>751 695</b>
Employee costs	217 514	17 117	106 816	109 434	(2 618)	-2%	217 514
Remuneration of Councillors	11 112	875	5 245	5 128	116	2%	11 112
Depreciation & asset impairment	88 293	–	–	–	–	–	88 293
Finance charges	18 581	6 058	6 279	9 476	(3 198)	-34%	18 581
Materials and bulk purchases	262 380	14 080	114 207	100 947	13 260	13%	262 380
Transfers and subsidies	3 168	11	1 488	1 616	(127)	-8%	3 168
Other expenditure	136 810	10 567	41 763	34 915	6 848	20%	136 810
<b>Total Expenditure</b>	<b>737 858</b>	<b>48 707</b>	<b>275 798</b>	<b>261 516</b>	<b>14 281</b>	<b>5%</b>	<b>737 858</b>
<b>Surplus/(Deficit)</b>	<b>13 838</b>	<b>31 764</b>	<b>97 815</b>	<b>100 460</b>	<b>(2 646)</b>	<b>-3%</b>	<b>13 838</b>
Transfers and subsidies - capital (monetary allocation)	67 161	–	–	37 861	(37 861)	-100%	67 161
Contributions & Contributed assets	–	–	–	–	–	–	–
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>80 999</b>	<b>31 764</b>	<b>97 815</b>	<b>138 321</b>	<b>(40 507)</b>	<b>-29%</b>	<b>80 999</b>
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–
<b>Surplus/ (Deficit) for the year</b>	<b>80 999</b>	<b>31 764</b>	<b>97 815</b>	<b>138 321</b>	<b>(40 507)</b>	<b>-29%</b>	<b>80 999</b>
<b>Capital expenditure &amp; funds sources</b>							
<b>Capital expenditure</b>	<b>143 858</b>	<b>25 863</b>	<b>47 279</b>	<b>52 841</b>	<b>(5 561)</b>	<b>-11%</b>	<b>143 858</b>
Capital transfers recognised	67 161	17 783	26 006	28 457	(2 451)	-9%	67 161
Borrowing	22 631	–	–	5 500	(5 500)	-100%	22 631
Internally generated funds	54 065	8 080	21 273	18 883	2 390	13%	54 065
<b>Total sources of capital funds</b>	<b>143 858</b>	<b>25 863</b>	<b>47 279</b>	<b>52 841</b>	<b>(5 561)</b>	<b>-11%</b>	<b>143 858</b>
<b>Financial position</b>							
Total current assets	705 447		719 415				705 447
Total non current assets	2 010 958		1 995 781				2 010 958
Total current liabilities	157 848		125 171				157 848
Total non current liabilities	228 291		224 211				228 291
Community wealth/Equity	2 330 266		2 268 000				2 330 266
<b>Cash flows</b>							
Net cash from (used) operating	161 599	48 709	524 654	83 201	(441 454)	-531%	161 599
Net cash from (used) investing	(143 658)	817	4 116	(21 079)	(25 195)	120%	(143 658)
Net cash from (used) financing	35 585	209	(602)	–	602	#DIV/0!	35 585
<b>Cash/cash equivalents at the month/year end</b>	<b>548 629</b>	<b>–</b>	<b>528 168</b>	<b>557 224</b>	<b>29 057</b>	<b>5%</b>	<b>548 629</b>
<b>Debtors &amp; creditors analysis</b>	<b>31-60 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>							
Total By Income Source	6 526	2 246	1 014	1 028	1 067	11 217	66 097
<b>Creditors Age Analysis</b>							
Total Creditors	41	–	60	–	–	–	3 668



## 4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

WC015 Swartland - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q2 Second Quarter									
Description	Ref	2018/19	Budget Year 2019/20						
		Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
<b>Revenue - Functional</b>									
<i>Governance and administration</i>		195 596	205 893	23 737	103 407	97 425	5 982	6%	205 893
Executive and council		262	260	1	178	82	96	118%	260
Finance and administration		195 280	205 633	23 736	103 228	97 343	5 886	6%	205 633
Internal audit		55	-	-	-	-	-		-
<i>Community and public safety</i>		93 449	87 285	403	3 063	27 095	(24 032)	-89%	87 285
Community and social services		14 975	14 807	93	612	6 982	(6 370)	-91%	14 807
Sport and recreation		9 031	4 374	289	2 177	3 078	(901)	-29%	4 374
Public safety		37 961	35 215	5	182	697	(515)	-74%	35 215
Housing		31 483	32 890	15	92	16 339	(16 247)	-99%	32 890
Health		-	-	-	-	-	-		-
<i>Economic and environmental services</i>		23 260	17 836	878	6 675	6 186	489	8%	17 836
Planning and development		3 586	3 586	255	2 018	1 705	313	18%	3 586
Road transport		19 674	14 250	623	4 658	4 481	177	4%	14 250
Environmental protection		-	-	-	-	-	-		-
<i>Trading services</i>		476 183	507 814	55 451	260 454	269 118	(8 664)	-3%	507 814
Energy sources		273 407	302 842	25 626	153 819	148 397	5 421	4%	302 842
Water management		91 418	77 935	11 115	42 523	45 807	(3 284)	-7%	77 935
Waste water management		71 009	84 301	11 670	39 299	50 669	(11 371)	-22%	84 301
Waste management		40 349	42 736	7 040	24 814	24 244	569	2%	42 736
<i>Other</i>	4	26	28	2	14	14	(0)	-3%	28
<b>Total Revenue - Functional</b>	2	788 515	818 856	80 471	373 613	399 838	(26 225)	-7%	818 856
<b>Expenditure - Functional</b>									
<i>Governance and administration</i>		104 760	128 875	11 879	55 812	52 370	3 442	7%	128 875
Executive and council		18 224	20 012	1 715	10 381	9 268	1 113	12%	20 012
Finance and administration		84 957	107 120	10 042	44 573	42 226	2 348	6%	107 120
Internal audit		1 578	1 743	121	858	876	(18)	-2%	1 743
<i>Community and public safety</i>		124 822	108 211	6 289	35 536	36 145	(609)	-2%	108 211
Community and social services		16 341	18 876	1 341	8 301	8 532	(231)	-3%	18 876
Sport and recreation		21 506	25 065	1 635	10 181	11 306	(1 125)	-10%	25 065
Public safety		56 630	61 734	3 159	16 066	15 422	645	4%	61 734
Housing		30 345	2 536	155	988	886	102	11%	2 536
Health		-	-	-	-	-	-		-
<i>Economic and environmental services</i>		69 194	65 131	2 791	15 420	14 895	524	4%	65 131
Planning and development		11 503	12 912	958	6 019	5 826	194	3%	12 912
Road transport		57 690	52 219	1 833	9 400	9 070	331	4%	52 219
Environmental protection		-	-	-	-	-	-		-
<i>Trading services</i>		375 861	434 163	27 708	168 380	157 391	10 989	7%	434 163
Energy sources		231 428	265 248	15 212	119 904	106 151	13 753	13%	265 248
Water management		53 596	64 259	1 596	10 522	10 673	(151)	-1%	64 259
Waste water management		57 391	68 142	8 098	21 696	24 321	(2 624)	-11%	68 142
Waste management		33 445	36 515	2 802	16 257	16 246	11	0%	36 515
<i>Other</i>		1 342	1 477	40	650	715	(65)	-9%	1 477
<b>Total Expenditure - Functional</b>	3	675 979	737 858	48 707	275 798	261 516	14 281	5%	737 858
<b>Surplus/ (Deficit) for the year</b>		112 536	80 999	31 764	97 815	138 321	(40 507)	-29%	80 999

#### 4.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

WC015 Swartland - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q2 Second Quarter									
Vote Description	Ref	2018/19	Budget Year 2019/20						
		Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue by Vote	1								
Vote 1 - Corporate Services		9 988	10 953	48	345	6 996	(6 651)	-95,1%	10 953
Vote 2 - Civil Services		227 926	213 095	30 044	107 709	122 836	(15 127)	-12,3%	213 095
Vote 3 - Council		262	260	1	178	82	96	117,6%	260
Vote 4 - Electricity Services		282 509	302 842	25 626	153 819	148 397	5 421	3,7%	302 842
Vote 5 - Financial Services		193 702	204 060	23 662	102 690	96 548	6 142	6,4%	204 060
Vote 6 - Development Services		43 374	43 562	462	4 072	19 933	(15 861)	-79,6%	43 562
Vote 7 - Municipal Manager		55	-	-	-	-	-	-	-
Vote 8 - Protection Services		36 937	44 084	629	4 799	5 045	(246)	-4,9%	44 084
Total Revenue by Vote	2	794 752	818 856	80 471	373 613	399 838	(26 225)	-6,6%	818 856
Expenditure by Vote	1								
Vote 1 - Corporate Services		29 944	31 437	3 146	15 036	14 920	116	0,8%	31 437
Vote 2 - Civil Services		243 340	255 238	17 298	70 473	72 648	(2 175)	-3,0%	255 238
Vote 3 - Council		15 113	16 973	1 483	8 980	7 765	1 214	15,6%	16 973
Vote 4 - Electricity Services		245 854	279 164	16 330	125 468	112 633	12 835	11,4%	279 164
Vote 5 - Financial Services		35 850	50 937	4 349	21 229	18 801	2 429	12,9%	50 937
Vote 6 - Development Services		48 865	24 568	1 603	10 353	10 634	(281)	-2,6%	24 568
Vote 7 - Municipal Manager		6 721	7 208	567	3 352	3 346	5	0,2%	7 208
Vote 8 - Protection Services		56 530	72 332	3 931	20 907	20 770	138	0,7%	72 332
Total Expenditure by Vote	2	682 216	737 858	48 707	275 798	261 516	14 281	5,5%	737 858
Surplus/ (Deficit) for the year	2	112 536	80 999	31 764	97 815	138 321	(40 507)	-29,3%	80 999

#### 4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q2 Second Quarter								
Description	2018/19	Budget Year 2019/20						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
<b>Revenue By Source</b>								
Property rates	114 880	121 289	10 005	64 673	62 782	1 891	3%	121 289
Service charges - electricity revenue	263 661	290 458	24 509	151 269	141 368	9 901	7%	290 458
Service charges - water revenue	59 743	56 497	5 996	30 558	28 912	1 646	6%	56 497
Service charges - sanitation revenue	40 114	45 538	3 892	21 821	21 737	84	0%	45 538
Service charges - refuse revenue	25 623	27 157	2 300	13 793	13 256	537	4%	27 157
Rental of facilities and equipment	1 529	1 586	117	774	749	25	3%	1 586
Interest earned - external investments	40 174	40 920	570	5 195	3 452	1 743	50%	40 920
Interest earned - outstanding debtors	2 615	2 799	202	1 152	1 290	(138)	-11%	2 799
Dividends received	-	-	-	-	-	-		-
Fines, penalties and forfeits	27 703	32 800	18	194	242	(49)	-20%	32 800
Licences and permits	4 030	4 122	281	2 171	1 987	184	9%	4 122
Agency services	4 373	4 300	324	2 337	2 220	116	5%	4 300
Transfers and subsidies	130 093	112 666	30 511	68 650	78 183	(9 533)	-12%	112 666
Other revenue	12 369	11 364	929	6 913	5 798	1 115	19%	11 364
Gains on disposal of PPE	15 245	200	817	4 115	-	4 115	#DIV/0!	200
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>742 152</b>	<b>751 695</b>	<b>80 471</b>	<b>373 613</b>	<b>361 977</b>	<b>11 636</b>	<b>3%</b>	<b>751 695</b>
<b>Expenditure By Type</b>								
Employee related costs	193 878	217 514	17 117	106 816	109 434	(2 618)	-2%	217 514
Remuneration of councillors	10 369	11 112	875	5 245	5 128	116	2%	11 112
Debt impairment	32 709	35 285	-	129	-	129	#DIV/0!	35 285
Depreciation & asset impairment	86 831	88 293	-	-	-	-		88 293
Finance charges	14 278	18 581	6 058	6 279	9 476	(3 198)	-34%	18 581
Bulk purchases	194 308	227 700	12 972	107 183	93 623	13 560	14%	227 700
Other materials	25 940	34 680	1 108	7 024	7 324	(300)	-4%	34 680
Contracted services	86 794	62 217	5 900	24 252	19 751	4 502	23%	62 217
Transfers and subsidies	2 565	3 168	11	1 488	1 616	(127)	-8%	3 168
Other expenditure	26 098	38 308	4 667	17 381	15 164	2 217	15%	38 308
Loss on disposal of PPE	2 209	1 000	-	-	-	-		1 000
<b>Total Expenditure</b>	<b>675 979</b>	<b>737 858</b>	<b>48 707</b>	<b>275 798</b>	<b>261 516</b>	<b>14 281</b>	<b>5%</b>	<b>737 858</b>
<b>Surplus/(Deficit)</b>	<b>66 173</b>	<b>13 838</b>	<b>31 764</b>	<b>97 815</b>	<b>100 460</b>	<b>(2 646)</b>	<b>(0)</b>	<b>13 838</b>
Transfers and subsidies - capital (monetary allocations)	46 363	67 161	-	-	37 861	(37 861)	(0)	67 161
Transfers and subsidies - capital (in-kind - all)	-	-	-	-	-	-		-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>112 536</b>	<b>80 999</b>	<b>31 764</b>	<b>97 815</b>	<b>138 321</b>			<b>80 999</b>
<b>Surplus/(Deficit) attributable to municipality</b>	<b>112 536</b>	<b>80 999</b>	<b>31 764</b>	<b>97 815</b>	<b>138 321</b>			<b>80 999</b>
Share of surplus/ (deficit) of associate		-	-	-	-			-
<b>Surplus/ (Deficit) for the year</b>	<b>112 536</b>	<b>80 999</b>	<b>31 764</b>	<b>97 815</b>	<b>138 321</b>			<b>80 999</b>

## 4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

WC015 Swartland - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q2 Second Quarter									
Vote Description	Ref	2018/19	Budget Year 2019/20						
		Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
<b>Multi-Year expenditure appropriation</b>	2								
Vote 2 - Civil Services		25 926	48 563	1 810	7 931	16 556	(8 625)	-52%	48 563
Vote 4 - Electricity Services		3 000	10 400	375	4 267	3 000	1 267	42%	10 400
Vote 6 - Development Services		7 417	38 680	11 324	11 623	15 420	(3 797)	-25%	38 680
<b>Total Capital Multi-year expenditure</b>	4,7	<b>36 343</b>	<b>97 643</b>	<b>13 509</b>	<b>23 820</b>	<b>34 976</b>	<b>(11 156)</b>	<b>-32%</b>	<b>97 643</b>
<b>Single Year expenditure appropriation</b>	2								
Vote 1 - Corporate Services		2 523	128	23	66	75	(9)	-12%	128
Vote 2 - Civil Services		24 252	34 370	11 230	15 911	12 517	3 394	27%	34 370
Vote 3 - Council		8	10	-	2	(3)	5	-183%	10
Vote 4 - Electricity Services		12 804	9 484	1 021	7 218	3 820	3 398	89%	9 484
Vote 5 - Financial Services		5 715	46	-	43	51	(8)	-16%	46
Vote 6 - Development Services		4 795	1 166	7	33	533	(500)	-94%	1 166
Vote 7 - Municipal Manager		4	10	-	-	(6)	6	-100%	10
Vote 8 - Protection Services		5 589	1 002	73	186	878	(692)	-79%	1 002
<b>Total Capital single-year expenditure</b>	4	<b>55 689</b>	<b>46 215</b>	<b>12 354</b>	<b>23 459</b>	<b>17 864</b>	<b>5 595</b>	<b>31%</b>	<b>46 215</b>
<b>Total Capital Expenditure</b>		<b>92 031</b>	<b>143 858</b>	<b>25 863</b>	<b>47 279</b>	<b>52 841</b>	<b>(5 561)</b>	<b>-11%</b>	<b>143 858</b>
<b>Capital Expenditure - Functional Classification</b>									
<i><b>Governance and administration</b></i>		<b>9 385</b>	<b>5 931</b>	<b>293</b>	<b>2 309</b>	<b>2 840</b>	<b>(531)</b>	<b>-19%</b>	<b>5 931</b>
Executive and council		12	20	-	2	(9)	11	-127%	20
Finance and administration		9 373	5 911	293	2 306	2 849	(543)	-19%	5 911
<i><b>Community and public safety</b></i>		<b>21 222</b>	<b>4 840</b>	<b>159</b>	<b>1 205</b>	<b>3 031</b>	<b>(1 826)</b>	<b>-60%</b>	<b>4 840</b>
Community and social services		1 079	910	18	50	160	(110)	-69%	910
Sport and recreation		14 555	2 928	68	969	1 993	(1 024)	-51%	2 928
Public safety		5 589	1 002	73	186	878	(692)	-79%	1 002
<i><b>Economic and environmental services</b></i>		<b>19 911</b>	<b>55 552</b>	<b>15 709</b>	<b>15 871</b>	<b>17 276</b>	<b>(1 405)</b>	<b>-8%</b>	<b>55 552</b>
Planning and development		3 403	34 058	11 333	11 357	13 645	(2 288)	-17%	34 058
Road transport		16 509	21 494	4 376	4 514	3 631	883	24%	21 494
<i><b>Trading services</b></i>		<b>41 512</b>	<b>77 535</b>	<b>9 702</b>	<b>27 894</b>	<b>29 693</b>	<b>(1 799)</b>	<b>-6%</b>	<b>77 535</b>
Energy sources		15 203	19 244	1 259	11 332	6 432	4 900	76%	19 244
Water management		14 797	7 145	5 387	8 586	6 368	2 218	35%	7 145
Waste water management		9 031	44 628	1 837	3 638	13 884	(10 246)	-74%	44 628
Waste management		2 482	6 518	1 219	4 339	3 010	1 330	44%	6 518
<i><b>Other</b></i>		-	-	-	-	-	-	-	-
<b>Total Capital Expenditure - Functional Classification</b>	3	<b>92 031</b>	<b>143 858</b>	<b>25 863</b>	<b>47 279</b>	<b>52 841</b>	<b>(5 561)</b>	<b>-11%</b>	<b>143 858</b>
<b>Funded by:</b>									
National Government		31 975	30 301	6 420	14 631	13 502	1 128	8%	30 301
Provincial Government		13 863	36 860	11 363	11 376	14 955	(3 579)	-24%	36 860
District Municipality		-	-	-	-	-	-	-	-
Other transfers and grants		458	-	-	-	-	-	-	-
<b>Transfers recognised - capital</b>		<b>46 297</b>	<b>67 161</b>	<b>17 783</b>	<b>26 006</b>	<b>28 457</b>	<b>(2 451)</b>	<b>-9%</b>	<b>67 161</b>
<b>Borrowing</b>	6	-	22 631	-	-	5 500	(5 500)	-100%	22 631
<b>Internally generated funds</b>		<b>45 735</b>	<b>54 065</b>	<b>8 080</b>	<b>21 273</b>	<b>18 883</b>	<b>2 390</b>	<b>13%</b>	<b>54 065</b>
<b>Total Capital Funding</b>		<b>92 031</b>	<b>143 858</b>	<b>25 863</b>	<b>47 279</b>	<b>52 841</b>	<b>(5 561)</b>	<b>-11%</b>	<b>143 858</b>

#### 4.1.6 Table C6: Monthly Budget Statement - Financial Position

WC015 Swartland - Table C6 Monthly Budget Statement - Financial Position - Q2 Second Quarter					
Description	Ref	2018/19	Budget Year 2019/20		
		Audited Outcome	Original Budget	YearTD actual	Full Year Forecast
R thousands	1				
<b>ASSETS</b>					
<b>Current assets</b>					
Cash		525 985	548 629	80 696	548 629
Call investment deposits		–	–	512 000	–
Consumer debtors		61 631	124 460	62 257	124 460
Other debtors		46 334	16 664	38 624	16 664
Current portion of long-term receivables		48	–	47	–
Inventory		17 634	15 694	25 791	15 694
<b>Total current assets</b>		<b>651 631</b>	<b>705 447</b>	<b>719 415</b>	<b>705 447</b>
<b>Non current assets</b>					
Long-term receivables		3	–	15	–
Investments		–	–	–	–
Investment property		45 091	48 621	45 091	48 621
Investments in Associate		–	–	–	–
Property, plant and equipment		1 905 800	1 961 379	1 948 370	1 961 379
Biological		–	–	–	–
Intangible		1 185	188	1 185	188
Other non-current assets		1 120	770	1 120	770
<b>Total non current assets</b>		<b>1 953 198</b>	<b>2 010 958</b>	<b>1 995 781</b>	<b>2 010 958</b>
<b>TOTAL ASSETS</b>		<b>2 604 830</b>	<b>2 716 405</b>	<b>2 715 197</b>	<b>2 716 405</b>
<b>LIABILITIES</b>					
<b>Current liabilities</b>					
Bank overdraft		–	–	–	–
Borrowing		9 689	13 298	–	13 298
Consumer deposits		12 751	11 224	13 641	11 224
Trade and other payables		95 253	124 442	104 517	124 442
Provisions		8 531	8 884	7 013	8 884
<b>Total current liabilities</b>		<b>126 224</b>	<b>157 848</b>	<b>125 171</b>	<b>157 848</b>
<b>Non current liabilities</b>					
Borrowing		119 987	151 735	125 756	151 735
Provisions		98 455	76 556	98 455	76 556
<b>Total non current liabilities</b>		<b>218 443</b>	<b>228 291</b>	<b>224 211</b>	<b>228 291</b>
<b>TOTAL LIABILITIES</b>		<b>344 667</b>	<b>386 139</b>	<b>349 382</b>	<b>386 139</b>
<b>NET ASSETS</b>	2	<b>2 260 163</b>	<b>2 330 266</b>	<b>2 365 815</b>	<b>2 330 266</b>
<b>COMMUNITY WEALTH/EQUITY</b>					
Accumulated Surplus/(Deficit)		2 068 344	2 086 039	2 076 181	2 086 039
Reserves		191 819	244 227	191 819	244 227
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2	<b>2 260 163</b>	<b>2 330 266</b>	<b>2 268 000</b>	<b>2 330 266</b>

**Note:** The difference between Net Assets and Total Community Wealth/Equity is the YTD operating surplus and deficit amount that will only be recognised at year-end.

#### 4.1.7 Table C7: Monthly Budget Statement - Cash Flow

WC015 Swartland - Table C7 Monthly Budget Statement - Cash Flow - Q2 Second Quarter								
Description	2018/19	Budget Year 2019/20						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>								
<b>Receipts</b>								
Property rates	114 880	115 225	8 351	47 265	30 602	16 663	54%	115 225
Service charges	389 141	395 843	37 876	180 179	98 074	82 105	84%	395 843
Other revenue	52 934	29 572	1 469	439 334	4 967	434 367	8745%	29 572
Government - operating	130 093	112 666	32 511	79 985	43 322	36 662	85%	112 666
Government - capital	45 838	67 161	9 581	44 058	19 520	24 538	126%	67 161
Interest	40 174	43 719	7 629	9 502	2 531	6 970	275%	43 719
Dividends					-	-		-
<b>Payments</b>								
Suppliers and employees	(585 585)	(580 837)	(42 638)	(267 901)	(114 963)	152 938	-133%	(580 837)
Finance charges	(14 278)	(18 581)	(6 058)	(6 279)	-	6 279	#DIV/0!	(18 581)
Transfers and Grants	(2 565)	(3 168)	(11)	(1 488)	(853)	635	-74%	(3 168)
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>	<b>170 634</b>	<b>161 599</b>	<b>48 709</b>	<b>524 654</b>	<b>83 201</b>	<b>(441 454)</b>	<b>-531%</b>	<b>161 599</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>								
<b>Receipts</b>								
Proceeds on disposal of PPE	1 469	200	817	4 115	-	4 115	#DIV/0!	200
Decrease (Increase) in non-current debtors	(8 013)	-	-	-	-	-		-
Decrease (increase) other non-current receivables	(2 261)	-	-	1	-	1	#DIV/0!	-
Decrease (increase) in non-current investments	-	-	-	-	-	-		-
<b>Payments</b>								
Capital assets	(86 933)	(143 858)	-	-	(21 079)	(21 079)	100%	(143 858)
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>	<b>(95 738)</b>	<b>(143 658)</b>	<b>817</b>	<b>4 116</b>	<b>(21 079)</b>	<b>(25 195)</b>	<b>120%</b>	<b>(143 658)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>								
<b>Receipts</b>								
Short term loans	-	-	-	-	-	-		-
Borrowing long term/refinancing	-	50 000	-	-	-	-		50 000
Increase (decrease) in consumer deposits	975	236	209	(602)	-	(602)	#DIV/0!	236
<b>Payments</b>								
Repayment of borrowing	(10 686)	(14 651)	-	-	-	-		(14 651)
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>	<b>(9 711)</b>	<b>35 585</b>	<b>209</b>	<b>(602)</b>	<b>-</b>	<b>602</b>	<b>#DIV/0!</b>	<b>35 585</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>	<b>65 185</b>	<b>53 526</b>	<b>49 735</b>	<b>528 168</b>	<b>62 122</b>			<b>53 526</b>
Cash/cash equivalents at beginning:	460 799	495 102			495 102			495 102
Cash/cash equivalents at month/year end:	525 985	548 629		528 168	557 224			548 629

The Year TD actual for Other Revenue includes investments made to the amount of R512 000 000. This amount will decrease as investments mature and will not reflect as an overspending at year-end.

## **PART 2 – SUPPORTING DOCUMENTATION**

### **Section 5 – Debtors' analysis**

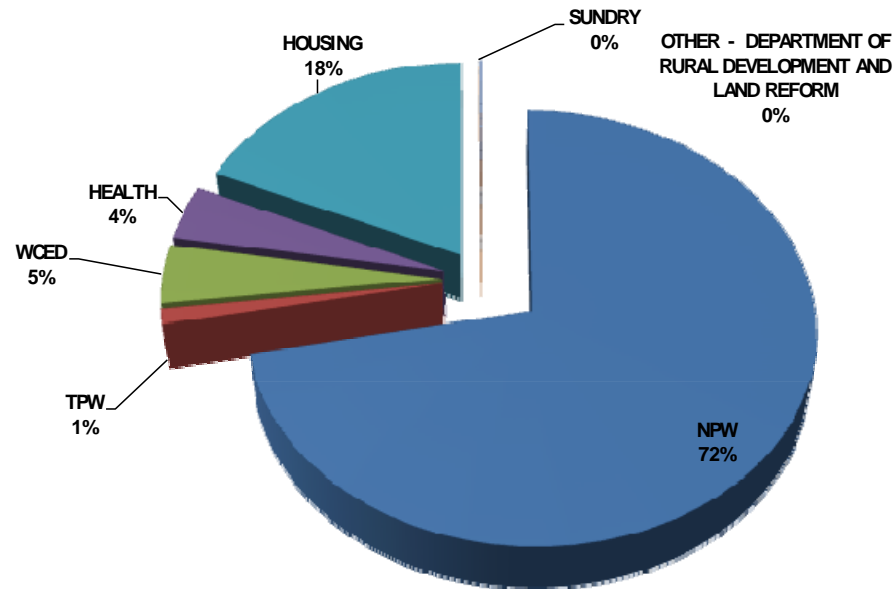
#### **5.1 Supporting Table SC3**

WC015 Swartland - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q2 Second Quarter													
Description	NT Code	Budget Year 2019/20											
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
R thousands													
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200	6 842	1 668	519	462	331	388	483	2 733	13 426	4 398	-	-
Trade and Other Receivables from Exchange Transactions - Electricity	1300	20 335	1 816	140	73	52	43	33	708	23 199	908	-	-
Receivables from Non-exchange Transactions - Property Rates	1400	8 634	1 633	576	1 365	334	327	201	4 069	17 141	6 297	-	-
Receivables from Exchange Transactions - Waste Water Management	1500	3 031	780	223	177	153	138	178	1 877	6 557	2 523	-	-
Receivables from Exchange Transactions - Waste Management	1600	2 467	615	202	168	143	131	170	1 828	5 725	2 440	-	-
Receivables from Exchange Transactions - Property Rental Debtors	1700	30	13	1	1	1	1	1	1	50	5	-	-
Interest on Arrear Debtor Accounts	1810	-	-	-	-	-	-	-	-	-	-	-	-
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-
Other	1900	-	-	-	-	-	-	-	-	-	-	-	-
Total By Income Source	2000	41 339	6 526	1 661	2 246	1 014	1 028	1 067	11 217	66 097	16 571	-	-
2018/19 - totals only		37 502	7 600	1 774	1 961	1 581	1 212	1 088	9 990	62 708	15 832		
Debtors Age Analysis By Customer Group													
Organs of State	2200	1 273	103	18	170	2	3	1	75	1 644	250	-	-
Commercial	2300	17 941	1 113	112	110	34	61	56	563	19 990	824	-	-
Households	2400	22 124	5 310	1 532	1 966	978	964	1 009	10 579	44 463	15 497	-	-
Other	2500	-	-	-	-	-	-	-	-	-	-	-	-
Total By Customer Group	2600	41 339	6 526	1 661	2 246	1 014	1 028	1 067	11 217	66 097	16 571	-	-

Total Debtors has increased from **R65 137 298** in November 2019 to **R66 096 866** in December 2019. The aforementioned totals include the current billing not due yet. See 0-30 days in this regard. The monthly service collection rate for December 2019 was **99.83 %** compared to **109.83 %** in November 2019. (Amounts received in current month for the previous month's debtors raised)

## 5.2 Government Debt Schedule

Swartland Municipality for the month ended December 2019	Rates					Services					Total Debt	Grand Total Sec 71	Payment received for the month
Department Responsible for the Debt	0-30 Days	30-60 Days	60-90 Days	> 90 Days	Total	0-30 Days	30-60 Days	60-90 Days	>90 Days	Total			
NPW	460 508	16 954	14 646	201 882	693 990	446 913	6 306	3 241	34 010	490 470	1 184 460	1 184 460	-1 553 526
TPW	5 474	35	-	3 879	9 388	82	82	-	8 980	9 145	18 532	18 532	-0
WCED	-	-	-	-	-	27 517	44 668	-	-	72 185	72 185	72 185	-39 289
HEALTH	-	-	-	-	-	66 810	270	-	-	67 079	67 079	67 079	-55 502
HOUSING	-	-	-	-	-	265 517	33 026	18	1 452	300 013	300 013	300 013	-222 618
OTHER - DEPARTMENT OF RURAL DEVELOPMENT AND LAND REFORM	-	-	-	-	-	-	-	-	-	-	-	-	-
SUNDRY	-1	-	-	-	-1	446	1 215	-	-	1 662	1 660	1 660	-2 200
<b>TOTAL OUTSTANDING</b>	<b>465 980</b>	<b>16 989</b>	<b>14 646</b>	<b>205 760</b>	<b>703 376</b>	<b>807 286</b>	<b>85 567</b>	<b>3 259</b>	<b>44 442</b>	<b>940 553</b>	<b>1 643 929</b>	<b>1 643 929</b>	<b>-1 873 136</b>





## Section 6 – Creditors' analysis

### 6.1 Supporting Table SC4

WC015 Swartland - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q2 Second Quarter											
Description  R thousands	NT Code	Budget Year 2019/20									Prior year totals for chart (same
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	3 550	41	17	-	60	-	-	-	3 668	15 016
Auditor General	0800	-	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	3 550	41	17	-	60	-	-	-	3 668	15 016

Outstanding creditors: 30 days and older				
Name of supplier	Outstanding Amount	Invoice(s) date(s)	Dispute/Reason for non-payment	Remedial action
Barloworld Equipment	R 29 548,98	30.10.2019	Work not properly done	Invoice inpayment process
Bester family trust	R 2 200,00	01.12.2019	Invoice held by signatory	To be paid once released by signatory
Bidvest Waltons	R 1 189,00	11.10.2019	Wrong items recieved.	Credit note to be sent by supplier.
JB'S TRUCKS - UD TRUCKS	R 12 212,49	20.11.2019	Work not satisfactory done at that time	Invoice paid todai the 07.01.2020
LUMBER & LAWN	R 7 824,99	12.11.2019	Not all are the items received	Invoice to be paid once all items are received
Overberg Agri	R 1 518,99	12.11.2019	Incorrect details on invoice by supplier	Waiting for a credit note from a supplier and a new invoice.
Koordom Cleaning Services.	R 1 950,00	10.06.2019	Work not satisfactory done	Invoice not yet to be paid.
Tip Trans Logistics	R 2 087,25	26.11.2019	Material not yet delivered	To be paid once the item is received
Truseal	R 1 292,60	19.11.2019	Items not recieved yet.	To be paid once items are all received
Weskus	R 57 953,11	30.06.19	Dispute regarding details on the invoice (Outstanding information)	To be paid once dispute is resolved.

## Section 7 – Investment portfolio analysis

### 7.1 Supporting Table SC5

WC015 Swartland - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Q2 Second Quarter											
Investments by maturity Name of institution & investment ID	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate *	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands	Yrs/Months										
<b>Municipality</b>											
NEDBANK	364 Days	Fixed	Yes	Fixed	8,450%	30/06/2020	300 000	25 280 548	-	-	325 281
NEDBANK	213 Days	Fixed	Yes	Fixed	8,200%	31/01/2020	60 000	2 871 123	-	-	62 871
STANDARD BANK	63 Days	Fixed	Yes	Fixed	7,68%	02/09/2019	60 000	794 836	(60 795)	-	-
STANDARD BANK	304 Days	Fixed	Yes	Fixed	7,675%	30/06/2020	40 000	2 556 932	-	-	42 557
NEDBANK	81 Days	Fixed	Yes	Fixed	7,50%	22/11/2019	60 000	998 630	(60 999)	-	-
STANDARD BANK	n/a	Call Account	Yes	Variable	4,95%	23/09/2019	12 000	509 375	-	-	12 509
NEDBANK	221 Days	Fixed	Yes	Fixed	8%	30/06/2020	50 000	2 421 918	-	-	52 422
ABSA	209 Days	Fixed	Yes	Fixed	7,627%	30/06/2020	-	2 183 621	-	50 000	52 184
<b>Municipality sub-total</b>							582 000	35 433 362	(121 793)	50 000	547 824

### 7.2 Commitments against Cash and Cash Equivalents

Commitments against Cash & Cash Equivalents			
	30 November 2019	Transactions / Movement 2019/2020	Current Month
<b>Cash &amp; Cash Equivalents:</b>	<b>R 587 541 465</b>		<b>R 592 672 476</b>
Primary Bank Account	R 121 439 846	R -43 986 061	R 77 453 786
Short Term Investments (Less 6 months)	R 12 000 000	R -	R 12 000 000
Medium Term Investments (more 6 months)	R 450 000 000	R 50 000 000	R 500 000 000
Cash Floats	R 4 101 619	R -882 929	R 3 218 690
<b>Commitments:</b>	<b>R 499 359 154</b>		<b>R 428 827 716</b>
Unspent Committed Conditional Grants	R 12 839 117		R 12 839 117
Capital funding requirement 2019/20 (Grants & Loans)	R 81 622 602	R -17 782 651	R 63 839 951
Cash Portion of Housing Development Fund	R 3 368		R 3 368
Capital Replacement Reserve Movement	R 178 623 083	R -8 080 162	R 170 542 921
Loan repayment due Dec / June	R 18 581 231	R -6 058 150	R 12 523 081
Consumer Deposits	R 13 308 419	R 332 880	R 13 641 299
Creditor payments	R 24 593 371	R -20 925 161	R 3 668 210
Salaries	R 134 502 715	R -18 018 193	R 116 484 522
Bad Debt Contributions	R 35 285 248		R 35 285 248
<b>Working Capital</b>			<b>R 163 844 759</b>

### 7.3 Withdrawals from Municipal Bank Account

<b>SWARTLAND MUNICIPALITY</b> <b>Withdrawals from Municipal Bank Accounts</b> <b>In accordance with Section 11, Sub-section 1 (b) to (j)</b>		
<b>NAME OF MUNICIPALITY:</b>	SWARTLAND MUNICIPALITY	
<b>MUNICIPAL DEMARCATION CODE:</b>	WC015	
<b>QUARTER ENDED:</b>	Dec-19	
<b>MFMA section 11.</b> (1) Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i> , or any other senior financial <i>official</i> of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal of money from any of the <i>municipality's</i> bank accounts, and may do so only -	<b>Amount</b>	<b>Reason for withdrawal</b>
	R 379 259 132	Creditors, Service providers, Employee related costs, Capital costs, Investments made, etc
(b) to defray expenditure authorised in terms of section 26(4);		
(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);		
(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;		
(e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including -		
(i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or	R 10 888 029	Motor Vehicle Registration and Road Traffic Mangement Corporation.
(ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state;		
(f) to refund money incorrectly paid into a bank account;		
(g) to refund guarantees, sureties and <i>security</i> deposits;	R 240 446	Service deposits, Community and Town Halls, Sport Club Houses, etc
(h) for cash management and <i>investment</i> purposes in accordance with section 13;	R 100 000 000	To re-invest and deposit into the cheque account when needed.
(i) to defray increased expenditure in terms of section 31; or		
(j) for such other purposes as may be <i>prescribed</i> .		
(4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> -		
(a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i> ; and		
(b) submit a copy of the report to the relevant <i>provincial treasury</i> and the <i>Auditor-General</i> .		

## Section 8 – Allocation and grant receipts and expenditure

### 8.1 Supporting Table SC6

WC015 Swartland - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q2 Second Quarter							
Description	Budget Year 2019/20						
	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands							
<b>RECEIPTS:</b>							
<b>Operating Transfers and Grants</b>							
National Government:	94 852	30 511	71 438	71 438	-		94 852
Local Government Equitable Share	91 534	30 511	68 650	68 650	-		91 534
Finance Management	1 550	-	1 550	1 550	-		1 550
EPWP Incentive	1 768	-	1 238	1 238	-		1 768
Provincial Government:	17 564	1 990	9 918	9 918	-		17 564
Municipal Accreditation and Capacity Building Grant	224	-	-	-	-		224
Human Settlements	-	-	1 243	1 243	-		-
Libraries	9 557	-	6 355	6 355	-		9 557
Proclaimed Roads Subsidy	5 084	-	-	-	-		5 084
Financial Management Support Grant: Student Bursaries	379	-	-	-	-		379
Financial Management Support Grant: mSCOA	330	-	330	330	-		330
Thusong Grant	-	-	-	-	-		-
Establishment of a K9 Unit	1 990	1 990	1 990	1 990	-		1 990
Other grant providers:	250	-	119	119	-		250
LG Seta	250	-	-	-	-		250
Sondeza Youth Camp Contributions	-	-	119	119	-		-
<b>Total Operating Transfers and Grants</b>	<b>112 666</b>	<b>32 501</b>	<b>81 475</b>	<b>81 475</b>	<b>-</b>		<b>112 666</b>
<b>Capital Transfers and Grants</b>							
National Government:	30 301	8 000	20 800	20 800	-		30 301
Municipal Infrastructure Grant (MIG)	21 301	8 000	12 800	12 800	-		21 301
Energy Efficiency and Demand Side Management Grant	4 000	-	3 000	3 000	-		4 000
Integrated National Electrification Programme (municipal)	5 000	-	5 000	5 000	-		5 000
Provincial Government:	36 860	9 591	35 318	35 318	-		36 860
Human Settlements	32 480	9 581	30 938	30 938	-		32 480
RSEP/VPUU Municipal Projects	4 000	-	4 000	4 000	-		4 000
Libraries	50	-	50	50	-		50
Upgrading of Tennis & Netball Courts	320	-	320	320	-		320
Establishment of a K9 Unit	10	10	10	10	-		10
<b>Total Capital Transfers and Grants</b>	<b>67 161</b>	<b>17 591</b>	<b>56 118</b>	<b>56 118</b>	<b>-</b>		<b>67 161</b>
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	<b>179 827</b>	<b>50 092</b>	<b>137 593</b>	<b>137 593</b>	<b>-</b>		<b>179 827</b>

## 8.2 Supporting Table SC7 (1)

WC015 Swartland - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q2 Second Quarter							
Description	Budget Year 2019/20						
	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands							
<b>EXPENDITURE</b>							
<b>Operating expenditure of Transfers and Grants</b>							
National Government:	94 852	5 644	35 680	35 761	(81)	-0,2%	94 852
Local Government Equitable Share	91 534	5 265	33 450	33 440	9	0,0%	91 534
Finance Management	1 550	50	463	553	(90)	-16,3%	1 550
EPWP Incentive	1 768	329	1 768	1 768	-	-	1 768
Provincial Government:	17 564	916	5 559	5 738	(179)	-3,1%	17 564
Municipal Accreditation and Capacity Building Grant	224	19	112	112	0	0,0%	224
Libraries	9 557	669	4 320	4 529	(209)	-4,6%	9 557
Proclaimed Roads Subsidy	5 084	-	-	-	-	-	5 084
Financial Management Support Grant: Student Bursaries	379	-	9	189	(180)	-95,2%	379
Financial Management Support Grant: mSCOA	330	-	130	56	74	132,1%	330
Establishment of a K9 Unit	1 990	228	987	851	136	16,0%	1 990
Other grant providers:	250	-	-	-	-	-	250
LG Seta	250	-	-	-	-	-	250
<b>Total operating expenditure of Transfers and Grants:</b>	<b>112 666</b>	<b>6 560</b>	<b>41 239</b>	<b>41 499</b>	<b>(260)</b>	<b>-0,6%</b>	<b>112 666</b>
<b>Capital expenditure of Transfers and Grants</b>							
National Government:	30 301	6 420	14 631	13 502	1 128	8,4%	30 301
Municipal Infrastructure Grant (MIG)	21 301	6 341	10 779	10 702	76	0,7%	21 301
Energy Efficiency and Demand Side Management Grant	4 000	-	-	300	(300)	-100,0%	4 000
Integrated National Electrification Programme (municipal)	5 000	78	3 852	2 500	1 352	54,1%	5 000
Provincial Government:	36 860	11 363	11 376	14 955	(3 579)	-23,9%	36 860
Human Settlements	32 480	11 324	11 330	13 820	(2 490)	-18,0%	32 480
RSEP/VPUU Municipal Projects	4 000	-	-	800	(800)	-100,0%	4 000
Libraries	50	18	25	10	15	153,6%	50
Upgrading of Tennis & Netball Courts	320	21	21	320	(299)	-93,4%	320
Establishment of a K9 Unit	10	-	-	5	(5)	-100,0%	10
<b>Total capital expenditure of Transfers and Grants</b>	<b>67 161</b>	<b>17 783</b>	<b>26 006</b>	<b>28 457</b>	<b>(2 451)</b>	<b>-8,6%</b>	<b>67 161</b>
<b>TOTAL EXPENDITURE OF TRANSFERS AND GRANTS</b>	<b>179 827</b>	<b>24 343</b>	<b>67 245</b>	<b>69 956</b>	<b>(2 711)</b>	<b>-3,9%</b>	<b>179 827</b>

### 8.3 Supporting Table SC7 (2)

WC015 Swartland - Supporting Table SC7(2) Monthly Budget Statement - Expenditure against approved rollovers - Q2 Second Quarter						
Description	Ref	Budget Year 2019/20				
		Approved Rollover 2018/19	Monthly actual	YearTD actual	YTD variance	YTD variance %
R thousands						
<b>EXPENDITURE</b>						
<u>Operating expenditure of Approved Roll-overs</u>						
National Government:		-	-	-	-	
Provincial Government:		-	-	-	-	
District Municipality:		-	-	-	-	
Other grant providers:		-	-	-	-	
Total operating expenditure of Approved Roll-overs		-	-	-	-	
<u>Capital expenditure of Approved Roll-overs</u>						
National Government:		-	-	-	-	
Provincial Government:		-	-	-	-	
District Municipality:		-	-	-	-	
Other grant providers:		-	-	-	-	
Total capital expenditure of Approved Roll-overs		-	-	-	-	
<b>TOTAL EXPENDITURE OF APPROVED ROLL-OVERS</b>		-	-	-	-	

**Note:** To be approved in the mid-year adjustments budget.

## Section 9 – Expenditure on Councillor, Senior Managers and Other Staff

### 9.1 Supporting Table SC8

WC015 Swartland - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q2 Second Quarter							
Summary of Employee and Councillor remuneration	Budget Year 2019/20						
	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands							
	B						D
<b>Councillors (Political Office Bearers plus Other)</b>							
Basic Salaries and Wages	7 430	688	4 126	3 429	697	20%	7 430
Pension and UIF Contributions	1 018	79	473	470	4	1%	1 018
Medical Aid Contributions	251	22	135	116	19	16%	251
Motor Vehicle Allowance	1 310	–	–	605	(605)	-100%	1 310
Cellphone Allowance	1 102	85	510	509	2	0%	1 102
Other benefits and allowances	–	–	–	–	–		–
<b>Sub Total - Councillors</b>	<b>11 112</b>	<b>875</b>	<b>5 245</b>	<b>5 128</b>	<b>116</b>	<b>2%</b>	<b>11 112</b>
<b>Senior Managers of the Municipality</b>							
Basic Salaries and Wages	7 947	641	3 853	4 607	(754)	-16%	7 947
Pension and UIF Contributions	1 455	115	692	728	(36)	-5%	1 455
Medical Aid Contributions	265	35	207	133	75	56%	265
Motor Vehicle Allowance	1 055	87	519	527	(8)	-2%	1 055
Cellphone Allowance	304	24	143	152	(9)	-6%	304
Other benefits and allowances	174	15	90	87	3	3%	174
Long service awards	87	–	–	43	(43)	-100%	87
Post-retirement benefit obligations	842	–	–	–	–		842
<b>Sub Total - Senior Managers of Municipality</b>	<b>12 130</b>	<b>916</b>	<b>5 504</b>	<b>6 277</b>	<b>(774)</b>	<b>-12%</b>	<b>12 130</b>
<b>Other Municipal Staff</b>							
Basic Salaries and Wages	123 864	10 435	61 444	63 214	(1 770)	-3%	123 864
Pension and UIF Contributions	23 315	1 899	11 318	10 956	362	3%	23 315
Medical Aid Contributions	12 507	812	4 844	4 869	(25)	-1%	12 507
Overtime	8 531	1 094	4 634	4 532	102	2%	8 531
Motor Vehicle Allowance	5 040	414	2 511	2 520	(9)	0%	5 040
Cellphone Allowance	427	44	252	213	39	18%	427
Housing Allowances	1 560	129	746	746	0	0%	1 560
Other benefits and allowances	21 791	1 096	14 954	15 330	(376)	-2%	21 791
Payments in lieu of leave	2 378	–	5	–	5	#DIV/0!	2 378
Long service awards	1 552	63	390	776	(386)	-50%	1 552
Post-retirement benefit obligations	4 418	215	215	–	215	#DIV/0!	4 418
<b>Sub Total - Other Municipal Staff</b>	<b>205 384</b>	<b>16 201</b>	<b>101 312</b>	<b>103 156</b>	<b>(1 844)</b>	<b>-2%</b>	<b>205 384</b>
<b>Total Parent Municipality</b>	<b>228 626</b>	<b>17 992</b>	<b>112 061</b>	<b>114 562</b>	<b>(2 502)</b>	<b>-2%</b>	<b>228 626</b>
<b>Total Municipal Entities</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>		<b>–</b>
<b>TOTAL SALARY, ALLOWANCES &amp; BENEFITS</b>	<b>228 626</b>	<b>17 992</b>	<b>112 061</b>	<b>114 562</b>	<b>(2 502)</b>	<b>-2%</b>	<b>228 626</b>
<b>% increase</b>	<b>#DIV/0!</b>						<b>#DIV/0!</b>
<b>TOTAL MANAGERS AND STAFF</b>	<b>217 514</b>	<b>17 117</b>	<b>106 816</b>	<b>109 434</b>	<b>(2 618)</b>	<b>-2%</b>	<b>217 514</b>

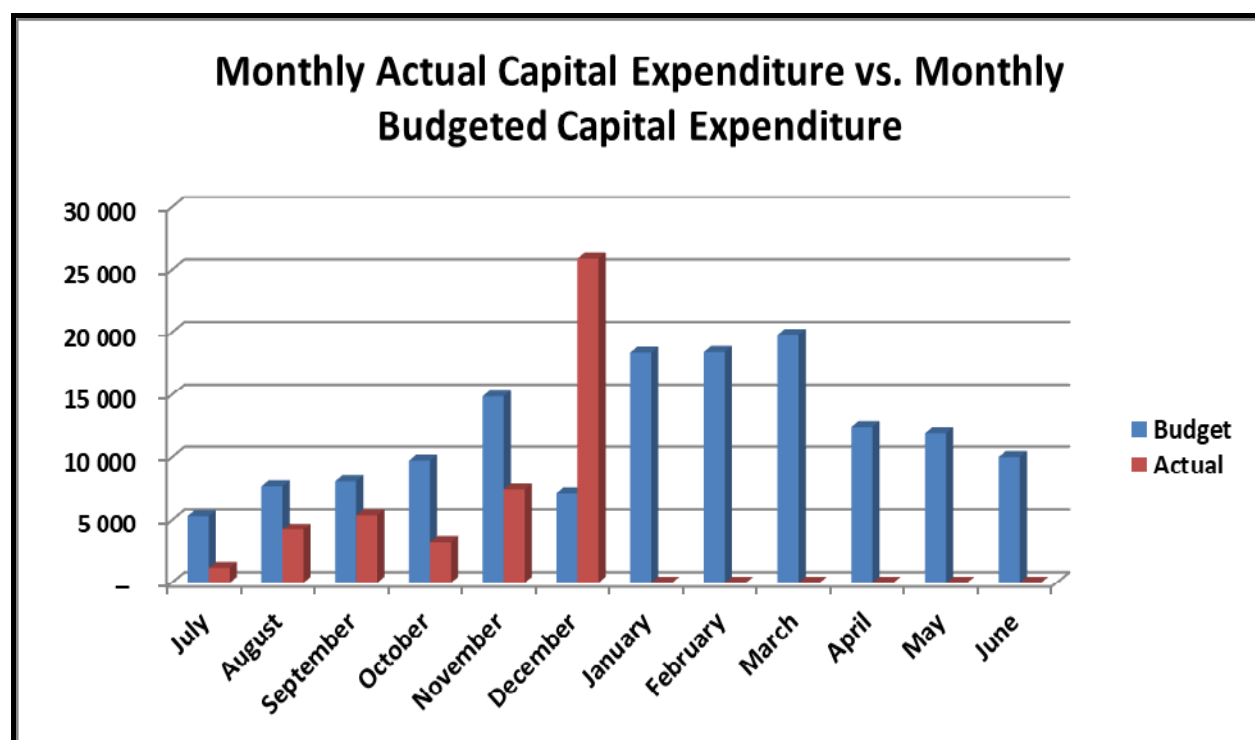
## Section 10 – Material variances to the SDBIP

No Material variances to the SDBIP

## Section 11 – Capital programme performance

### 11.1 Supporting Table SC12

WC015 Swartland - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q2 Second Quarter								
Month	2018/19	Budget Year 2019/20						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands								
<b>Monthly expenditure performance trend</b>								
July	678	5 323	1 153	1 153	5 323	4 170	78,3%	1%
August	2 423	7 687	4 232	5 384	13 009	7 625	58,6%	4%
September	3 510	8 070	5 370	10 755	21 079	10 324	49,0%	7%
October	10 452	9 734	3 219	13 973	30 813	16 839	54,7%	10%
November	7 592	14 875	7 443	21 417	45 688	24 271	53,1%	15%
December	11 304	7 148	25 863	47 279	52 835	5 556	10,5%	33%
January	3 656	18 389	–		71 224	–		
February	2 786	18 443	–		89 667	–		
March	9 832	19 817	–		109 483	–		
April	8 826	12 408	–		121 892	–		
May	10 847	11 941	–		133 832	–		
June	20 126	10 025	–		143 858	–		
Total Capital expenditure	92 031	143 858	47 279					





## Section 12 – Other Supporting Documentation

### 12.1 Supporting Table SC13a, b and e

WC015 Swartland - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - Q2 Second Quarter									
Description	Ref	2018/19	Budget Year 2019/20						
		Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
<b>Capital expenditure on new assets by Asset Class/Sub-class</b>									
<b>Infrastructure</b>		26 308	10 744	747	4 826	5 060	233	4,6%	10 744
Roads Infrastructure		538	1 700	119	257	200	(57)	-28,7%	1 700
<i>Roads</i>		538	1 700	119	257	200	(57)	-28,7%	1 700
Electrical Infrastructure		7 620	6 300	128	4 031	3 050	(981)	-32,2%	6 300
<i>MV Substations</i>		2 653	550	-	19	400	381	95,2%	550
<i>MV Switching Stations</i>		-	-	-	-	-	-		-
<i>MV Networks</i>		-	-	-	-	-	-		-
<i>LV Networks</i>		4 967	5 750	128	4 012	2 650	(1 362)	-51,4%	5 750
Water Supply Infrastructure		11 572	1 214	-	38	914	876	95,9%	1 214
<i>Boreholes</i>		500	-	-	-	-	-		-
<i>Reservoirs</i>		11 022	464	-	38	464	426	91,9%	464
<i>Distribution</i>		50	500	-	-	200	200	100,0%	500
<i>Distribution Points</i>		-	250	-	-	250	250	100,0%	250
Sanitation Infrastructure		6 578	1 030	-	-	396	396	100,0%	1 030
<i>Reticulation</i>		6 578	1 030	-	-	396	396	100,0%	1 030
Solid Waste Infrastructure		-	500	500	500	500	-		500
<i>Waste Drop-off Points</i>		-	500	500	500	500	-		500
<b>Community Assets</b>		9 580	10 070	140	1 640	2 970	1 330	44,8%	10 070
Community Facilities		3 322	6 500	22	47	1 100	1 053	95,7%	6 500
<i>Centres</i>		-	700	-	-	-	-		700
<i>Cemeteries/Crematoria</i>		788	-	-	-	-	-		-
<i>Police</i>		250	-	-	-	-	-		-
<i>Parks</i>		-	700	22	47	200	153	76,4%	700
<i>Public Open Space</i>		403	5 100	-	-	900	900	100,0%	5 100
<i>Public Ablution Facilities</i>		692	-	-	-	-	-		-
<i>Taxi Ranks/Bus Terminals</i>		1 189	-	-	-	-	-		-
Sport and Recreation Facilities		6 258	3 570	118	1 593	1 870	277	14,8%	3 570
<i>Indoor Facilities</i>		4 773	3 550	97	1 572	1 850	278	15,0%	3 550
<i>Outdoor Facilities</i>		1 486	20	21	21	20	(1)	-2,4%	20
<b>Other assets</b>		10 632	31 780	11 324	11 330	13 820	2 490	18,0%	31 780
Operational Buildings		5 135	-	-	-	-	-		-
<i>Capital Spares</i>		5 135	-	-	-	-	-		-
Housing		5 497	31 780	11 324	11 330	13 820	2 490	18,0%	31 780
<i>Social Housing</i>		5 497	31 780	11 324	11 330	13 820	2 490	18,0%	31 780
<b>Computer Equipment</b>		671	570	135	140	360	220	61,0%	570
Computer Equipment		671	570	135	140	360	220	61,0%	570
<b>Furniture and Office Equipment</b>		160	194	23	111	117	6	5,2%	194
Furniture and Office Equipment		160	194	23	111	117	6	5,2%	194
<b>Machinery and Equipment</b>		7 276	6 891	616	1 807	2 672	865	32,4%	6 891
Machinery and Equipment		7 276	6 891	616	1 807	2 672	865	32,4%	6 891
<b>Transport Assets</b>		3 243	1 142	-	741	1 125	384	34,1%	1 142
Transport Assets		3 243	1 142	-	741	1 125	384	34,1%	1 142
<b>Total Capital Expenditure on new assets</b>	1	57 871	61 391	12 985	20 596	26 125	5 529	21,2%	61 391

WC015 Swartland - Supporting Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class - Q2 Second Quarter

Description	Ref	2018/19	Budget Year 2019/20						
		Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
<b>Capital expenditure on renewal of existing assets by Asset Class/Sub-class</b>									
<b>Infrastructure</b>		5 487	25 434	10 075	17 050	5 960	(11 089)	-186,1%	25 434
Roads Infrastructure		-	15 000	4 178	4 178	-	(4 178)	#DIV/0!	15 000
<i>Roads</i>		-	15 000	4 178	4 178	-	(4 178)	#DIV/0!	15 000
Electrical Infrastructure		697	5 500	833	4 731	1 500	(3 231)	-215,4%	5 500
<i>MV Substations</i>		-	4 900	783	4 585	1 280	(3 305)	-258,2%	4 900
<i>MV Networks</i>		-	300	50	50	100	50	50,5%	300
<i>LV Networks</i>		697	300	-	97	120	23	19,2%	300
Water Supply Infrastructure		2 587	4 934	5 064	8 140	4 460	(3 680)	-82,5%	4 934
<i>Distribution</i>		2 587	4 934	5 064	8 140	4 460	(3 680)	-82,5%	4 934
Sanitation Infrastructure		2 203	-	-	-	-	-		-
<i>Waste Water Treatment Works</i>		2 203	-	-	-	-	-		-
Solid Waste Infrastructure		-	-	-	-	-	-		-
<b>Community Assets</b>		-	850	-	-	300	300	100,0%	850
Community Facilities		-	550	-	-	-	-		550
<i>Public Ablution Facilities</i>		-	550	-	-	-	-		550
Sport and Recreation Facilities		-	300	-	-	300	300	100,0%	300
<i>Outdoor Facilities</i>		-	300	-	-	300	300	100,0%	300
<b>Other assets</b>		-	500	-	-	-	-		500
Operational Buildings		-	500	-	-	-	-		500
<i>Yards</i>		-	500	-	-	-	-		500
<b>Total Capital Expenditure on renewal of existing ass</b>	1	5 487	26 784	10 075	17 050	6 260	(10 790)	-172,4%	26 784

WC015 Swartland - Supporting Table SC13e Monthly Budget Statement - capital expenditure on upgrading of existing assets by asset class - Q2 Second Quarter

Description	Ref	2018/19	Budget Year 2019/20						
		Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
<b>Capital expenditure on upgrading of existing assets by Asset Class/Sub-class</b>									
<b>Infrastructure</b>		21 218	54 332	2 730	9 269	19 506	10 237	52,5%	54 332
Roads Infrastructure		14 416	2 664	78	78	2 664	2 586	97,1%	2 664
<i>Roads</i>		13 978	2 664	78	78	2 664	2 586	97,1%	2 664
<i>Road Furniture</i>		438	-	-	-	-	-		-
Storm water Infrastructure		-	1 820	585	933	800	(133)	-16,6%	1 820
<i>Storm water Conveyance</i>		-	1 820	585	933	800	(133)	-16,6%	1 820
Electrical Infrastructure		6 081	5 950	1	1 723	1 400	(323)	-23,1%	5 950
<i>MV Substations</i>		2 945	-	-	-	-	-		-
<i>LV Networks</i>		3 136	5 950	1	1 723	1 400	(323)	-23,1%	5 950
Water Supply Infrastructure		599	500	95	95	500	405	81,0%	500
<i>Distribution</i>		599	500	95	95	500	405	81,0%	500
Sanitation Infrastructure		-	38 898	1 251	2 612	11 642	9 030	77,6%	38 898
<i>Waste Water Treatment Works</i>		-	38 898	1 251	2 612	11 642	9 030	77,6%	38 898
Solid Waste Infrastructure		122	4 500	719	3 827	2 500	(1 327)	-53,1%	4 500
<i>Waste Transfer Stations</i>		122	4 500	719	3 827	2 500	(1 327)	-53,1%	4 500
<b>Community Assets</b>		7 167	1 350	72	365	950	585	61,5%	1 350
Community Facilities		3 122	50	47	47	50	3	6,9%	50
<i>Police</i>		3 122	-	-	-	-	-		-
<i>Public Ablution Facilities</i>		-	50	47	47	50	3	6,9%	50
Sport and Recreation Facilities		4 045	1 300	26	319	900	581	64,6%	1 300
<i>Outdoor Facilities</i>		4 045	1 300	26	319	900	581	64,6%	1 300
<b>Machinery and Equipment</b>		154	-	-	-	-	-		-
Machinery and Equipment		154	-	-	-	-	-		-
<b>Transport Assets</b>		133	-	-	-	-	-		-
Transport Assets		133	-	-	-	-	-		-
<b>Total Capital Expenditure on upgrading of existing</b>	1	28 672	55 682	2 802	9 634	20 456	10 822	52,9%	55 682

## 12.2 Supporting Table SC13c and d

WC015 Swartland - Supporting Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class - Q2 Second Quarter									
Description	Ref	2018/19	Budget Year 2019/20						
		Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
<b>Repairs and maintenance expenditure by Asset Class/Sub-class</b>									
<b>Infrastructure</b>		41 137	39 102	2 663	17 316	17 107	(208)	-1,2%	39 102
Roads Infrastructure		16 168	10 634	285	2 747	2 459	(288)	-11,7%	10 634
<i>Roads</i>		15 695	10 573	285	2 724	2 385	(339)	-14,2%	10 573
<i>Road Furniture</i>		473	61	-	23	74	50	68,3%	61
Storm water Infrastructure		14 251	16 174	1 215	8 000	8 230	230	2,8%	16 174
<i>Storm water Conveyance</i>		14 251	16 174	1 215	8 000	8 230	230	2,8%	16 174
Electrical Infrastructure		2 192	2 398	155	1 425	1 612	187	11,6%	2 398
<i>MV Substations</i>		173	144	6	67	130	63	48,5%	144
<i>LV Networks</i>		2 019	2 253	149	1 358	1 482	124	8,4%	2 253
Water Supply Infrastructure		-	-	159	751	469	(282)	-60,2%	-
<i>Reservoirs</i>		-	-	159	661	404	(256)	-63,4%	-
<i>Pump Station -Water</i>		-	-	-	1	-	(1)	#DIV/0!	-
<i>Distribution</i>		-	-	-	90	64	(25)	-38,9%	-
Sanitation Infrastructure		2 558	3 390	408	1 563	1 255	(308)	-24,6%	3 390
<i>Pump Station</i>		545	883	32	353	197	(156)	-79,4%	883
<i>Reticulation</i>							-		-
<i>Waste Water Treatment Works</i>		2 012	2 507	376	1 210	1 058	(152)	-14,4%	2 507
<i>Outfall Sewers</i>							-		-
<i>Toilet Facilities</i>							-		-
<i>Capital Spares</i>							-		-
Solid Waste Infrastructure		5 969	6 507	442	2 829	3 083	254	8,2%	6 507
<i>Landfill Sites</i>		5 969	6 507	442	2 829	3 083	254	8,2%	6 507
<b>Community Assets</b>		2 261	2 288	453	1 770	1 505	(265)	-17,6%	2 288
Community Facilities		1 641	1 655	438	1 376	1 048	(329)	-31,4%	1 655
<i>Halls</i>		364	752	50	185	(93)	(278)	300,1%	752
<i>Centres</i>		1 055	698	359	1 099	1 011	(88)	-8,7%	698
<i>Libraries</i>		49	50	4	4	25	21	83,4%	50
<i>Cemeteries/Crematoria</i>		84	75	23	52	83	31	37,3%	75
<i>Parks</i>		89	80	1	35	21	(15)	-71,3%	80
Sport and Recreation Facilities		620	633	16	393	457	63	13,9%	633
<i>Indoor Facilities</i>		91	100	-	19	18	(1)	-7,9%	100
<i>Outdoor Facilities</i>		529	533	16	374	439	65	14,8%	533
<b>Other assets</b>		1 824	4 792	563	1 468	678	(790)	-116,5%	4 792
Operational Buildings		871	710	140	636	717	80	11,2%	710
<i>Municipal Offices</i>		871	710	140	636	717	80	11,2%	710
Housing		953	4 082	424	832	(39)	(870)	2252,2%	4 082
<i>Staff Housing</i>		52	182	28	49	(48)	(98)	201,8%	182
<i>Social Housing</i>		901	3 900	396	782	10	(773)	-7938,1%	3 900
<b>Intangible Assets</b>		2 121	2 947	506	1 020	1 430	410	28,7%	2 947
Licences and Rights		2 121	2 947	506	1 020	1 430	410	28,7%	2 947
<i>Computer Software and Applications</i>		2 121	2 947	506	1 020	1 430	410	28,7%	2 947
<b>Computer Equipment</b>		219	419	13	98	79	(19)	-23,4%	419
Computer Equipment		219	419	13	98	79	(19)	-23,4%	419
<b>Furniture and Office Equipment</b>		40	61	16	16	7	(9)	-123,4%	61
Furniture and Office Equipment		40	61	16	16	7	(9)	-123,4%	61
<b>Machinery and Equipment</b>		825	937	115	535	370	(165)	-44,4%	937
Machinery and Equipment		825	937	115	535	370	(165)	-44,4%	937
<b>Transport Assets</b>		4 772	4 134	629	2 432	795	(1 637)	-205,8%	4 134
Transport Assets		4 772	4 134	629	2 432	795	(1 637)	-205,8%	4 134
<b>Total Repairs and Maintenance Expenditure</b>	1	53 201	54 681	4 959	24 654	21 972	(2 682)	-12,2%	54 681

WC015 Swartland - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class - Q2 Second Quarter								
Description	Ref	Budget Year 2019/20						
		Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1							
<b>Depreciation by Asset Class/Sub-class</b>								
<b>Infrastructure</b>		<b>70 182</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>70 182</b>
Roads Infrastructure		23 071	-	-	-	-		23 071
<i>Roads</i>		1 479	-	-	-	-		1 479
<i>Road Structures</i>		21 187	-	-	-	-		21 187
<i>Road Furniture</i>		405	-	-	-	-		405
Storm water Infrastructure		4 312	-	-	-	-		4 312
<i>Drainage Collection</i>		836	-	-	-	-		836
<i>Storm water Conveyance</i>		3 387	-	-	-	-		3 387
<i>Attenuation</i>		89	-	-	-	-		89
Electrical Infrastructure		12 389	-	-	-	-		12 389
<i>Power Plants</i>		3	-	-	-	-		3
<i>HV Transmission Conductors</i>		36	-	-	-	-		36
<i>MV Substations</i>		1 904	-	-	-	-		1 904
<i>MV Switching Stations</i>		1 134	-	-	-	-		1 134
<i>MV Networks</i>		7 109	-	-	-	-		7 109
<i>LV Networks</i>		1 987	-	-	-	-		1 987
<i>Capital Spares</i>		216	-	-	-	-		216
Water Supply Infrastructure		13 537	-	-	-	-		13 537
<i>Dams and Weirs</i>		266	-	-	-	-		266
<i>Boreholes</i>		158	-	-	-	-		158
<i>Reservoirs</i>		2 753	-	-	-	-		2 753
<i>Pump Stations</i>		578	-	-	-	-		578
<i>Water Treatment Works</i>		146	-	-	-	-		146
<i>Bulk Mains</i>		240	-	-	-	-		240
<i>Distribution</i>		9 396	-	-	-	-		9 396
Sanitation Infrastructure		16 519	-	-	-	-		16 519
<i>Pump Station</i>		54	-	-	-	-		54
<i>Reticulation</i>		493	-	-	-	-		493
<i>Waste Water Treatment Works</i>		8 999	-	-	-	-		8 999
<i>Outfall Sewers</i>		6 907	-	-	-	-		6 907
<i>Toilet Facilities</i>		67	-	-	-	-		67
Solid Waste Infrastructure		355	-	-	-	-		355
<i>Landfill Sites</i>		127	-	-	-	-		127
<i>Waste Transfer Stations</i>		87	-	-	-	-		87
<i>Waste Drop-off Points</i>		141	-	-	-	-		141
Rail Infrastructure		-	-	-	-	-		-
Coastal Infrastructure		-	-	-	-	-		-
Information and Communication Infrastructure		-	-	-	-	-		-

WC015 Swartland - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class - Q2 Second Quarter								
Description	Ref	Budget Year 2019/20						
		Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1							
<b>Community Assets</b>		5 183	-	-	-	-		5 183
Community Facilities		3 811	-	-	-	-		3 811
Halls		471	-	-	-	-		471
Clinics/Care Centres		1 443	-	-	-	-		1 443
Museums		134	-	-	-	-		134
Libraries		530	-	-	-	-		530
Cemeteries/Crematoria		910	-	-	-	-		910
Public Ablution Facilities		324	-	-	-	-		324
Sport and Recreation Facilities		1 372	-	-	-	-		1 372
Outdoor Facilities		1 372	-	-	-	-		1 372
<b>Heritage assets</b>		-	-	-	-	-		-
<b>Investment properties</b>		18	-	-	-	-		18
Revenue Generating		18	-	-	-	-		18
Improved Property		18	-	-	-	-		18
Non-revenue Generating		-	-	-	-	-		-
<b>Other assets</b>		1 783	-	-	-	-		1 783
Operational Buildings		1 440	-	-	-	-		1 440
Municipal Offices		1 223	-	-	-	-		1 223
Workshops		21	-	-	-	-		21
Stores		196	-	-	-	-		196
Housing		343	-	-	-	-		343
Staff Housing		68	-	-	-	-		68
Social Housing		275	-	-	-	-		275
<b>Biological or Cultivated Assets</b>		-	-	-	-	-		-
Biological or Cultivated Assets		-	-	-	-	-		-
<b>Intangible Assets</b>		658	-	-	-	-		658
Servitudes		-	-	-	-	-		-
Licences and Rights		658	-	-	-	-		658
Computer Software and Applications		658	-	-	-	-		658
<b>Computer Equipment</b>		1 456	-	-	-	-		1 456
Computer Equipment		1 456	-	-	-	-		1 456
<b>Furniture and Office Equipment</b>		796	-	-	-	-		796
Furniture and Office Equipment		796	-	-	-	-		796
<b>Machinery and Equipment</b>		2 898	-	-	-	-		2 898
Machinery and Equipment		2 898	-	-	-	-		2 898
<b>Transport Assets</b>		4 318	-	-	-	-		4 318
Transport Assets		4 318	-	-	-	-		4 318
<b>Land</b>		-	-	-	-	-		-
Land		-	-	-	-	-		-
<b>Zoo's, Marine and Non-biological Animals</b>		-	-	-	-	-		-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-		-
<b>Total Depreciation</b>	1	87 293	-	-	-	-		87 293

**Note:** Currently busy with version 6.3 system setups.

## 12.3 Cost Containment

The cost containment regulations came into effect on 1 July 2019. The regulations require the municipality to monitor certain categories of expenditure with the objective to contain costs. The municipality is also required to report on the budget and actual expenditure relating to the regulated costs on a regular basis as outlined below:

Cost Containment In-Year Report Measures	2019/20 Virement Budget	Actual Expenditure Q1	Actual Expenditure Q2	Savings
Use of consultants	R 13 458 490	R 1 068 994	2 579 298	N/a
Travel and Subsistence	R 511 040	R 118 949	124 706	N/a
Domestic accommodation	R 168 839	R 38 302	32 093	N/a
Sponsorships, events and catering	R 760 235	R 69 112	421 401	N/a
Overtime Pay	R 8 444 865	R 1 575 259	3 021 849	N/a
Communication	R 1 261 501	R 317 018	320 807	N/a
Telephone cost	R 722 400	R 104 297	190 170	N/a
Vehicles used for political office -bearers	None	N/a	N/a	N/a
Number of Credit Cards	None	N/a	N/a	N/a
<b>Total</b>	<b>R 25 327 370</b>	<b>R 3 291 931</b>	<b>R 7 011 129</b>	
<b>Note: Savings can only be reported on at year-end.</b>				

## Section 13 – Quality certification

### QUALITY CERTIFICATE

I, Joggie Scholtz, the municipal manager of Swartland Municipality, hereby certify that -

(mark as appropriate)

- ☒ the monthly budget statement
- ☒ quarterly report on the implementation of the budget and financial state of affairs of the municipality
- ☐ mid-year budget and performance assessment

for the month of **December 2019** has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

**Print Name:** Mark Bolton

Chief Financial Officer of Swartland Municipality (WC015)

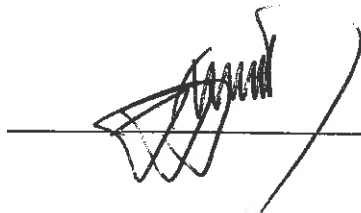
Signature



**Print Name:** Joggie Scholtz

Municipal Manager of Swartland Municipality (WC015)

Signature



Date: 14 January 2020



## The Executive Mayor

I have considered the report in terms of S54 of the MFMA and is satisfied that our performance to date is in accordance with the commitments given as contained in the Service Delivery and Budget Implementation Plan, unless specifically stated otherwise.

Print Name: Tjimen Van Essen

Executive Mayor of Swartland Municipality (WC015)

Signature  \_\_\_\_\_

Date: 15 January 2020

**SWARTLAND MUNICIPALITY**  
**STRATEGIC MANAGEMENT SYSTEM**



*2019/0 - PERFORMANCE DIRECTORS (Quarterly)*

*23 January 2020*

**Item 7.2 refers - Annexure B**

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Bolton, Mark - Director: Financial Services</b>					
<b>Strategic Goal:</b>	<b>4 Caring, competent and responsive institutions, organisations and business</b>				
<b>Strategic Objective:</b>	<b>Manage Financial Services</b>				
pd-09-0080: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	2: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 67.7% cumulative		
pd-09-0081: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	2: 0.0% 90% for the year	0.0% 95.0% cumulative		
pd-09-0082: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	2: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 46.8% cumulative		
pd-09-0083: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	2: 100.0%	100.0%	3.0	
pd-09-0084: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	2: 100.0%	100.0% (184/184 resolutions initiated)	3.0	
pd-09-0085: Performance and financial monitoring	1: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	2: 100.0% 2 per quarter	150.0% 3	3.0	
pd-09-0086: Annual Report inputs provided by departments	1: Departmental input to the annual report submitted by due date [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0087: Budget inputs provided by departments	1: Budget requests provided to financial department in accordance with the budget time schedule [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0088: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	2: 100.0% 0 maximum	100.0% 0	3.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0089: Correspondence addressed in a timely manner	1: % of all correspondence recorded by Collaborator less than 60 days old [Type=Avg All]	2: 100.0% 90.0%	106.9% 96.2% pm average	3.2	
pd-09-0090: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Avg All]	2: 100.0%	0.0% N/a		NOTES: Change the target in Jan 2020 to a quarter 4 target: 100% cumulative by end of June annually
pd-09-0091: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	2: 100.0%	100.0% (Total Requisitions= 176)	3.0	
pd-09-0092: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	2: 100.0%	100.0% by the end of Qtr 2	3.0	
	2: % internal actions implemented within agreed time frame [Type=Avg All]	2: 100.0%	67.0%	2.0	REASONS: SOP for refunds to be documented for officials to be aware of their responsibilities. Duplicate refund to De Vries not fully recovered. INTERVENTIONS: SOP's for refunds at Debtors and Creditors to be finalised before 28 February 2020 and duplicate refund to be recovered.
	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 1 & 2]	2: 100.0%	100.0%	3.0	
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	2: 20.0%	20.0%	3.0	
pd-09-0093: Risk identification and control implementation	1: Confirmation of risk assessment done [Type=Qtr 2 & 4]	2: 100.0% Yes (bi-annually by November and May)	40.0% No (20% reached by Nov and 40% by Dec)	1.2	REASONS: By November only 20% of operational risk assessments were performed due to AG audit still in process, namely Credit Control & Debt Collection, Budget & costing and Financial System Administration. The percentage however went up to 40% by December. INTERVENTIONS: Risk assessments to be performed for the SCM, Expenditure, Income, Financial Statements and Asset & Fleet Management before 15 February 2020.
	2: % of Risk Action Plans implemented in accordance with the agreed time frame [Type=Qtr 2 & 4]	2: 100.0% Yes (bi-annually by November and May)	0.0% No	0.0	REASONS: Risk Assessments to be performed to identify areas of improvement. Action plans have been documented for Credit Control, Budget and Financial system admin INTERVENTIONS: Outstanding risk assessments to be performed before 15 February 2020.

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0093: Risk identification and control implementation	3: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	2: 100.0% Yes	100.0% Yes	3.0	
	4: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	2: 100.0% Yes	0.0% N/a		
	5: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0095: Invocoms held	1: Number of invocoms held [Type=Avg All]	2: 100.0% 2 per quarter	100.0% 2	3.0	
pd-09-0096: General KPI: Ensure general financial viability	1: % outstanding service debtors to revenue = B/C Where - B - represents total outstanding service debtors C - represents annual revenue actually received for services [Type=Qtr 2 Only]	2: 100.0% Norm = 20%	166.7% 8.1%	5.0	
	2: Cost coverage = (B+C) / D Where - B - represents all available cash at a particular time C - represents investments D - represents monthly fixed operating expenditure [Type=Qtr 2 Only]	2: 100.0% Norm = 1-3 months	166.7% 9 months	5.0	
	3: % debt coverage = (B-C) / D Where - B - represents total operating revenue received C - represents operating grants D - represents debt service payments (i.e. interest + redemption) due within financial year [Type=Qtr 2 Only]	2: 100.0% Norm = 45%	166.7% 17.45%	5.0	
pd-10-0027: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	2: 100.0% 3 months maximum	35.0% 14 months by the end of Qtr 1	3.0	REASONS: Management noted that there is no immediate need to fill the vacancy of Executive Secretary: Financial Services. INTERVENTIONS: No intervention required

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-10-0028: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	2: 100.0% 4% pm maximum	115.0% 2.2% pm average	3.4	
pd-13-0004: Asset safeguarding	2: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	2: 100.0% Yes	0.0% N/a		
pd-14-0015: Communication Strategy implementation	6: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	2: 100.0% 1 per quarter	100.0% 1	3.0	
pd-14-0025: General KPI: Households earning less than R4 515 per month with access to free basic services	1: % of indigent households with access to free basic services [Type=Avg All]	2: 100.0%	100.0%	3.0	
pd-17-0001: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	2: 0.0% Yes (by end of March)	0.0% N/a		
pd-17-0002: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	2: 0.0% 100% by end of June	0.0% 97.3% by the end of qtr 2		
pd-17-0079: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 2 Only]	2: 100.0% Yes (annually by November)	100.0% Yes	3.0	
pd-18-0014: Ensure that the development of the financial system (Promun), especially the fixed assets module, complies with mSCOA requirements by the continuous influencing of R-Data.	1: Report submitted to management team [Type=Qtr 3 Only]	2: 0.0% Yes (by March 2019)	0.0% N/a		NOTES: Mark Bolton versoek dat die teikendatum verander na March 2020.
pd-19-0002: Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Qtr 4 Only]	2: 0.0% Yes (at least 10 p.a.)	0.0% N/a		NOTES: Change target to Average All and "Yes" MFMA section 116(2): The accounting officer of a municipality must monitor on a monthly basis the performance of the contractor under the contract or agreement

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-19-0009: Training needs of staff	1: New KPI to be added [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	NOTES: Add new KPI and target with all directors: Training needs for staff identified and provided to HR at meetings held with all departments during November annually

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Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Du Toit, Roelof - Director: Electrical Engineering Services</b>					
<b>Strategic Goal:</b>	<b>5 Sufficient, affordable and well-run services</b>				
<b>Strategic Objective:</b>	<b>Manage Electrical Engineering Services (Goal 5)</b>				
pd-09-0064: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	2: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 56.7% cumulative		
pd-09-0065: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	2: 0.0% 90% for the year	0.0% 54.1% cumulative		
pd-09-0066: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	2: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 44.4% cumulative		
pd-09-0067: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	2: 100.0%	100.0%	3.0	
pd-09-0068: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	2: 100.0%	100.0% (16/16 resolutions initiated)	3.0	
pd-09-0069: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	2: 100.0% 2 per quarter	150.0% 3	3.0	
pd-09-0070: Annual Report inputs provided by departments	2: Departmental input to the annual report submitted by due date [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0071: Budget inputs provided by departments	2: Budget requests provided to financial department in accordance with the budget time schedule? [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0072: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	2: 100.0% 0 maximum	100.0% 0	3.0	



Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0073: Correspondence addressed in a timely manner	1: % of all correspondence recorded by Collaborator less than 60 days old [Type=Avg All]	2: 100.0% 90.0%	108.9% 98.0% pm average	3.3	
pd-09-0074: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Avg All]	2: 100.0%	0.0% N/a		NOTES: Change the target in Jan 2020 to a quarter 4 target: 100% cumulative by end of June annually
pd-09-0075: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	2: 100.0%	100.0% (Total Requisitions= 161)	3.0	
pd-09-0076: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	2: 100.0%	0.0% N/a		
	2: % internal actions implemented within agreed time frame [Type=Avg All]	2: 100.0%	0.0% N/a		
	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 1 & 2]	2: 100.0%	100.0%	3.0	
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	2: 20.0%	20.0%	3.0	
pd-09-0077: Risk identification and control implementation	2: Confirmations of risk assessment done [Type=Qtr 2 & 4]	2: 100.0% Yes (bi-annually by November and May)	100.0% Yes	3.0	
	3: % of Risk Action Plans implemented in accordance with the agreed time frame [Type=Qtr 2 & 4]	2: 100.0% Yes (bi-annually by November and May)	100.0% Yes	3.0	
	4: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	2: 100.0% Yes	100.0% Yes	3.0	
	5: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	2: 100.0% Yes	0.0% N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0077: Risk identification and control implementation	6: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0079: Invocoms held	1: Number of invocoms held [Type=Avg All]	2: 100.0% 2 per quarter	150.0% 3	4.5	
pd-10-0029: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	2: 100.0% 3 months maximum	0.0% N/a		
pd-10-0030: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	2: 100.0% 4% pm maximum	115.0% 2.3% pm average	3.4	
pd-12-0009: EPWP monitoring	1: Number of Full Time Equivalents (FTE's) for the financial year [Type=Qtr 4 Only]  2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	2: 0.0% 4 (103 for the whole organisation)  2: 0.0% 12 (296 for the whole organisation)	0.0% 5.74 cumulative  0.0% 13 cumulative		
pd-14-0002: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	2: 100.0% Yes	0.0% N/a		
pd-14-0016: Communication Strategy implementation	6: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	2: 100.0% 1 per quarter	100.0% 1	3.0	
pd-14-0024: General KPI: Improved access to electricity	1: % of urban households with access to electricity [Outcome Ind]; [Type=Avg All]	2: 100.0%	100.0%	3.0	
pd-17-0009: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	2: 0.0% 100% by end of June	0.0% 42.8% cumulative		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0080: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 2 Only]	2: 100.0% Yes (annually by November)	100.0% Yes	3.0	
pd-19-0003: Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Qtr 4 Only]	2: 0.0% Yes (at least 10 p.a.)	0.0% 6 cumulative		NOTES: Change target to Average All and "Yes" MFMA section 116(2): The accounting officer of a municipality must monitor on a monthly basis the performance of the contractor under the contract or agreement
pd-19-0010: Training needs of staff	1: New KPI to be added [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	NOTES: Add new KPI and target with all directors: Training needs for staff identified and provided to HR at meetings held with all departments during November annually

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Humphreys, Philip - Director: Protection Services</b>					
<b>Strategic Goal:</b>	<b>1 Improved quality of life for citizens</b>				
<b>Strategic Objective:</b>	<b>Manage Protection Services</b>				
pd-09-0100: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	2: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 30.8% cumulative		
pd-09-0101: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	2: 0.0% 90% for the year	0.0% 50.0% cumulative		
pd-09-0102: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	2: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 28.9% cumulative		
pd-09-0103: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	2: 100.0%	100.0%	3.0	
pd-09-0104: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	2: 100.0%	100.0% (23/23 resolutions initiated)	3.0	
pd-09-0105: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	2: 100.0% 2 per quarter	150.0% 3	3.0	
pd-09-0106: Annual Report inputs provided by departments	2: Departmental input to the annual report submitted by due date [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0107: Budget inputs provided by departments	2: Budget requests provided to financial department in accordance with the budget time schedule? [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0108: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	2: 100.0% 0 maximum	100.0% 0	3.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0109: Correspondence addressed in a timely manner	1: % of all correspondence recorded by Collaborator less than 60 days old [Type=Avg All]	2: 100.0% 90.0%	106.9% 96.2% pm average	3.2	
pd-09-0110: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Avg All]	2: 100.0%	33.0% 1/3 employees	1.0	REASONS: 2 Coloured Males appointed in Skilled Technical Level where Coloured Males are over-represented - Scarce Skill. No candidates from the designated groups met the requirements for appointment. INTERVENTIONS: No intervention required NOTES: Change the target in Jan 2020 to a quarter 4 target: 100% cumulative by end of June annually
pd-09-0111: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	2: 100.0%	100.0% (Total Requisitions= 118)	3.0	
pd-09-0112: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	2: 100.0%	100.0% by the end of Qtr 2	3.0	
	2: % internal actions implemented within agreed time frame [Type=Avg All]	2: 100.0%	0.0% N/a		
	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 1 & 2]	2: 100.0%	100.0%	3.0	
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	2: 20.0%	20.0%	3.0	
pd-09-0113: Risk identification and control implementation	1: Confirmations of risk assessment done [Type=Qtr 2 & 4]	2: 100.0% Yes (bi-annually by November and May)	100.0% Yes	3.0	
	2: % of Risk Action Plans implemented in accordance with the agreed time frame [Type=Qtr 2 & 4]	2: 100.0% Yes (bi-annually by November and May)	100.0% Yes	3.0	
	3: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	2: 100.0% Yes	100.0% Yes	3.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0113: Risk identification and control implementation	4: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	2: 100.0% Yes	100.0% Yes	3.0	
	5: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0115: Invocoms held	1: Number of invocoms held [Type=Avg All]	2: 100.0% 2 per quarter	100.0% 2	3.0	
pd-10-0032: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	2: 100.0% 3 months maximum	100.0% 2 months at the end of Qtr 2	3.0	
pd-10-0033: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	2: 100.0% 4% pm maximum	110.0% 2.5% pm average	3.3	
pd-12-0010: EPWP monitoring	1: Number of Full Time Equivalents (FTE's) for the financial year [Type=Qtr 4 Only]	2: 0.0% 10 (103 for the whole organisation)	0.0% N/a		
	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	2: 0.0% 29 (296 for the whole organisation)	0.0% N/a		
pd-14-0003: Asset safeguarding	2: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	2: 100.0% Yes	100.0% Yes	3.0	
pd-14-0017: Communication Strategy implementation	6: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	2: 100.0% 1 per quarter	100.0% 1	3.0	
pd-16-0004: Effective monitoring of informal settlements	1: Report to Management on the number of new informal dwellings / structures (including backyard dwellings / structures) erected [Type=Avg All]	2: 100.0% Yes - monthly	100.0% Yes	3.0	NOTES: Change KPI in Jan 2020 to "Report to Portfolio Committee on any new informal dwellings / structures erected"

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0005: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	2: 0.0% Yes (by end of March)	0.0% N/a		
pd-17-0010: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	2: 0.0% 100% by end of June	0.0% 49.4% cumulative		
pd-17-0081: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 2 Only]	2: 100.0% Yes (annually by November)	100.0% Yes	3.0	
pd-19-0004: Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Qtr 4 Only]	2: 0.0% Yes (at least 10 p.a.)	0.0% 3 cumulative		NOTES: Change target to Average All and "Yes" MFMA section 116(2): The accounting officer of a municipality must monitor on a monthly basis the performance of the contractor under the contract or agreement
pd-19-0011: Training needs of staff	1: New KPI to be added [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	NOTES: Add new KPI and target with all directors: Training needs for staff identified and provided to HR at meetings held with all departments during November annually

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Krieger, Jo-Ann - Director: Development Services</b>					
<b>Strategic Goal:</b>	<b>3 Quality and sustainable living environment</b>				
<b>Strategic Objective:</b>	<b>Manage Development Services (Goal 3)</b>				
pd-09-0048: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	2: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 29.3% cumulative		
pd-09-0049: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	2: 0.0% 90% for the year	0.0% 30.0% cumulative		
pd-09-0050: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	2: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 43.4% cumulative		
pd-09-0051: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	2: 100.0%	100.0%	3.0	
pd-09-0052: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	2: 100.0%	100.0% (57/57 resolutions initiated)	3.0	
pd-09-0053: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	2: 100.0% 2 per quarter	150.0% 3	3.0	
pd-09-0054: Annual Report inputs provided by departments	2: Departmental input to the annual report submitted by due date [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0055: Budget inputs provided by departments	2: Budget requests provided to financial department in accordance with the budget time schedule [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0056: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	2: 100.0% 0 maximum	100.0% 0	3.0	



Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0057: Correspondence addressed in a timely manner	1: % of all correspondence recorded by Collaborator less than 60 days old [Type=Avg All]	2: 100.0% 90.0%	106.9% 96.2% pm average	3.2	
pd-09-0058: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Avg All]	2: 100.0%	0.0% N/a		NOTES: Change the target in Jan 2020 to a quarter 4 target: 100% cumulative by end of June annually
pd-09-0059: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	2: 100.0%	100.0% (Total Requisitions= 169)	3.0	
pd-09-0060: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	2: 100.0%	0.0% N/a		
	2: % internal actions implemented within agreed time frame [Type=Avg All]	2: 100.0%	0.0% N/a		
	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 1 & 2]	2: 100.0%	100.0%	3.0	
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	2: 20.0%	20.0% by end of qtr 2	3.0	
pd-09-0061: Risk identification and control implementation	1: Confirmations of risk assessment done [Type=Qtr 2 & 4]	2: 100.0% Yes (bi-annually by November and May)	100.0% Yes	3.0	
	2: % of Risk Action Plans implemented in accordance with the agreed time frame [Type=Qtr 2 & 4]	2: 100.0% Yes (bi-annually by November and May)	100.0% Yes	3.0	
	3: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	2: 100.0% Yes	100.0% Yes	3.0	
	4: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	2: 100.0% Yes	0.0% N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0061: Risk identification and control implementation	5: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0063: Invocoms held	1: Number of invocoms held [Type=Avg All]	2: 100.0% 2 per quarter	150.0% 3	4.5	
pd-10-0024: Provide for Integrated Housing projects	2: If bulk services are not available for any one of the projects on the housing pipeline, has the planning and budget process for the provision of bulk services commenced? [Type=Qtr 2 Only]	2: 100.0% Yes (annually by October)	100.0% Yes	3.0	NOTES: Change the KPI in Jan 2019 to: If bulk services are not available for any one of the projects in terms of the project approval by DHS, has the planning and budget process for the provision of bulk services commenced?
pd-10-0035: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	2: 100.0% 3 months maximum	0.0% N/a		REASONS: No vacancies
pd-10-0036: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	2: 100.0% 4% pm maximum	130.0% 0.8% pm average	3.9	
pd-12-0011: EPWP monitoring	1: Number of Full Time Equivalents (FTE's) for the financial year [Type=Qtr 4 Only]  2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	2: 0.0% 5 (103 for the whole organisation)  2: 0.0% 14 (296 for the whole organisation)	0.0% 6.16 cumulative  0.0% 40 cumulative		
pd-14-0004: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	2: 100.0% Yes	0.0% N/a		
pd-14-0018: Communication Strategy implementation	4: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	2: 100.0% 1 per quarter	100.0% 1	3.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0006: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	2: 0.0% Yes (by end of March)	0.0% N/a		
pd-17-0011: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	2: 0.0% 100% by end of June	0.0% 31.2% cumulative		
pd-17-0082: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 2 Only]	2: 100.0% Yes (annually by November)	100.0% Yes	3.0	
pd-19-0005: Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Qtr 4 Only]	2: 0.0% Yes (at least 10 p.a.)	0.0% N/a		NOTES: Change target to Average All and "Yes" MFMA section 116(2): The accounting officer of a municipality must monitor on a monthly basis the performance of the contractor under the contract or agreement
pd-19-0012: Training needs of staff	1: New KPI to be added [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	NOTES: Add new KPI and target with all directors: Training needs for staff identified and provided to HR at meetings held with all departments during November annually

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Scholtz, Joggie - Municipal Manager: Office of the Municipal Manager</b>					
<b>Strategic Goal:</b>	<b>4 Caring, competent and responsive institutions, organisations and business</b>				
<b>Strategic Objective:</b>	<b>Manage the Office of the Municipal Manager and Organisation</b>				
pd-09-0003: Sound management	2: Number of monthly management meetings held [Type=Qtr 4 Only]	2: 0.0% At least 10 p.a.	0.0% 5 cumulative		
pd-09-0004: Legally compliant procurement	1: Number of appeals against the municipality regarding the awarding of tenders that were upheld [Type=Avg All]	2: 100.0% 0 maximum	100.0% 0	3.0	
pd-09-0005: Performance and financial monitoring	2: Number of monthly performance and financial assessments done [Type=Avg All]	2: 100.0% 2 per quarter	150.0% 3	3.0	
pd-09-0007: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	2: 100.0%	100.0% (41/41 resolutions initiated)	3.0	
pd-09-0008: Monitoring the IDP / Budget process	2: Number of months that the IDP / Budget process schedule were checked [Type=Qtr 4 Only]	2: 0.0% At least 10 p.a.	0.0% 5 cumulative		
pd-14-0029: General KPI: % of capital budget spent on IDP projects	1: % of capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's IDP (% of capital budget spent) [Type=Qtr 4 Only]	2: 0.0% Qtr 4 (between 90% and 105%)	0.0% 33.0% cumulative		
pd-19-0001: Monitor the performance of contractors in terms of section 116(2)(d) of the MFMA	1: Number of reports on the management of the contracts or agreements (supply chain) and the performance of contractors submitted to a council committee [Type=Avg All]	2: 100.0% 1 per quarter	0.0% N/a		NOTES: Change KPI to "Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings". Change target to Average All and "Yes" MFMA section 116(2): The accounting officer of a municipality must monitor on a monthly basis the performance of the contractor under the contract or agreement
<b>Strategic Goal:</b>	<b>2 Inclusive economic growth</b>				
<b>Strategic Objective:</b>	<b>Facilitate economic development in the municipal area</b>				
pd-09-0001: Liaison with business role-players	2: Annual event with local business held [Type=Qtr 4 Only]	2: 0.0% Yes (before end of June)	0.0% N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0012: LED fund management	1: % of the LED funds actually spent [Type=Qtr 4 Only]	2: 0.0% 90% for the year	0.0% 34.9% cumulative		
pd-14-0026: General KPI: Jobs created through municipality's LED initiatives including capital projects	1: Number of jobs created through Municipality's capital projects (contracts > R200 000) [Type=Qtr 4 Only]	2: 0.0% 150 for the year	0.0% 65 cumulative		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Terblanche, Madelaine - Director: Corporate Services</b>					
<b>Strategic Goal: 4 Caring, competent and responsive institutions, organisations and business</b>					
<b>Strategic Objective: Manage Corporate Services</b>					
pd-09-0032: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	2: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 51.5% cumulative		
pd-09-0033: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	2: 0.0% 90% for the year	0.0% 58.0% cumulative		
pd-09-0034: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	2: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 47.7% cumulative		
pd-09-0035: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	2: 100.0%	100.0%	3.0	
pd-09-0036: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	2: 100.0%	100.0% (85/85 resolutions initiated)	3.0	
pd-09-0037: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	2: 100.0% 2 per quarter	150.0% 3	3.0	
pd-09-0038: Annual Report inputs provided by departments	2: Departmental input to the annual report submitted by due date [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0039: Budget inputs provided by departments	2: Budget requests provided to financial department in accordance with the budget time schedule? [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0040: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	2: 100.0% 0 maximum	100.0% 0	3.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0041: Correspondence addressed in a timely manner	1: % of all correspondence recorded by Collaborator less than 60 days old [Type=Avg All]	2: 100.0% 90.0%	107.8% 97.0% pm average	3.2	
pd-09-0042: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Avg All]	2: 100.0%	0.0% N/a		NOTES: Change the target in Jan 2020 to a quarter 4 target: 100% cumulative by end of June annually
pd-09-0043: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	2: 100.0%	100.0% (Total Requisitions= 145)	3.0	
pd-09-0044: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	2: 100.0%	100.0% by end of Qtr 2	3.0	
	2: % internal actions implemented within agreed time frame [Type=Avg All]	2: 100.0%	0.0% N/a		
	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 1 & 2]	2: 100.0%	100.0%	3.0	
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	2: 20.0%	20.0%	3.0	
pd-09-0045: Risk identification and control implementation	2: Confirmations of risk assessment done [Type=Qtr 2 & 4]	2: 100.0% Yes (bi-annually by November and May)	100.0% Yes	3.0	
	3: % of Risk Action Plans implemented in accordance with the agreed time frame [Type=Qtr 2 & 4]	2: 100.0% Yes (bi-annually by November and May)	100.0% Yes	3.0	
	4: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	2: 100.0% Yes	100.0% Yes	3.0	
	5: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	2: 100.0% Yes	0.0% N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0045: Risk identification and control implementation	6: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0047: Invocoms held	1: Number of invocoms held [Type=Avg All]	2: 100.0% 2 per quarter	100.0% 2	3.0	
pd-10-0038: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	2: 100.0% 3 months maximum	100.0% 1 months at the end of Qtr 2	3.0	
pd-10-0039: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	2: 100.0% 4% pm maximum	115.0% 2.2% pm average	3.4	
pd-12-0012: EPWP monitoring	1: Number of Full Time Equivalents (FTE's) for the financial year [Type=Qtr 4 Only]  2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	2: 0.0% 8 (103 for the whole organisation)  2: 0.0% 23 (296 for the whole organisation)	0.0% 0.87 cumulative  0.0% 17 cumulative		
pd-14-0005: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	2: 100.0% Yes	0.0% N/a		
pd-14-0027: General KPI: People from employment equity target groups employed	1: % of people from employment equity target groups appointed for the month in terms of the Municipality's approved Employment Equity plan [Type=Avg All]	2: 100.0% 100% (report bi-annually to Mayoral Committee)	40.0% 2/5 employees	3.0	REASONS: Coloured Males appointed in Skilled Technical Level where Coloured Males are over-represented - Scarce Skills. Candidates from the designated groups did not meet the requirements. INTERVENTIONS: No interventions required
pd-14-0028: General KPI: Budget spent on implementing the workplace skills plan	1: % of the municipality's training budget actually spent on implementing its workplace skills plan (cumulative) [Type=Qtr 4 Only]	2: 0.0% At least 90%	0.0% 36.0% cumulative		



Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-16-0009: Promote employment equity through continuous planning	1: Compilation/review of Employment Equity plan completed [Type=Qtr 2 Only]	2: 100.0% Yes (by end of November)	100.0% Yes	3.0	REASONS: Employment Equity Plan implemented with effect from 1 July 2018 for the period 1 July 2018 to 30 June 2023 INTERVENTIONS: None required
pd-17-0007: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	2: 0.0% Yes (by end of March)	0.0% N/a		
pd-17-0012: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	2: 0.0% 100% by end of June	0.0% 43.6% cumulative		
pd-17-0083: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 2 Only]	2: 100.0% Yes (annually by November)	100.0% Yes	3.0	
pd-19-0006: Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Qtr 4 Only]	2: 0.0% Yes (at least 10 p.a.)	0.0% 6 cumulative		NOTES: Change target to Average All and "Yes" MFMA section 116(2): The accounting officer of a municipality must monitor on a monthly basis the performance of the contractor under the contract or agreement
pd-19-0013: Training needs of staff	1: New KPI to be added [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	NOTES: Add new KPI and target with all directors: Training needs for staff identified and provided to HR at meetings held with all departments during November annually

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Zikmann, Louis - Director: Civil Engineering Services</b>					
<b>Strategic Goal:</b>	<b>5 Sufficient, affordable and well-run services</b>				
<b>Strategic Objective:</b>	<b>Manage Civil Engineering Services</b>				
pd-09-0013: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	2: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 28.8% cumulative		
pd-09-0014: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	2: 0.0% 90% for the year	0.0% 46.0% cumulative		
pd-09-0015: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	2: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 28.0% cumulative		
pd-09-0016: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	2: 100.0%	100.0%	3.0	
pd-09-0017: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	2: 100.0%	100.0%	3.0	
pd-09-0018: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	2: 100.0% 2 per quarter	150.0% 3	3.0	
pd-09-0019: Annual Report inputs provided by departments	2: Departmental input to the annual report submitted by due date [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0020: Budget inputs provided by departments	2: Budget requests provided to financial department in accordance with the budget time schedule [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0021: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	2: 100.0% 0 maximum	100.0% 0	3.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0022: Correspondence addressed in a timely manner	1: % of all correspondence recorded by Collaborator less than 60 days old [Type=Avg All]	2: 100.0% 90.0%	104.1% 93.7% pm average	3.1	
pd-09-0023: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Avg All]	2: 100.0%	50.0% 1/2 employees	1.5	REASONS: 1 Coloured Male appointed in Skilled Technical Level (Asst Superintendent Roads - Darling) where Coloured Males are over-represented - Scarce Skill. One candidate from the designated group was invited for an interview but did not obtain the highest marks and therefore could not be appointed. INTERVENTIONS: No intervention necessary NOTES: Change the target in Jan 2020 to a quarter 4 target: 100% cumulative by end of June annually
pd-09-0024: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	2: 100.0%	100.0% (Total Requisitions= 708)	3.0	
pd-09-0025: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	2: 100.0%	100.0% by the end of Qtr 2	3.0	
	2: % internal actions implemented within agreed time frame [Type=Avg All]	2: 100.0%	0.0% N/a		
	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 1 & 2]	2: 100.0%	100.0%	3.0	
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	2: 20.0%	20.0%	3.0	
pd-09-0026: Risk identification and control implementation	2: Confirmations of risk assessment done [Type=Qtr 2 & 4]	2: 100.0% Yes (bi-annually by November and May)	100.0% Yes	3.0	
	3: % of Risk Action Plans implemented in accordance with the agreed time frame [Type=Qtr 2 & 4]	2: 100.0% Yes (bi-annually by November and May)	100.0% Yes	3.0	
	4: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	2: 100.0% Yes	100.0% Yes	3.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0026: Risk identification and control implementation	5: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	2: 100.0% Yes	0.0% N/a	3.0	
	6: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	2: 100.0% Yes	100.0% Yes		
pd-09-0028: Invocoms held	1: Number of invocoms held [Type=Avg All]	2: 100.0% 2 per quarter	100.0% 3	3.0	
pd-10-0017: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management to fill the post [Type=Avg All]	2: 100.0% 3 months maximum	100.0% 1.6 months at the end of Qtr 2	3.0	
pd-10-0018: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	2: 100.0% 4% pm maximum	115.0% 2.1% pm average	3.4	
pd-11-0001: EPWP monitoring	1: Number of Full Time Equivalents (FTE's) for the financial year [Type=Qtr 4 Only]	2: 0.0% 76 (103 for the whole organisation)	0.0% 40.4 cumulative		
	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	2: 0.0% 218 (296 for the whole organisation)	0.0% 120 cumulative		
pd-12-0086: Improved water sustainability	1: % total water losses [Outcome Ind]; [Type=Avg All]	2: 100.0% Maintain the annual average below 17%	70.0% 19.74% for the rolling year	2.1	REASONS: Commissioning night flow analyses at Koringberg, Moorreesburg and Yzerfontein.
pd-14-0001: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	2: 100.0% Yes	0.0% N/a		
pd-14-0014: Communication Strategy implementation	6: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	2: 100.0% 1 per quarter	100.0% 1	3.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0023: General KPI: Improved access to water, sanitation and refuse removal	1: % of urban households with access to basic water supply (at least piped (tap) water within 200 meters from dwelling) [Outcome Ind]; [Type=Avg All]	2: 100.0%	100.0%	3.0	
	2: % of urban households with access to basic sanitation (at least a flush toilet, chemical toilet or pit toilet with ventilation (VIP)) [Outcome Ind]; [Type=Avg All]	2: 100.0%	100.0%	3.0	
	3: % households with basic refuse removal services or better (registered for refuse removal service which receive a service once a week) [Outcome Ind]; [Type=Avg All]	2: 100.0%	100.0%	3.0	
pd-17-0003: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	2: 0.0% Yes (by end of March)	0.0% N/a		
pd-17-0008: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	2: 0.0% 100% by end of June	0.0% 44.6% cumulative		
pd-17-0084: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 2 Only]	2: 100.0% Yes (annually by November)	100.0% Yes	3.0	
pd-19-0007: Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Qtr 4 Only]	2: 0.0% Yes (at least 10 p.a.)	0.0% N/a		NOTES: Change target to Average All and "Yes" MFMA section 116(2): The accounting officer of a municipality must monitor on a monthly basis the performance of the contractor under the contract or agreement
pd-19-0014: Training needs of staff	1: New KPI to be added [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	NOTES: Add new KPI and target with all directors: Training needs for staff identified and provided to HR at meetings held with all departments during November annually

**SWARTLAND MUNICIPALITY**  
**STRATEGIC MANAGEMENT SYSTEM**



**2019/0 - PERFORMANCE MANAGEMENT (IDP): DIRECTORS (Quarterly)**

**23 January 2020**

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Bolton, Mark - Director: Financial Services</b>					

**Strategic Objective:** *4.7 Sound long-term financial planning including making the right investment decisions*

**KPA:** *IDP Implementation (FS)*

**(Weight = 20%) Avg Rating = 0.0**

pd-17-0013: 4.7 Review the Long Term Financial Plan	1: Review completed [Type=Qtr 3 Only]	2: 0.0% Annually by March	0.0% N/a
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pd-17-0014: 4.7 Review budget related policies in line with the LTFFP	1: Review completed [Type=Qtr 3 Only]	2: 0.0% Annually by Feb	0.0% N/a
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Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
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## Du Toit, Roelof - Director: Electrical Engineering Services

**Strategic Objective:** 5.6 Maintenance and upgrading that sustain and improve the current condition of electrical infrastructure

**KPA: IDP Implementation (EES)**

**(Weight = 20%) Avg Rating = 0.0**

pd-17-0028: 5.6 Inform budgetary processes of funding requirement for maintenance, renewal, upgrading, extension and refurbishment of electrical infrastructure	1: Budget and motivation submitted to budget office (minimum 6% of annual electricity revenue allocation is a Nersa license condition) [Type=Qtr 2 Only]	2: 100.0% Yes (by end of November annually)	100.0% Yes	3.0	
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**Strategic Objective:** 5.7 Provide electricity cost effectively

**KPA: IDP Implementation (EES)**

**(Weight = 20%) Avg Rating = 0.0**

pd-17-0064: 5.7 Maintain energy losses at an acceptable level	1: % total energy losses (technical + non-technical) [Type=Qtr 4 Only]	2: 0.0% Maintain the annual average below 8%	0.0% 6.82% for rolling 12 months		
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Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Humphreys, Philip - Director: Protection Services</b>					
<b>Strategic Objective: 1.8 Increase the effectiveness of the municipal traffic &amp; law enforcement service</b>					
<b>KPA: IDP Implementation (PS)</b>				<b>(Weight = 20%) Avg Rating = 3.0</b>	
pd-17-0030: 1.8 Effective traffic and law enforcement execution by using an Automated Number Plate Recognition (ANPR) Bus	1: Report on progress submitted to the portfolio committee [Type=Avg All]	2: 100.0% Yes (monthly - 10 per annum)	100.0% Yes (6 cumulative)	3.0	
<b>Strategic Objective: 1.10 Prevent and manage land invasion. Monitor informal settlements</b>					
<b>KPA: IDP Implementation (PS)</b>				<b>(Weight = 20%) Avg Rating = 3.0</b>	
pd-17-0032: 1.10 Effective operation and monitoring by Traffic and Law Enforcement Division	1: Report on progress submitted to the Portfolio Committee [Type=Avg All]	2: 100.0% Yes (monthly - 10 per annum)	100.0% Yes (6 cumulative)	3.0	
<b>Strategic Objective: 1.11 Ensure that infrastructure development, resources and equipment are available to deliver an effective and efficient Fire and Rescue Service to all communities in the Swartland</b>					
<b>KPA: IDP Implementation (PS)</b>				<b>(Weight = 20%) Avg Rating = 3.0</b>	
pd-18-0001: 1.11 An effective operational Fire and Rescue Service	1: Secure budget to expand the current firefighting and emergency resources [Type=Qtr 2 Only]	2: 100.0% Yes (annually by November)	100.0% Yes	3.0	NOTES: In May 2020 with the amendment of the IDP: Change Perf Obj to "1.11 An effective Fire and Rescue and Law Enforcement Service. Split the KPI into two - "Secure budget to expand the current firefighting and emergency resources" and "Secure budget to expand the current law enforcement resources"
<b>Strategic Objective: 1.13 Establishment of a Swartland Safety Initiative</b>					
<b>KPA: IDP Implementation (PS)</b>				<b>(Weight = 20%) Avg Rating = 3.0</b>	
pd-18-0003: 1.13 Facilitate the establishment of a Swartland Community Safety Forum	1: Report on progress submitted to the Portfolio Committee [Type=Avg All]	2: 100.0% Yes (Bi-annually)	100.0% Yes	3.0	
pd-18-0004: 1.13 Facilitate the establishment of four Community Police Forums (one per SAPS office)	1: Community Police Forums accredited, registered and trained [Type=Qtr 4 Only]	2: 0.0% Yes (By June 2019)	0.0% N/a		NOTES: Performance Objective and KPI to be removed with the next revision of the IDP in May 2020
pd-18-0005: 1.13 Facilitate the establishment of four neighbourhood watches (one per CPF)	1: Neighbourhood watches accredited, registered and trained [Type=Qtr 4 Only]	2: 0.0% Yes (4 by June 2019 and another 4 by June 2020)	0.0% N/a (1 cumulative)		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Krieger, Jo-Ann - Director: Development Services</b>					
<b>Strategic Objective: 1.2 Promote childcare facilities and early child development (0-6 years)</b>					
<b>KPA: IDP Implementation (DS)</b>				<b>(Weight = 20%) Avg Rating = 0.0</b>	
pd-17-0042: 1.2 Develop ECD information guidelines in respect of childcare facilities	1: ECD information guidelines approved [Type=Qtr 4 Only]	2: 0.0% Yes (by June 2020)	0.0% N/a		
<b>Strategic Objective: 1.6 Coordinate social development internally and externally with partners</b>					
<b>KPA: IDP Implementation (DS)</b>				<b>(Weight = 20%) Avg Rating = 0.0</b>	
pd-17-0046: 1.6 Promote the coordination of social development through partnerships: Internally: Internal Social Development Committee to identify additional action plans in each department that contributes to social development	1: Agreement reached on additional action plans in each department [Type=Qtr 4 Only]	2: 0.0% Yes (by June annually)	0.0% N/a		
pd-17-0047: 1.6 Promote the coordination of social development through partnerships: Externally: Local Drug Action Committee to compile a Local Drug Action Plan that must be reviewed every two years	1: Local Drug Action Plan compiled [Type=Qtr 4 Only]	2: 0.0% Yes (by June 2020)	0.0% N/a		
<b>Strategic Objective: 1.7 Lobby for the basic needs and rights of vulnerable groups</b>					
<b>KPA: IDP Implementation (DS)</b>				<b>(Weight = 20%) Avg Rating = 0.0</b>	
pd-17-0048: 1.7 Develop guidelines for assistance to persons with disabilities	1: Guidelines approved [Type=Qtr 4 Only]	2: 0.0% Yes (by June 2020)	0.0% N/a		
<b>Strategic Objective: 3.1 Maximise economic opportunities and comparative advantage</b>					
<b>KPA: IDP Implementation (DS)</b>				<b>(Weight = 20%) Avg Rating = 0.0</b>	
pd-17-0050: 3.1 Spatially strengthen mobility and economic links	1: An economic mobility spatial plan developed and integrated into LED and EGM (subject to availability of funds). [Type=Qtr 4 Only]	2: 0.0% By June 2020	0.0% N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Strategic Objective: 3.3 Enhance conservation and biodiversity</b>					
<b>KPA: IDP Implementation (DS)</b>					<b>(Weight = 20%) Avg Rating = 0.0</b>
pd-17-0053: 3.3 Finalise stewardship programme	1: Registration of stewardship programme with Cape Nature on municipal land [Type=Qtr 4 Only]	2: 0.0% By June 2020	0.0% N/a		NOTES: Change the target with the revision of the IDP in May 2020 to: "By end of June 2021"
<b>Strategic Objective: 3.9 Maintain a balance between non-paying and paying households through the increased provision of affordable housing, Finance Linked Individual Subsidy Programme (FLISP) housing, Gap housing and social housing</b>					
<b>KPA: IDP Implementation (DS)</b>					<b>(Weight = 20%) Avg Rating = 0.0</b>
pd-17-0062: 3.9 Appoint credible housing institution to build and manage social housing	1: Appointment finalised [Type=Qtr 2 Only]	2: 100.0% By December 2019	0.0% N/a		REASONS: Before a credible housing institution can be appointed, a social housing policy must be drafted. INTERVENTIONS: Change target with the revision of the IDP in May 2020 to "By June 2021"
pd-17-0063: 3.9 Obtain land use rights and secure funding for (FLISP) housing, Gap housing and social housing	2: Funding secured [Type=Qtr 4 Only]	2: 0.0% By June 2020	0.0% N/a		NOTES: Change target with the revision of the IDP in May 2020 to "By June 2022" Add new Perf Obj under 3.9 "Social housing strategy", a new KPI "Draft a social housing strategy" and a new target "by June 2020"

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Scholtz, Joggie - Municipal Manager: Office of the Municipal Manager</b>					
<b>Strategic Objective: 2.1 Relevant stakeholders systematically improve local competitive advantages</b>					
<b>KPA: IDP Implementation (MM)</b>				<b>(Weight = 40%) Avg Rating = 0.0</b>	
pd-17-0033: 2.1 Gain commitment from key stakeholders to collaborate systematically to strengthen local competitive advantages	1: Number of key stakeholder groups actively contributing to improved competitive advantage [Type=Qtr 2 Only]	2: 0.0% 10 by end of 2020, 15 by end of 2022	0.0% 4 cumulative (Target in next financial year)		
<b>Strategic Objective: 2.2 Well located, serviced sites and premises available for commercial and industrial investors</b>					
<b>KPA: IDP Implementation (MM)</b>				<b>(Weight = 40%) Avg Rating = 0.0</b>	
pd-17-0034: 2.2 Ensure adequate supply of land and services for commercial and industrial premises.	1: Number of well located, serviced industrial sites available [Type=Qtr 2 Only]	2: 100.0% 15 by end of 2020, 20 by end of 2022	0.0% N/a (Target in next financial year)		
<b>Strategic Objective: 2.3 The specific opportunities and benefits for investors are actively promoted</b>					
<b>KPA: IDP Implementation (MM)</b>				<b>(Weight = 40%) Avg Rating = 0.0</b>	
pd-17-0035: 2.3 Establish an investment promotion and facilitation system	1: An investment promotion and facilitation system established [Type=Qtr 4 Only]	2: 0.0% Yes (by June 2019)	0.0% N/a		NOTES: KPI and target must be deleted with the amendment of the IDP in May 2020
<b>Strategic Objective: 2.4 Local markets work better to increase opportunity for local small businesses</b>					
<b>KPA: IDP Implementation (MM)</b>				<b>(Weight = 40%) Avg Rating = 0.0</b>	
pd-17-0036: 2.4 Establish a local business opportunity network incl. a local business directory	1: Number of opportunities advertised / shared with Swartland businesses [Type=Qtr 2 Only]	2: 100.0% 50 by end of 2020, 100 by end of 2022	0.0% N/a (Target in next financial year)		
<b>Strategic Objective: 2.5 Easier for farmers to add and grow new / promising business models</b>					
<b>KPA: IDP Implementation (MM)</b>				<b>(Weight = 40%) Avg Rating = 0.0</b>	
pd-17-0037: 2.5 New (more enabling) Spatial Development Framework	1: Number of key constraints to growth removed [Type=Qtr 2 Only]	2: 100.0% 2 by end of 2020, 3 by end of 2022	0.0% N/a (target not in this financial year)		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Strategic Objective: 2.6 Easier for local citizens to access economic opportunity</b>					
<b>KPA: IDP Implementation (MM)</b>					<b>(Weight = 40%) Avg Rating = 0.0</b>
pd-17-0038: 2.6 Establish an information portal pointing to best information sources including local support services	1: Number of unique visitors (local, with more than 1 page view) [Type=Qtr 2 Only]	2: 100.0% 300 by end of 2020, 400 by end of 2022	0.0% N/a (target not in this financial year)		
<b>Strategic Objective: 4.4 More informed and effective ward councillors and ward committees</b>					
<b>KPA: IDP Implementation (MM)</b>					<b>(Weight = 40%) Avg Rating = 0.0</b>
pd-19-0008: 4.4 Compile, implement and monitor communication plans for individual ward councillors to enhance public participation	1: Councillors' performance monitored by the Executive Mayor as part of the PMS for councillors. [Type=Avg All]	2: 100.0% Quarterly	0.0% N/a		NOTES: Delete the KPI and target with the amendment of the IDP in May 2020
<b>Strategic Objective: 4.6 Identify risks and implement preventative and corrective controls</b>					
<b>KPA: IDP Implementation (MM)</b>					<b>(Weight = 40%) Avg Rating = 0.0</b>
pd-17-0065: 4.6 Assign Risk Management responsibilities to Internal Audit as RM Shared Services contract ended	1: Updated Internal Audit Charter which include risk management facilitation role [Type=Qtr 3 Only]	2: 0.0% By Jan 2021 and thereafter every second year	0.0% N/a (in 2021 only)		
pd-17-0066: 4.6 Compile a Handover procedure to newly appointed Manager, Internal Audit	1: Complete handover procedure [Type=Qtr 3 Only]	2: 0.0% By March 2020	0.0% N/a		
pd-17-0068: 4.6 Maintain an effective independent Performance, Risk and Financial Audit Committee as per legislation (Appoint for three years, but can extend for six years)	1: Appointment of new members for the PRF Committee over a period of three years for continuity [Type=Qtr 4 Only]	2: 0.0% Annually by June	0.0% Yes (will be rated in qtr 4)		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Terblanche, Madelaine - Director: Corporate Services</b>					
<b>Strategic Objective: 2.7 Increase tourism visitors and brand as a good place to live</b>					
<b>KPA: IDP Implementation (CS)</b>					<b>(Weight = 20%) Avg Rating = 0.8</b>
pd-17-0039: 2.7 Develop a more effective tourism destination marketing and development business model	1: Study done and revised tourism business model finalised. [Type=Qtr 4 Only]	2: 100.0% Yes (by June 2020)	0.0% N/a		
<b>Strategic Objective: 4.1 A redesigned organisation structure that effectively facilitate the strategic objectives and purpose of the organisation</b>					
<b>KPA: IDP Implementation (CS)</b>					<b>(Weight = 20%) Avg Rating = 0.8</b>
pd-17-0070: 4.1 Implement the redesigned organisation structure	1: Redesigned organisation structure implemented [Type=Avg All]	2: 0.0% During the 2019/2020 financial year	0.0% N/a (target reached in Jul 2019)		NOTES: KPI and target must be deleted with the amendment of the IDP in May 2020
<b>Strategic Objective: 4.4 More informed and effective ward councillors and ward committees</b>					
<b>KPA: IDP Implementation (CS)</b>					<b>(Weight = 20%) Avg Rating = 0.8</b>
pd-17-0073: 4.4 Compile, implement and monitor communication plans for individual ward councillors to enhance public participation	1: Communication activities for ward councillors monitored [Type=Avg All]	2: 100.0% Yes (quarterly)	0.0% N/a		NOTES: Delete the performance objective and KPI with next revision of the IDP

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Zikmann, Louis - Director: Civil Engineering Services</b>					
<b>Strategic Objective: 5.1 Secure sufficient long term bulk water provision</b>					
<b>KPA: IDP Implementation (CES)</b>					<b>(Weight = 20%) Avg Rating = 0.0</b>
pd-18-0006: 5.1 Develop a water conservation and water demand management strategy (WCWDM Strategy)	1: Policy document completed and submitted to Portfolio Committee [Type=Qtr 2 Only]	2: 100.0% Yes (by end of October 2019)	100.0% Yes	3.0	
<b>Strategic Objective: 5.2 Maintenance and upgrading that sustain and improve the current condition of surfaced roads</b>					
<b>KPA: IDP Implementation (CES)</b>					<b>(Weight = 20%) Avg Rating = 0.0</b>
pd-17-0021: 5.2 Inform budgetary processes of funding requirement for maintenance and upgrading of surfaced roads.	1: Budget requirements calculated and budget informed [Type=Qtr 2 Only]	2: 100.0% Yes (by end of November annually)	100.0% Yes	3.0	
<b>Strategic Objective: 5.3 Ensure sufficient civil services capacity for planned developments</b>					
<b>KPA: IDP Implementation (CES)</b>					<b>(Weight = 20%) Avg Rating = 0.0</b>
pd-17-0022: 5.3 Review and maintain master plans in accordance with the most recent growth model information	1: Master plans reviewed and maintained [Type=Qtr 3 Only]	2: 0.0% Yes (annually by end of March)	0.0% N/a		
<b>Strategic Objective: 5.4 Maintenance and upgrading that sustain and improve the current condition of civil infrastructure</b>					
<b>KPA: IDP Implementation (CES)</b>					<b>(Weight = 20%) Avg Rating = 0.0</b>
pd-17-0023: 5.4 Inform budgetary processes of funding requirement for maintenance, renewal, upgrading, extension and refurbishment of civil infrastructure	1: Budget requirements calculated and budget informed [Type=Qtr 2 Only]	2: 100.0% Yes (by end of Nov annually)	100.0% Yes	3.0	

**SWARTLAND MUNICIPALITY**  
**STRATEGIC MANAGEMENT SYSTEM**



**2019/0 - [SDBIP] PROJECT SCHEDULES**

	Planned Activity
	Actual Activity
	Planned Milestone
	Actual Milestone
	Actual Milestone on Planned Milestone

*23 January 2020*



Office of the Municipal Manager General

Project: pj-09-0021aa - Equipment Council

Vote Nos: 9/116-22-737

Location: Municipal area

Fin Source: CRR

3 066

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			2 400							666			2 400	3 066				
Expenditure to date		Capital			2 431										2 431			2 431	635	20.7%

Project: pj-09-0021ab - Equipment Municipal Manager

Vote Nos: 9/124-28-737

Location: Municipal area

Fin Source: CRR

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing													Project stopped					
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital																		

## Civil Engineering Services

### Civil Engineering Services General

**Project:** pj-09-0021ac - Equipment Civil Services

**Location:** Municipal area

**Vote Nos:** 9/115-277-749

**Fin Source:** CRR

12 923

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing																		
<b>S/Notes:</b> Aug 2019: Spent R4070 Sep 2019: Spent R5826 Oct 2019: On order R2530 Nov 2019: On order R2500 Dec 2019: Spent R2500																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				2 700	2 700	2 700	2 700	2 123					10 800	12 923				
Expenditure to date		Capital		4 070	5 826			2 500							12 396			12 396	527	4.1%

### Municipal Property

**Project:** pj-16-0005 - Buildings: Community Hall/New Clubhouse - Riebeek Kasteel

**Location:** Riebeek Kasteel

**Vote Nos:** 9/108-177-95

**Fin Source:** CRR

3 050 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Construction																		
<b>S/Notes:</b> July 2019: Construction completion 50%. Aug 2019: Construction completion 55% Sep 2019: Construction completion 65% Oct 2019: Construction completion 70% Nov 2019: Construction completion 75% Dec 2019: Construction completion 80%																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	350 000	350 000	350 000	350 000	350 000	100 000	100 000	350 000	350 000	350 000	50 000		1 950 000	3 050 000				
Expenditure to date		Capital	335 387	181 406	558 763	359 129	40 589	97 037	2 073						1 574 384		155 559	1 729 943	1 320 057	43.3%

**Project: pj-16-0006 - Equipment Buildings & Maintenance****Location:** Municipal area**Vote Nos:** 9/108-178-749**Fin Source:** CRR

93 720

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing													Completed in Nov					
<b>S/Notes:</b> Aug 2019: Spent R13256. Sep 2019: On order R80463. Oct 2019: Spent R4541 Nov 2019: Spent R75 922																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				10 000	20 000	5 000	5 000	20 000	22 389	11 331			40 000	93 720				
Expenditure to date		Capital		13 256		4 541	75 922								93 718			93 718	2	0.0%

**Project: pj-16-0030 - Vehicles Buildings and Maintenance: CK37348 Nissan NP300 H****Location:** Municipal area**Vote Nos:** 9/108-229-763**Fin Source:** CRR

345 694

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Purchase													Completed				
S/Notes:			July 2019: Tender invited on 14 June 2019, busy with evaluation, report to be submitted to the BEC on 20 August 2019. Aug 2019: Report submitted to BEC. Sept 2019: Order placed on 30/9, awaiting delivery. Oct 2019: Awaiting delivery. Nov 2019: Delivered																
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					345 694								345 694	345 694				
Expenditure to date	Capital					311 300								311 300			311 300	34 394	9.9%

**Project: pj-19-0001 - Buildings: Social Economic Facility - Chatsworth****Location:** Chatsworth**Vote Nos:** 9/108-170-474**Fin Source:** CRR

500 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation																	
<b>S/Notes:</b> Oct 2019: Busy with consultation to identify terrain. Nov 2019: Busy with appointment of architects Dec 2019: Busy with appointment of architects																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital									250 000	250 000				500 000				
Expenditure to date	Capital															90 000	90 000	410 000	82.0%

**Project: pj-19-0003 - Buildings: Disability Facilities, Additions and/or Upgrading**

Vote Nos: 9/108-171-142

Location:

Fin Source: CRR

550 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Design and Tender documen																		
1	2	Procurement process																		
1	3	Construction																		
<b>S/Notes:</b> July 2019: Drafting tender document for the appointment of a quantity surveyor. Aug 2019: Tenders invited for quantity surveyor, report to be submitted to BEC on 16 Sep 2019. Sep 2019: Tender awarded awaiting for lapse of appeal period. Oct 2019: QS appointed - initiation meeting held, busy with project scope. Nov 2019: QS appointed - busy with project scope and design. Dec 2019: QS appointed - busy with design and tender documentation																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital									50 000	250 000	250 000			550 000				
Expenditure to date		Capital							53 391						53 391			53 391	496 609	90.3%

**Project: pj-19-0004 - Buildings: Upgrading of Parking area: Moorreesburg Community Hall**

Vote Nos: 9/108-172-144

Location: Moorreesburg

Fin Source: CRR

500 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Upgrading																		
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital									250 000	250 000				500 000				

**Project: pj-19-0005 - Vehicles Buildings and Maintenance: CK19776 (Purpose Made Trailer)**

Vote Nos: 9/108-174-749

Location:

Fin Source: CRR

70 480

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Purchase													Completed					
<b>S/Notes:</b> July 2019: July 2019: Informal tender, order to be placed in August 2019. Aug 2019: Order placed on 15 Aug 2019, awaiting delivery. Sept 2019: Trailer was delivered on 13 Sept 2019. Complete																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					70 480								70 480	70 480				
Expenditure to date		Capital					63 160	7 320							70 480			70 480		0%

## Parks and Amenities

### Project: pj-11-0058 - Equipment Parks

Vote Nos: 9/112-41-749

Location: Municipal area

Fin Source: CRR

56 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing																		
<b>S/Notes:</b> Aug 2019: Spent R14 338. Sept 2019: Spent R19 107. Oct 2019: Spent R3036 Nov 2019:Spent R16142 Dec 2019: No spending																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				5 000	11 000	5 000	5 000	15 000	15 000				26 000	56 000				
Expenditure to date		Capital		14 338	19 107	3 036	16 142								52 622			52 622	3 378	6.0%

### Project: pj-16-0009 - Buildings: Pigeon Club: Malmesbury

Vote Nos: 9/108-410-106

Location: Malmesbury

Fin Source: CRR

50 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Construction													Complete				
<b>S/Notes:</b> Sep 19: Tender invited. Oct 19: Tenders received - prices exceed available funding, scope ammended and informal tenders to be invited in November. Nov 2019: Tender awarded, busy with construction. Dec 2019: Construction complete.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				50 000									50 000	50 000				
Expenditure to date	Capital						46 550							46 550			46 550	3 450	6.9%

### Project: pj-16-0013 - Vehicles Parks: CK34808 Trailer

Vote Nos: 9/112-204-749

Location: Malmesbury

Fin Source: CRR

92 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Purchase													Complete				
<b>S/Notes:</b> July 2019: Tender invited on 14 June 2019, busy with evaluation, report to be submitted to the BEC on 20 August 2019. Aug 2019: Report submitted to BEC . Sept 2019: Order placed on 20 Sept 2019, awaiting delivery Oct 2019: Awaiting delivery. Nov 2019: Trailer delivered. Complete																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					92 000								92 000	92 000				
Expenditure to date	Capital					82 140								82 140			82 140	9 860	10.7%

**Project: pj-17-0079 - Parks: Ward Committee projects****Vote Nos:** 9/112-206-18**Location:** Municipal area**Fin Source:** CRR

700 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation																	
<b>S/Notes:</b> Sep 2019: Compiling specifications and tender for purchase of containers. Oct 2019: Compiling specifications and tender for purchase of containers, tenders to be invited in November. Nov 2019: Tenders for containers invited. Dec 2019: Tenders closed but could not be awarded, tenders to be readvertised in Jan 2020.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital						200 000	200 000	200 000	100 000				400 000	700 000				
Expenditure to date	Capital					25 520	21 625							47 145		125 775	172 920	527 080	75.3%

**Streets****Project: pj-09-0004 - Roads: Resealing of roads - Swartland****Vote Nos:** 9/110-85-99**Location:** Municipal area**Fin Source:** CRR

15 000 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Tender process																		
1	2	Construction																		
<b>S/Notes:</b> July 2019: Tender closed on 24 May 2019, busy with evaluation, report to be submitted to BAC on 20 Aug 2019. Aug 2019: Tender submitted to BEC. Sep 2019: Tender awarded, awaiting lapse of appeal period. Oct 2019: Project initiation meet held, construction to start in November. Nov 2019: Construction completion 15%. Dec 2019: Construction completion 30%.																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital							5 000 000	5 000 000	5 000 000				5 000 000	15 000 000				
Expenditure to date		Capital						4 178 278							4 178 278			4 178 278	10 821 722	72.1%

**Project: pj-16-0015 - Roads: New Roads****Vote Nos:** 9/110-175-154**Location:** Municipal area**Fin Source:** CRR

1 000 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Detail design and tender doc																		
1	2	Procurement process																		
1	3	Construction																		
<b>S/Notes:</b> July 2019: Consulting Engineer appointed, busy with project initiation. Aug 2019: Consulting Engineer appointed, busy with project initiation. Sep 2019: Consulting Engineer appointed, busy with detail design and tender documentation. Oct 2019: Consulting Engineer appointed, busy with detail design and tender documentation. Nov 2019: Busy with detail design and tender documentation. Dec 2019: Busy with detail design and tender documentation.																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital											1 000 000			1 000 000				
Expenditure to date		Capital				138 554									138 554			138 554	861 446	86.1%

**Project: pj-17-0016 - Roads: Upgrading and Diversion: Kalbaskraal Riverlands Pipeline (N7 construction works)****Vote Nos:** 9/110-208-101**Location:** Kalbaskraal**Fin Source:** CRR

2 664 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Implementation																		
<b>S/Notes:</b> July 2019: Agreement for construction signed and forwarded to SANRAL on 06 June 2019, awaiting invoice from SANRAL. Aug 2019: Follow up e-mail to SANRAL on 07 Aug 2019, acknowledgement received, awaiting invoice. Sep 2019: Pipe diversion complete, awaiting SANRAL invoice. Oct 2019: Pipe diversion complete, awaiting SANRAL invoice. Nov 2019: Pipe diversion complete, awaiting SANRAL invoice. Dec 2019: Pipe diversion complete, awaiting SANRAL invoice.																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					2 664 000								2 664 000	2 664 000				
Expenditure to date		Capital						78 386							78 386			78 386	2 585 614	97.1%

**Project: pj-17-0028 - Vehicles Roads: CK24633 Case Digger****Vote Nos:** 9/110-180-749**Location:** Darling**Fin Source:** CRR

1 413 706

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Purchase																		
<b>S/Notes:</b> July 2019: Tender invited on 14 June 2019, busy with evaluation, report to be submitted to the BEC on 20 August 2019. Aug 2019: Report submitted to BEC. Sept 2019: Order placed on 30 Sept, awaiting delivery (20 weeks). Oct 2019: Awaiting delivery. Nov 2019: Awaiting delivery. Dec 2019: Awaiting delivery.																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital								1 413 706						1 413 706				
Expenditure to date		Capital															1 413 705	1 413 705	1	0.0%

**Project: pj-17-0080 - Roads: Ward Committee projects****Vote Nos:** 9/110-205-13**Location:** Municipal area**Fin Source:** CRR

700 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Implementation																		
<b>S/Notes:</b> Sep 2019: Projects identified, busy with costing and work secheduling. Oct 2019: Projects identified, busy with costing and work secheduling. Nov 2019: Construction completion 10%. Dec 2019: Construction completion 15%.																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital						200 000	200 000	200 000	100 000				400 000	700 000				
Expenditure to date		Capital						118 874							118 874			118 874	581 126	83.0%

**Project: pj-19-0007 - Vehicles Roads: Mechanical Broom****Vote Nos:** 9/110-209-749**Location:****Fin Source:** CRR

750 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Purchase																		
S/Notes: July 2019: Purchase price exceed the available budget by 33%, item will be referred to the adjustment budget for consideration for additional funding.																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					750 000								750 000	750 000				



## Sewerage

**Project:** pj-09-0003 - Equipment Sewerage: Telemetry

**Location:** Municipal area

**Vote Nos:** 9/111-278-749

**Fin Source:** CRR

21 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Purchase of equipment																		
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital									21 000					21 000				

**Project:** pj-10-0114 - Equipment Sewerage

**Location:** Municipal area

**Vote Nos:** 9/111-33-749

**Fin Source:** CRR

34 827

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing													Completed in Oct					
<b>S/Notes:</b> Aug 2019: Spent R10 195. Sept 2019:Spent R12 675. Oct 2019: Spent R11956. Complete																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	902	902	902	902	10 902	5 902	5 902	4 902	902	902	902	905	26 314	34 827				
Expenditure to date		Capital		10 195	12 675	11 956								34 826				34 826	1	0.0%

## Sportsgrounds

**Project:** pj-17-0074 - Sport: Upgrading of Sports Grounds: Chatsworth

**Location:** Chatsworth

**Vote Nos:** 9/106-210-107

**Fin Source:** MIG

100 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Upgrading																	
<b>S/Notes:</b> Sep 2019: Compiling tender documentation. Oct 2019: Busy with security installations at care taker building. Nov 2019: Busy with security installations at care taker building. Dec 2019: Busy with security installations at care taker building.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					100 000								100 000	100 000				
Expenditure to date	Capital						25 783							25 783		1 645	27 428	72 572	72.6%

**Project: pj-19-0008 - Sport: Resealing of Netball & Tennis Courts: Gabriel Pharoah Sports Ground, Darling**

**Location:** Darling

**Vote Nos:** 9/106-213-312

**Fin Source:** DCAS

239 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation																	
S/Notes: Dec 2019: Tender awarded, construction to follow in Jan 2020.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					120 000	119 000							239 000	239 000				

**Project: pj-19-0009 - Vehicles Sport: Tractor**

**Location:**

**Vote Nos:** 9/106-211-763

**Fin Source:** CRR

430 100

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Purchase													Completed				
<b>S/Notes:</b> July 2019: Tender invited on 14 June 2019, busy with evaluation, report to be submitted to the BEC on 20 August 2019. Aug 2019: Report submitted to BEC. Sep 2019: Tender awarded, awaiting delivery. Oct 2019: Tender awarded, awaiting delivery. Nov 2019: Delivered. Complete																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					430 100								430 100	430 100				
Expenditure to date	Capital					429 904								429 904			429 904	196	0.0%

**Project: pj-19-0010 - Sport: Blower mower**

**Location:**

**Vote Nos:** 9/106-212-749

**Fin Source:** CRR

30 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Purchase																		
S/Notes: July 2019: Purchase price exceed budget by 50%, item will be referred to the adjustment budget for consideration for additional funding.																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					30 000								30 000	30 000				

**Project: pj-19-0037 - Sport: Resealing of Netball Court - Kalbaskraal**

**Location:** Kalbaskraal

**Vote Nos:** 9/106-422-104

**Fin Source:** DCAS

60 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Implementation																		
<b>S/Notes:</b> Sep 2019: Work to be done with resealing of roads project. Oct 2019: Work to be done with resealing of roads project. Nov 2019: Tender awarded. Dec 2019: Construction to follow in Jan 2020.																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				60 000									60 000	60 000				

**Project: pj-19-0038 - Sport: Fencing: Wesbank Sport Grounds C-Field**

**Location:** Wesbank

**Vote Nos:** 9/106-426-112

**Fin Source:** DCAS

21 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Implementation													Complete					
<b>S/Notes:</b> Sep 2019: Compiling tender documentation. Oct 2019: Informal tender awarded, busy with construction. Nov 2019: Busy with construction. Dec 2019: Complete																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			21 000										21 000	21 000				
Expenditure to date		Capital						21 000							21 000			21 000		0%

## Storm Water

**Project: pj-09-0009 - Storm water network (Swartland)**

**Location:** Municipal area

**Vote Nos:** 9/114-98-129

**Fin Source:** CRR

1 020 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation																	
<b>S/Notes:</b> Sep 2019: Ordering materials and scheduling work. Oct 2019: Cosntruction completion 20% Nov 2019: Constructions completion 25% Dec 2019: Construction completion 30%																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					200 000	200 000	200 000	420 000					600 000	1 020 000				
Expenditure to date	Capital				50 280	151 189	220 889	3 648						426 006		239 370	665 377	354 623	34.8%

**Project: pj-11-0060 - Equipment Streets and Storm Water****Location:** Municipal area**Vote Nos:** 9/114-44-749**Fin Source:** CRR

57 885

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing													Completed					
<b>S/Notes:</b> Aug 2019: Spent R29087. Sept 2019: Spent R26947. Oct 2019: Spent R1850. Complete																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				5 000	15 000	5 000	5 000	15 000	12 885				30 000	57 885				
Expenditure to date		Capital		29 087	26 947	1 850									57 884			57 884	1	0.0%

**Project: pj-18-0013 - Storm water: Upgrading Stormwater - Riebeek Kasteel East****Location:** Riebeek Kasteel East**Vote Nos:** 9/114-181-122**Fin Source:** CRR

800 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation																	
<b>S/Notes:</b> Sep 2019: Ordering materials and scheduling work. Oct 2019: Cosntruction completion 20% Nov 2019: Cosntruction completion 25% Dec 2019: Cosntruction completion 35%																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					200 000	200 000	200 000	200 000					600 000	800 000				
Expenditure to date	Capital					145 806	364 500							510 306		272 300	782 606	17 394	2.2%

**Water****Project: pj-11-0062 - Equipment Water****Location:** Municipal area**Vote Nos:** 9/105-36-741**Fin Source:** CRR

57 550

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing																		
<b>S/Notes:</b> Aug 2019: Spent R29715. Sept 2019: Spent R9260. Oct 2019: On order R2912 Nov 2019: Spent R2912. Dec 2019: On order R1820.																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		30 000	10 000		3 000	5 000	5 000	4 550					53 000	57 550				
Expenditure to date		Capital		29 715	9 260		2 912								41 887		15 608	57 496	54	0.1%

**Project: pj-12-0013 - Water: Upgrading/Replacement water reticulation network****Location:** Municipal area**Vote Nos:** 9/105-182-43**Fin Source:** MIG

8 183 800

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Procurement process																		
1	2	Construction													Complete					
<b>S/Notes:</b> July 2019: Busy with appointment of contractor, site establishment scheduled for 07 Aug 2019. Aug 2019: Construction commenced, completion 5%. Sep 2019: Construction completion 25%. Oct 2019: Construction completion 45%. Nov 2019: Construction completion 85%. Dec 2019: Construction completion 100%.																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	770 833	770 833	770 833	1 006 021	770 833	370 833	370 833	920 833	920 833	969 445	270 833	270 837	4 831 019	8 183 800				
Expenditure to date		Capital			517 354	972 621	1 585 911	5 064 443							8 140 329			8 140 329	43 471	0.5%

**Project: pj-16-0018 - Water: New Reservoir: MBY (Wesbank) De Hoop Development****Location:** Wesbank**Vote Nos:** 9/105-64-105**Fin Source:** CRR

464 113

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Planning and tender docume																		
1	2	Procurement process																		
1	3	Construction																		
<b>S/Notes:</b> July 2019: Busy with design and tender documentation. Aug 2019: Busy with design and tender documentation. Sep 2019: Tenders invited on 20 Sep 2019. Oct 2019: Busy with tender evaluation. Nov 2019: Busy with tender evaluation. Dec 2019: Tender awarded, construction to follow in Jan 2020.																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	200 000	200 000	64 113										464 113	464 113				
Expenditure to date		Capital					37 751								37 751			37 751	426 362	91.9%

**Project: pj-17-0030 - Vehicles Water: CEA10760 Trailer Roller****Location:** Municipal area**Vote Nos:** 9/105-185-749**Fin Source:** CRR

391 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Purchase													Complete				
<b>S/Notes:</b> July 2019: Tender invited on 14 June 2019, busy with evaluation, report to be submitted to the BEC on 20 August 2019. Aug 2019: Report submitted to BEC. Sep 2019: Tender awarded, awaiting delivery. Oct 2019: Awaiting delivery. Nov 2019: Awaiting delivery. Dec 2019: Delivered Complete																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					391 000								391 000	391 000				
Expenditure to date	Capital						227 535							227 535			227 535	163 465	41.8%

**Project: pj-17-0082 - Water: Upgrading of water reticulation network: PRV's, flow control, zone metering****Location:** Municipal area**Vote Nos:** 9/105-183-126**Fin Source:** CRR

500 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Upgrading																	
<b>S/Notes:</b> July 2019: Busy with appointment of contractor, site establishment scheduled for 07 Aug 2019. Aug 2019: Construction commenced, completion 5%. Sep 2019: Construction completion 15%. Oct 2019: Construction completion 45%. Nov 2019: Construction completion 47%. Dec 2019: Construction completion 52%.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			100 000	200 000	200 000								500 000	500 000				
Expenditure to date	Capital						95 184							95 184			95 184	404 816	81.0%

**Project: pj-18-0054 - Vehicles Water: CK26588 Trailer****Location:** Municipal area**Vote Nos:** 9/105-186-749**Fin Source:** CRR

63 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Purchase													Completed				
<b>S/Notes:</b> Jul 2019: Tenders invited. Aug 2019: Report submitted to BEC. Sept 2019: Order placed on 20 Sept, awaiting delivery. Oct 2019: Awaiting delivery.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					63 000								63 000	63 000				
Expenditure to date	Capital					43 100								43 100			43 100	19 900	31.6%

**Project: pj-19-0011 - Water: Bulk water emergency spending**

Vote Nos: 9/105-376-128

Location:

Fin Source: CRR

500 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Implementation																		
<b>S/Notes:</b> July 2019: Expenses will only be incurred if replacement of bulk water assets is required. Aug 2019: Expenses will only be incurred if replacement of bulk water assets is required. Sep 2019: Expenses will only be incurred if replacement of bulk water assets is required. Oct 2019: Expenses will only be incurred if replacement of bulk water assets is required. Nov 2019: Expenses will only be incurred if replacement of bulk water assets is required. Dec 2019: Expenses will only be incurred if replacement of bulk water assets is required.																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			100 000		100 000		100 000		100 000		100 000		300 000	500 000				

**Project: pj-19-0014 - Water: Riebeek Wes Square: New Borehole, Pumps and Irrigation**

Vote Nos: 9/105-214-318

Location: Riebeek West

Fin Source: CRR

250 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Implementation																		
<b>S/Notes:</b> July 2019: Busy with the appointment of a geohydrologist. Aug 2019: Geohydrologist appointed. Sep 2019: Geohydrologist busy with investigation. Oct 2019: Geohydrologist busy with investigation. Nov 2019: Geohydrologist busy with investigation. Dec 2019: Compiling tender for drilling contractor.																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				100 000	150 000								250 000	250 000				

**Cleansing Services****Project: pj-09-0027 - Refuse bins, traps, skips**

Vote Nos: 9/104-215-749

Location: Municipal area

Fin Source: CRR

500 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing																		
<b>S/Notes:</b> Sep 2019: Orders placed, awaiting delivery. Oct 2019: Orders placed, awaiting delivery. Nov 2019: Orders placed, awaiting delivery. Dec 2019: Orders placed, awaiting delivery.																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				250 000	250 000								500 000	500 000				
Expenditure to date		Capital						500 000							500 000			500 000		0%

**Project: pj-11-0059 - Equipment Refuse Removal**

Vote Nos: 9/104-190-749

Location: Municipal area

Fin Source: CRR

11 865

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing													Completed in Oct					
<b>S/Notes:</b> Sept 2019: Spent R2 995. Oct 2019: Spent R8870																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		1 000	2 000	8 865									11 865	11 865				
Expenditure to date		Capital		696	2 299	8 870									11 864			11 864	1	0.0%

**Project: pj-17-0087 - Refuse: Upgrading of Riebeek West transfer station**

Vote Nos: 9/104-217-756

Location: Riebeek West

Fin Source: CRR

4 000 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Construction																		
<b>S/Notes:</b> July 2019: Site hand over on 10 July 2019, busy with construction. Aug 2019: Construction completion 20%. Sep 2019: Construction completion 25%. Oct 2019: Construction completion 40%. Nov 2019: Construction completion 50%. Dec 2019: Construction completion 55%.																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		500 000	500 000	500 000	500 000	500 000	500 000	500 000	500 000				3 000 000	4 000 000				
Expenditure to date		Capital		76 903	529 029	213 484	2 288 987	436 041							3 544 444			3 544 444	455 556	11.4%

**Project: pj-17-0094 - Refuse: Upgrading Yzerfontein Transfer Station**

Vote Nos: 9/104-218-751

Location: Yzerfontein

Fin Source: CRR

500 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Upgrading																		
<b>S/Notes:</b> July 2019: Site hand over on 10 July 2019, busy with construction. Aug 2019: Construction completion 20%. Sep 2019: Construction completion 25%. Oct 2019: Construction completion 40%. Nov 2019: Construction completion 50%. Dec 2019: Construction completion 55%.																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital							250 000	250 000					250 000	500 000				
Expenditure to date		Capital						282 755							282 755			282 755	217 245	43.4%



**Project: pj-19-0015 - Refuse: Wheely Bins: Pilot Project****Vote Nos:** 9/104-216-422**Location:****Fin Source:** CRR

1 500 000

**Proj Start:** **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Implementation																		
<b>S/Notes:</b> Sep 2019: Investigating feasibility and long term cost implication. Oct 2019: Investigating feasibility and long term cost implication. Oct 2019: Investigating feasibility and long term cost implication. Nov 2019: Presenation made at the Mayoral Comitee on long term financial implication and feasibility.																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital								500 000	1 000 000					1 500 000				

**Sewerage: Waste Water Treatment Plant****Project: pj-13-0008 - Sewerage: Moorreesburg****Vote Nos:** 9/107-95-85 [External loans]; 9/107-95-81 [MIG]**Location:** Moorreesburg**Fin Source:** External Loans

13 933 220

MIG

13 017 200

**Proj Start:** **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Detail design and tender doc																	
1	2	Procurement process																	
1	3	Construction																	
<b>S/Notes:</b> July 2019: Tender documents finalised, tenders invited on 12 July 2019, tenders closes on 06 September 2019. Aug 2019: Tender was cancelled to allow for the amendmemt of the contracting strategy which had to be changed to due to unforeseen influence of sector related condition. Tenders be re-advertised in October 2019. Sep 2019: Amending tender documentation. Oct 2019: Tenders to be invited on 08 Nov 2019. Nov 2019: Tenders invited on 08 Nov 2019. Dec 2019: Tenders closed on 12 Dec 2019, busy with evaluation.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	1 496 367	2 229 167	2 229 167	2 229 167	2 229 167	1 229 167	1 662 387	2 729 167	2 729 167	2 729 167	2 729 167	2 729 163	13 304 589	26 950 420				
Expenditure to date	Capital			1 361 272			1 251 144							2 612 415		100 000	2 712 415	24 238 005	89.9%

**Project: pj-18-0004 - Sewerage: Darling**

**Vote Nos:** 9/107-90-87 [External loans]

**Location:** Darling

**Fin Source:** External Loans

8 697 989

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)
1	1	Detail design and tendr docu													
1	2	Procurement process													
1	3	Construction													

**S/Notes:** uly 2019: Tender documents finalised, tenders invited on 12 July 2019, tenders closes on 06 September 2019.  
Aug 2019: Tender was cancelled to allow for the amendmmt of the contracting strategy which had to be changed to due to unforeseen influence of sector relalted condition. Tenders be re-advertised in October 2019.  
Sep 2019: Amending tender documentation.  
Oct 2019: Tenders to be invited on 08 Nov 2019.  
Nov 2019: Tenders invited on 08 Nov 2019.  
Dec 2019: Tenders closed on 12 Dec 2019, busy with evaluation.

Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital									2 000 000	2 000 000	2 000 000	2 697 989		8 697 989				

## Corporate Services

### Corporate Services General

**Project:** pj-09-0021ad - Equipment Corporate

**Vote Nos:** 9/101-22-737

**Location:** Municipal area

**Fin Source:** CRR

18 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	6	Purchase																	
<b>S/Notes:</b> Jul 2019 : In process to obtain quotations for shelves in collaboration with the Civil Services Department Sep 19: Quotations obtained. Project will proceed.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		3 000			12 000				3 000				15 000	18 000				
Expenditure to date	Capital				2 060	8 550	5 470							16 080			16 080	1 920	10.7%

### Properties, Contracts and Legal Administration

**Project:** pj-09-0024 - Equipment Corporate: Buildings and Swartland halls

**Vote Nos:** 9/103-36-735

**Location:** Municipal area

**Fin Source:** CRR

60 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Equipment - purchasing																	
S/Notes: Nov 19: Obtaining quotations for hall equipment for remaining funds.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		30 000	10 000		10 000		10 000						60 000	60 000				
Expenditure to date	Capital			8 539		15 884		2 586						27 009			27 009	32 991	55.0%

### Public Relations, Library and Tourism Services

**Project:** pj-17-0069 - Equipment Libraries

**Vote Nos:** 9/102-360-739

**Location:** Municipal area

**Fin Source:** DCAS

50 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Purchase																	
S/Notes: Jul 2019 - In process of determining library needs																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					10 000		10 000		10 000		10 000	10 000	20 000	50 000				
Expenditure to date	Capital				1 000	6 700	17 663							25 363		6 058	31 422	18 578	37.2%

Development Services

Development Services General

Project: pj-11-0097 - Equipment Development Services

Vote Nos: 9/123-25-749

Location: Municipal area

Fin Source: CRR 36 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Equipment - purchasing																	
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	3 000	3 000	3 000	3 000	3 000	3 000	3 000	3 000	3 000	3 000	3 000	3 000	21 000	36 000				
Expenditure to date	Capital		870	2 157	2 127	3 564	6 610							15 328		18 497	33 824	2 176	6.0%

Project: pj-19-0028 - Neighbourhood Watch point: Alfa Street

Vote Nos: 9/123-317-116

Location: Wesbank

Fin Source: CRR 100 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation																	
<b>S/Notes:</b> Oct 19: Tender was advertised on 22 November 2019 (copy of advertisement saved on \\smmbysrvxenapp3\SMS\Images\Documents\2019-20\DevelopmentServices\DirectorDevelopment Dec 19: Tender closes 11 Dec.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				100 000									100 000	100 000				

Community Development

Project: pj-19-0017 - Social Economic Facility: Kalbaskraal

Vote Nos: 9/123-206-167

Location: Kalbaskraal

Fin Source: DHS 700 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Implementation																		
<b>S/Notes:</b> Sep 19: Will be removed in Jan 2020 with the adjustments budget																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital								100 000	100 000	200 000	200 000	100 000		700 000				

Housing

**Project:** pj-18-0018 - Housing Malmesbury De Hoop Housing Project (Professional Fees)

**Location:** Malmesbury West

**Vote Nos:** 9/123-320-145

**Fin Source:** DHS

**Proj Start:**

**Proj End:**

2 800 000

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation																	
<b>S/Notes:</b> Sep 19: The PID has been approved and land use approval has been granted Des 19: Tender closes 12 Dec																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				500 000		500 000			1 000 000	500 000	300 000		1 000 000	2 800 000				

**Project:** pj-18-0064 - Housing Riebeek Kasteel Serviced Sites Project

**Location:** Riebeek Kasteel

**Vote Nos:** 9/123-322-150

**Fin Source:** DHS

**Proj Start:**

**Proj End:**

13 980 000

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation																	
<b>S/Notes:</b> Sep 19: Contractor has been appointed. Busy with establishment on site. Nov 19: Contractor on site. Busy with installation of services. Services 38% complete																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	1 000 000	1 000 000	1 000 000	1 000 000	1 000 000	1 000 000	1 000 000	1 250 000	1 250 000	1 250 000	1 250 000	1 980 000	7 000 000	13 980 000				
Expenditure to date	Capital						5 769 094							5 769 094			5 769 094	8 210 906	58.7%

**Project:** pj-18-0065 - Housing Kalbaskraal Serviced Sites Project

**Location:** Kalbaskraal

**Vote Nos:** 9/123-323-155 [DHS]

**Fin Source:** DHS

**Proj Start:**

**Proj End:**

5 000 000

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation																	
<b>S/Notes:</b> Sep 19: Contractor has been appointed. Busy with establishment on site. Nov 19: Contractor on site. Busy with installation of services. Services 38% complete																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	350 000	450 000	350 000	450 000	350 000	450 000	350 000	450 000	350 000	450 000	350 000	650 000	2 750 000	5 000 000				
Expenditure to date	Capital					1 212	2 861 791							2 863 003			2 863 003	2 136 997	42.7%

**Project: pj-18-0066 - Housing Sibanye-Moorreesburg Serviced Sites Project****Location:** Sibanye**Vote Nos:** 9/123-324-165 [DHS]**Fin Source:** DHS

10 000 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation																	
<b>S/Notes:</b> Sep 19: Contractor has been appointed. Busy with establishment on site. Nov 19: Contractor on site. Busy with installation of services.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		850 000	935 000	850 000	935 000	850 000	935 000	850 000	935 000	850 000	935 000	1 075 000	5 355 000	10 000 000				
Expenditure to date	Capital					4 093	2 693 321							2 697 415			2 697 415	7 302 585	73.0%

**Project: pj-19-0018 - Housing: Erf 755 Chatsworth - Basic Services****Location:** Chatsworth**Vote Nos:** 9/123-321-146**Fin Source:** CRR

1 000 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Installation																	
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			100 000		300 000		100 000		200 000	100 000	200 000		500 000	1 000 000				

**Caravan Parks****Project: pj-16-0044 - Equipment: YZF Caravan Park****Location:** Yzerfontein**Vote Nos:** 9/120-47-745**Fin Source:** CRR

30 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Purchase																	
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	2 500	2 500	2 500	2 500	2 500	2 500	2 500	2 500	2 500	2 500	2 500	2 500	17 500	30 000				
Expenditure to date	Capital		9 604	2 850	4 813	586								17 853		5 691	23 544	6 456	21.5%

**Project: pj-17-0041 - Caravan Park Yzerfontein: Expansion****Location:** Yzerfontein**Vote Nos:** 9/120-319-111**Fin Source:** CRR

1 200 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation																	
S/Notes: Oct 19: Matter to be considered at adjustments budget for additional funds																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	100 000	100 000	100 000	200 000	200 000	100 000	100 000	200 000	100 000				900 000	1 200 000				
Expenditure to date	Capital	86 489		131 602	55 334	19 578								293 002		8 175	301 177	898 823	74.9%

Planning

Project: pj-17-0101 - RSEP - Darling Project

Vote Nos: 9/121-194-67 [DEADP]; 9/123-318-67 [CRR]

Location: Darling

Fin Source: CRR 1 000 000  
DEADP 4 000 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		100 000		500 000		200 000		1 400 000	850 000	750 000	1 200 000		800 000	5 000 000				

## Electrical Engineering Services

### Electrical Engineering Services General

**Project:** pj-11-0096 - Equipment Electricity

**Vote Nos:** 9/117-39-749

**Location:** Municipal area

**Fin Source:** CRR

345 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Equipment - purchasing													On schedule				
<b>S/Notes:</b> Jul 2019: Equipment specifications in process Nov 2019: Procurement in process Dec 2019: Equipment partially delivered																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		35 000	35 000	35 000	35 000	35 000	35 000	35 000	35 000	35 000	30 000		210 000	345 000				
Expenditure to date	Capital		148 356	42 967	60 904	45 335	1 073	833						299 469		9 309	308 778	36 222	10.5%

**Project:** pj-17-0056 - CCTV Equipment and Radio Communication - Malmesbury

**Vote Nos:** 9/126-351-743

**Location:** Malmesbury

**Fin Source:** CRR

200 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Implementation																		
<b>S/Notes:</b> Aug 19: Awaiting determination of locations from DP Sep 19: Awaiting determination of locations from DP Oct 19: Planning for PTZ cameras at Westbank sports field and Voortrekker/Rainier intersection Nov 2019: Planning for PTZ cameras at Westbank sports field and Voortrekker/Rainier intersection Dec 2019: Tender to be published in Jan 2020																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital						200 000							200 000	200 000				

**Project:** pj-17-0077 - CCTV Equipment and Radio Communication - Darling

**Vote Nos:** 9/126-352-774

**Location:** Darling

**Fin Source:** CRR

150 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Finalisation of infrastructure																		
<b>S/Notes:</b> Jul 2019: Requested needs from Darling Watch Neighbourhood Watch Aug2019: Awaiting needs from Darling Neighbourhood Watch Sep2019: Received specifications from Darling Neighbourhood Watch Oct 2019: Tender published Nov 2019: Tender awarded Dec 2019: Awaiting delivery																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			150 000										150 000	150 000				
Expenditure to date		Capital					11 560	4 365							15 925		66 800	82 725	67 275	44.8%



**Project: pj-18-0041 - CCTV Equipment and Radio Communication - Riebeek Valley****Location:** Riebeek Kasteel**Vote Nos:** 9/126-350-738**Fin Source:** CRR

100 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Installation																		
<b>S/Notes:</b> Jul 2019: Location of cameras to be determined by law enforcement Aug 2019: Location of cameras to be determined by law enforcement Sep 2019: Location of cameras to be determined by law enforcement Oct 2019: Location of cameras to be determined by law enforcement Nov 2019: Location of cameras to be determined by law enforcement Dec 2019: Tender document will be compiled for cameras and local recording pending determination of location.																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital						100 000							100 000	100 000				

**Electricity Operations, Maintenance and Construction****Project: pj-16-0028 - Vehicles Electricity: CK18712 Flatbed trailer****Location:** Malmesbury**Vote Nos:** 9/117-13-749**Fin Source:** CRR

36 750

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Purchase													Completed in Nov					
S/Notes: Oct 19: Vehicle delivered.																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital							36 750						36 750	36 750				
Expenditure to date		Capital				30 435									30 435			30 435	6 315	17.2%

**Project: pj-17-0044 - Electricity: Phola Park/De Hoop: Electrical infrastructure and bulk supply****Location:** Ilinge Lethu**Vote Nos:** 9/117-195-97**Fin Source:** INEP

5 000 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Implementation													On schedule					
<b>S/Notes:</b> Jul 19: Material ordered, trench excavation in process Sep 19: Excavation & cable installation in process Oct 19: Excavation & cable installation in process Dec 19: Cable installation in process																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	500 000	500 000	500 000	500 000	500 000		500 000	500 000	500 000	500 000	500 000		3 000 000	5 000 000				
Expenditure to date		Capital	472 048	537 508	429 765	422 715	1 911 526	78 412							3 851 975		43 061	3 895 036	1 104 964	22.1%

**Project: pj-18-0030 - Electricity: Yzerfontein kiosk replacement (10 + meters)****Location:** Yzerfontein**Vote Nos:** 9/117-396-328**Fin Source:** CRR

100 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Replacement													On schedule					
<b>S/Notes:</b> Aug 19: Planning in process Oct 19: Installation in process Nov 19: Installation in process Dec 19: Installation in process																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			10 000	30 000				30 000			30 000		40 000	100 000				
Expenditure to date		Capital				24 288									24 288		24 288	48 576	51 424	51.4%

**Project: pj-18-0031 - Electricity: Upgrading of streetlights, floodlighting and building installations****Location:** Municipal area**Vote Nos:** 9/117-197-188**Fin Source:** EEDSM

4 000 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Upgrading work													On schedule				
<b>S/Notes:</b> Jul 19: Business plan submitted, tender document in process Aug 19: Business plan approved. Tenders invited Sep 19: Tenders awarded Oct 19: Awaiting delivery of order. Further tender issued for additional equipment Nov 19: Awaiting delivery of order Dec 19: Order delivered																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	50 000	50 000	50 000	50 000	50 000	50 000	3 700 000						4 000 000	4 000 000				
Expenditure to date	Capital															2 913 847	2 913 847	1 086 153	27.2%

**Project: pj-18-0033 - Electricity: Riebeeck West Low cost housing development- 244 erven. Electrification by Eskom. Streetlighting by Municipality****Location:** Riebeeck West**Vote Nos:** 9/117-199-308**Fin Source:** CRR

350 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation													Completed				
<b>S/Notes:</b> Jul 19: Phase 1 streetlights installed. Awaiting Eskom to connect. Aug 19: Eskom connection fees paid. Awaiting Eskom to connect Sep 19: Connections energized and Phase 1 streetlights operational Oct 19: Phase 2 streetlights installation in process Nov 19: Construction completed. Eskom to switch on Phase 2 Dec 19: Project completed																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					150 000		50 000	50 000	50 000	50 000			200 000	350 000				
Expenditure to date	Capital	4 902	86 151	872	3 428	14 451	50 018							159 822		109 274	269 096	80 904	23.1%

**Project: pj-18-0034 - Vehicles Electricity: CK51884 Mobile Toilet****Vote Nos:** 9/117-200-749**Location:** Municipal area**Fin Source:** CRR

11 900

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Purchase													Completed					
<b>S/Notes:</b> Jul 19: Specification in process Aug 19: Order placed Sep 19: Delivered																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					11 900								11 900	11 900				
Expenditure to date		Capital			9 013										9 013			9 013	2 887	24.3%

**Project: pj-19-0019 - Electricity: Infrastructure and connections: Sibanye****Vote Nos:** 9/117-331-186**Location:** Moorreesburg**Fin Source:** CRR

400 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Design and tender document																		
<b>S/Notes:</b> Jul 19: Project for design of electrical infrastructure only. Consulting Engineer to be appointed. Sep 19: Consulting Engineer appointed for design and tender documents. According to ASLA the civil work for Phase 1 will be completed by March 2020. No allowance in 19/20 budget for electrical infrastructure. Additional allocation to be requested in Adjustments budget if electrical infrastructure and connections are to be completed in 2019/20 Oct 19: Design and tender document completed. Additional funding requested in Adjustments Budget. Nov 19: Tenders invited Dec 19: Tenders closed and adjudicated																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital									200 000	200 000				400 000				

**Project: pj-19-0023 - Electricity: Malmesbury Security Operational Centre****Vote Nos:** 9/117-332-318**Location:** Malmesbury**Fin Source:** CRR

1 000 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation													On schedule				
<b>S/Notes:</b> Jul2019: Compiling specifications Aug 2019: Tender published Sep 2019: Tenders closed, and adjudication completed Oct 2019: Tender awarded. Nov 2019: Installation started Dec 2019: Hardware Installation completed. UPS installation in Jan 2020																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				100 000	100 000		200 000	300 000	300 000				400 000	1 000 000				
Expenditure to date	Capital		59 902	1 130	10 226	46 847	296 537	1 738						416 380		543 991	960 371	39 629	4.0%

**Project: pj-19-0024 - Electricity: Footings & Containers for Safeguarding of Electrical Cables****Location:****Vote Nos:** 9/117-398-749**Fin Source:** CRR

100 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation													Completed				
<b>S/Notes:</b> Jul 19: Specification in process Aug 19: Tenders invited Sep 19: Delivered																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				100 000									100 000	100 000				
Expenditure to date	Capital			94 000										94 000			94 000	6 000	6.0%

**Project: pj-19-0029 - Electricity: Minisubstations Swartland****Location:** Moorreesburg**Vote Nos:** 9/117-378-22**Fin Source:** CRR

4 900 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Implementation													On schedule					
<b>S/Notes:</b> Jul 19: Orders placed Aug 19: Manufacturing in process Sep 19: Mini substations delivered Oct 19: Installation in process Nov 19: Installation in process Dec 19: Installation in process																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	100 000	280 000	120 000	150 000	280 000	350 000	2 330 000	50 000	280 000	330 000	300 000	330 000	3 610 000	4 900 000				
Expenditure to date		Capital		2 244 197	1 314 060	68 358	174 791	783 107	58 442						4 642 955		100 253	4 743 208	156 792	3.2%

**Project: pj-19-0030 - Electricity: Swartland LV Upgrading****Location:** Municipal area**Vote Nos:** 9/117-382-438**Fin Source:** CRR

1 400 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Upgrading													On schedule				
<b>S/Notes:</b> Jul 19: Planning in process Aug 19: Material ordered, construction in process Nov 19: Construction in process Dec 19: Construction in process																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	300 000	100 000	100 000	100 000	100 000	100 000	100 000	100 000	100 000	100 000	100 000	100 000	900 000	1 400 000				
Expenditure to date	Capital	225 660	451 477	281 967	377 038	100	724							1 336 965		39 969	1 376 934	23 066	1.6%

**Project: pj-19-0031 - Electricity: Substation fencing****Location:** Municipal area**Vote Nos:** 9/117-384-72**Fin Source:** CRR

550 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation													On schedule				
<b>S/Notes:</b> Jul 19: Planning in process Aug 19: Planning in process, partial order placed. Sep 19: Orders placed Nov19: Construction in process Dec 19: Construction in process																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	100 000	100 000	50 000	50 000	50 000	50 000	50 000	50 000	50 000				450 000	550 000				
Expenditure to date	Capital				7 106	12 294								19 400		83 804	103 204	446 796	81.29

**Project: pj-19-0032 - Electricity: Malmesbury meter and polebox replacement****Location:** Malmesbury**Vote Nos:** 9/117-386-328**Fin Source:** CRR

200 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Replacement													On schedule				
<b>S/Notes:</b> Jul 19: Installation in process Aug 19: Installation in process Nov 19: Installation in process Dec 19: Installation in process																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		20 000	20 000	20 000	20 000	20 000	20 000		20 000	20 000	20 000	20 000	120 000	200 000				
Expenditure to date	Capital	28 162	2 489	8 618	9 910	23 523		42 817						115 520		6 960	122 480	77 520	38.8%

**Project: pj-19-0033 - Electricity: Malmesbury replace MV cable between De Bron SS and Hugenote MS****Location:** Malmesbury**Vote Nos:** 9/117-388-718**Fin Source:** CRR

100 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Replacement													Scheduled for May 20				
<b>S/Notes:</b> Jul 19: Planning in process Oct 19: Planning in process Dec 19: Planning completed. Departmental installation scheduled for 2020																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				100 000									100 000	100 000				
Expenditure to date	Capital						49 535							49 535		4 093	53 628	46 372	46.4%

**Project: pj-19-0034 - Electricity: Darling West streetlight network upgrade****Location:** Darling**Vote Nos:** 9/117-392-438**Fin Source:** CRR

550 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Upgrading													On schedule					
<b>S/Notes:</b> Aug 19: Planning in process Nov 19: Construction in process Dec 19: Construction in process																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			200 000	50 000	50 000			50 000	50 000	50 000	50 000	50 000	300 000	550 000				
Expenditure to date		Capital		328 780		57 137			5 783						391 700		53 556	445 256	104 744	19.0%

**Project: pj-19-0035 - Electricity: Yzerfontein replace MV cable between C5 and C4 minisubstation****Location:** Yzerfontein**Vote Nos:** 9/117-394-708**Fin Source:** CRR

200 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)						
1	1	Replacement													On schedule						
S/Notes:			Nov 19: Planning in process Dec 19: Construction in process																		
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow		Capital								200 000						200 000					

**Information, Communication and Technology****Project: pj-11-0106 - IT: Equipment****Location:** Municipal area**Vote Nos:** 9/118-39-731**Fin Source:** CRR

70 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing																		
<b>S/Notes:</b> Jul 2019: Equipment purchased as required Aug 2019: Equipment purchased as required Sep 2019: Equipment purchased as required Oct 2019: Equipment purchased as required Nov 2019: Equipment purchased as required Dec 2019: Equipment purchased as required																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		7 000	7 000	7 000	7 000		7 000	7 000	7 000	7 000	7 000	7 000	35 000	70 000				
Expenditure to date		Capital				8 692	2 538	1 428							12 658		11 100	23 758	46 242	66.1%

**Project: pj-14-0028 - IT: Printers**

Vote Nos: 9/118-74-729

Location: Municipal area

Fin Source: CRR

100 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Equipment - purchasing																	
<b>S/Notes:</b> Nov 2019: Specifications and quotations received Dec 2019: Order to be placed in Jan 2020																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					50 000					50 000			50 000	100 000				
Expenditure to date	Capital				1 025	4 300								5 325		6 450	11 775	88 225	88.2%

**Project: pj-14-0029 - IT: Desktops**

Vote Nos: 9/118-201-729

Location: Municipal area

Fin Source: CRR

140 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Equipment - purchasing																	
<b>S/Notes:</b> Nov 2019: Tender published and awarded Dec 2019: DeskTops delivered.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					70 000					70 000			70 000	140 000				
Expenditure to date	Capital						135 072							135 072			135 072	4 928	3.5%

**Project: pj-14-0030 - IT: Notebooks**

Vote Nos: 9/118-65-729

Location: Municipal area

Fin Source: CRR

180 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Equipment - purchasing																	
<b>S/Notes:</b> Nov 2019: Tender published Dec 2019: Tender awarded																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					90 000					90 000			90 000	180 000				
Expenditure to date	Capital															93 500	93 500	86 500	48.1%

**Project:** pj-19-0025 - IT: Expansion of UPS (Uninterrupted Power Supply)

**Location:**

**Vote Nos:** 9/118-402-729

**Fin Source:** CRR

150 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Installation													On schedule				
<b>S/Notes:</b> Jul 19: Investigation of equipment Aug2019: Requested quotes Sep 2019: Received departmental contact for location. Oct 2019: Received list of users to connect. Specifications for UPS and cabling can now be done Nov 2019: Tender published for UPS for Sanlam office Dec 2019: Tender awarded. Expected delivery 20 Feb 2020																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			150 000										150 000	150 000				
Expenditure to date	Capital															54 180	54 180	95 820	63.9%



Financial Services

Financial Services General

Project: pj-09-0021af - Equipment Finance

Location: Municipal area

Vote Nos: 9/119-25-737

Fin Source: CRR

62 934

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Equipment - purchasing																	
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		2 000	3 000	24 000	3 000	18 934	5 000	3 000	2 000	2 000			55 934	62 934				
Expenditure to date	Capital		522		29 920	12 136								42 577		20 357	62 934		0.0%

## Protection Services

### Traffic and Law Enforcement

**Project:** pj-16-0037 - Vehicles Traffic and Law Enforcement: CK22540 Nissan bakkie

**Location:** Municipal area

**Vote Nos:** 9/126-56-763

**Fin Source:** CRR

332 850

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Procurement process																		
1	2	Delivery																		
1	3	Branding of vehicle																		
<b>S/Notes:</b> Dec 19: Had to go out on tender for the third time. Tender report will be evaluated by BEC in Jan 2020.																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					332 850								332 850	332 850				

### Fire and Emergency Services

**Project:** pj-10-0139 - Equipment Fire and Emergency Services

**Location:** Municipal area

**Vote Nos:** 9/125-27-749

**Fin Source:** CRR

115 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			35 000		35 000			35 000			10 000		70 000	115 000				
Expenditure to date		Capital				31 145	2 904	53 890							87 939		25 773	113 712	1 288	1.1%

### Protection Services General

**Project:** pj-10-0138 - Equipment Protection

**Location:** Municipal area

**Vote Nos:** 9/126-44-749

**Fin Source:** CRR

94 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				20 000			20 000		20 000		34 000		40 000	94 000				
Expenditure to date		Capital		2 317		37 751	26 982	14 857							81 907		9 630	91 537	2 463	2.6%

Project: pj-18-0068 - Equipment: K9 Unit

Vote Nos: 9/126-353-146

Location: Municipal area

Fin Source: DCS

10 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Purchase																		
<b>S/Notes:</b> Dec 19: Additional funds will be allocated in the Jan 2020 adjustments budget.																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTDJan	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				5 000				5 000					5 000	10 000				